

63.10 Small Watercraft Storage Rack Use Policy

Purpose:

To define procedures and priority status for using the City's small watercraft storage racks, which provide seasonal storage during warm-weather months for canoes, sailboards, paddleboards, and kayaks.

General Policy Statement:

The small watercraft storage racks within the City of Medina are intended for the recreational pursuits of Medina residents. The City of Medina's goal is to maximize the use of all park venues, preserve park assets, and establish priority use for Medina residents. Rules and regulations concerning the proper use of these facilities are established to ensure that quality is sustained.

Small watercraft storage racks require a City permit for users intending to reserve a seasonal spot. Due to the limited number and the high demand of these storage racks, a lottery enrollment has been established for Medina residents who wish to enter their name for a chance to secure a space for the season. Applications must be received between January 1st and March 31st and priority will be given to off-water Medina residents. If selected in the lottery, a rack will be assigned for use during the season. The following sections describe the permit application process, prioritized usage, reservation fees, and other general rules related to small watercraft storage racks.

Policy for Small Watercraft Storage Rack:

For inclusion in the lottery to reserve a small watercraft storage rack for the purpose of storing a non-motorized vessel for recreational usage (i.e. canoe, sailboard, paddleboard, or kayak), the applicant must submit a completed application form between January 1st and March 31st of the year in which a permit is desired.

Only one rack will be awarded per property/household. Only one entry will be allowed per property/household. Storage racks are available to Medina residents only. Each storage rack is intended for only one canoe, sailboard, paddleboard, or kayak storage at a time (no other watercrafts are permitted). The racks are for seasonal use from May 1 through October 31.

The application form is available online at <http://www.medinamn.us/>.

Application Process Procedure for the Small Watercraft Storage Rack Permit:

I. Submission of a Small Watercraft Storage Rack Reservation Application for permitted usage (between January 1 and March 31 to be eligible for lottery):

- Submit a completed Small Watercraft Storage Rack Reservation Application form to (applications may also be sent electronically to the City email address provided on the application form):
City of Medina
Attn: Small Watercraft Storage Rack Rental
600 Clydesdale Trail, Medina, MN 55340
Phone 763-473-4643 Fax: 763-473-9359
- Each applicant shall act as the responsible coordinator of the reservation agreement. A parent or guardian signature is required if applicant is under the age of 18.
- An application shall not be approved unless the applicant is a Medina resident
- An application may be denied or revoked if:
 - a) a watercraft storage rack is not available; or
 - b) the applicant has an unsatisfactory use record

II. Timeline for Using the Small Watercraft Storage Rack

The small watercraft storage racks are generally available for use May 1st through October 31st (depending on weather). The City's Public Works Department reserves the right to delay, extend, suspend, or cancel the use for any reason deemed appropriate.

Prioritization for Small Watercraft Storage Rack Reservations

Priority will be given to off-water Medina residents (applicants that do not reside on lakeshore property).

Applications must be submitted between January 1st and March 31st. The City will run the lottery and notify winners by April 15th. Applicants who are not awarded a rack during the lottery will be added to a numerical waiting list, which will be used if racks become available during the warm-weather season.

Prioritization Deadline is March 31.

III. Small Watercraft Storage Rack Requests

Small Watercraft Storage Rack Request

Racks must be reserved for recreational usage by submitting a Small Watercraft Storage Application between January 1st and March 31st, to be included into the lottery drawing. Lottery winners will be contacted by April 15th, a permit will be issued indicating the assigned rack number.

Applicants who submit a complete application outside of the lottery window will be added to the numerical waiting list on a first-come, first-served basis, which will be used if racks become available during the summer season.

In the event there is no waiting list, the City reserves the right to rent a second rack per property/household.

Small Watercraft Storage Rack Use Forfeiture

Permit holders must notify the City in writing if they wish to forfeit their seasonal use permit so that the next applicant in line has the opportunity to reserve the rack.

Small Watercraft Storage Racks Available For Reservation

Lakeshore Park, 2975 Lakeshore Avenue, Medina

8 Small Watercraft Storage Racks

IV. Small Watercraft Storage Racks Fee Policy

Small Watercraft Storage Rack fees

No fee will be assessed for the lottery enrollment or storage rack rental.

Liability

The City is not responsible for damage or theft to vessels and the permit holder waives all claims for the loss, theft or damage to watercraft and any other property stored on the small watercraft rack.

V. Small Watercraft Rack Storage Rules

Anyone violating the rules below will be in violation of their reservation permit, which may result in revocation of their permit, ineligibility for future permits, or both.

- Only one non-motorized vessel (canoe, sailboard, paddle board or kayak) may be stored per rack
- Vessels may be up to 20' long, 34" wide, 20" deep and total weight placed on rack not to exceed 150 pounds
- Vessels must be stored upside down so as not to collect rainwater
- Permit holders must supply their own locking system
- All small watercraft operators must follow all established rules and regulations concerning the storage of vessels and use of City facilities
- All small watercraft operators must follow all established laws and ordinances
- All small watercraft operators must follow all Minnesota Department of Natural Resources rules and regulations
- Small watercraft vessels or other equipment illegally locked or left in any other public area (other than a designated small watercraft rack); or left in any public area from November 1 to April 29, will be considered abandoned property and disposed of in accordance with state and local laws

Policy Approval: City Council approved on 08/15/2023



LAKESHORE PARK SMALL WATERCRAFT SEASONAL STORAGE RACK PERMIT APPLICATION

Small Watercraft storage is granted by permit and is for Medina residents only (proof of residency required). Applications must be received between January 1 and March 31 to be eligible for the seasonal lottery. A Color photograph of the small watercraft - side/length view is required. Proof of current Minnesota Watercraft Registration from the Minnesota Department of Natural Resources, if applicable, is required.

RULES & REGULATIONS

1. A City-provided small watercraft seasonal storage rack permit is required to store your vessel on a rack at Lakeshore Park. Permits will only be issued to residents of the City of Medina, with priority given to off-water residents.
2. Only one non-motorized vessel (canoe, sailboard, paddle board, or kayak) may be stored per rack.
3. Vessel may be up to 20' long, 34" wide, 20" deep and total weight placed on rack not to exceed 150 pounds.
4. Small watercraft must be stored upside down so as not to collect rainwater.
5. Permit holders must supply their own locking system.
6. All small watercraft operators must follow all established rules and regulations concerning the storage of vessels and use of City facilities.
7. All small watercraft operators must follow all established City of Medina laws and ordinances.
8. All small watercraft operators must follow all Minnesota Department of Natural Resources rules and regulations.
9. Should a small watercraft operator not adhere to any of the rules and regulations, their permit may be revoked and they may be ineligible for future permits.

RESIDENT/OWNER'S INFORMATION

Applicant Name:				
Street Address:				
City, State, Zip:				
Phone Number:				
Email:				
Vessel Description:				
Vessel Dimensions:	Length:	Width:	Depth:	Weight:
Date of Application:				
If Space Was Not A Factor, How Many Racks Would You Use:				

08.18.2023

WAIVER AND ACKNOWLEDGMENT

I hereby acknowledge the following:

- I am the applicant for a permit from the City of Medina to utilize the small watercraft seasonal storage rack at Lakeshore Park for the purpose of launching and retrieving my personal small watercraft.
- I acknowledge that there is an inherent risk in maneuvering small watercrafts in the vicinity of trailers and motor vehicles on terrain that is not even or level and which can be slippery, and I am willing to assume all risks whether known or unknown.
- I hereby release the City of Medina, its officers, agents, employees, sponsors, and volunteer organizers from all liability for any damage or injury to any person or thing in connection with my use of the small watercraft seasonal storage rack, including claims caused by the City's negligence. Furthermore, I hereby agree to refrain from bringing suit against any of the above named, on my behalf or on behalf of such child/children as might accompany me, as a result of any such damages or injuries to any person or thing occurring in connection with the above activity. This waiver of liability does not waive liability for any injuries obtained as the result of willful, wanton, or intentional misconduct by the City or any person acting on behalf of the City.
- On behalf of myself and any insurer, I hereby waive all claims against the City of Medina for the loss, theft or damage to my watercraft and any other related property owned or controlled by me.
- I have read the rules and regulations for small watercraft seasonal storage rack and agree to obey them. I understand that the small watercraft seasonal storage rack permit is not transferable, may not be used by any other person, and may be revoked if the rules and regulations are violated.
- I understand personal small watercraft not on racks, or small watercraft not removed by November 1 will be considered abandoned property and will be disposed of in accordance with applicable laws.
- I have received and reviewed information provided to me regarding Aquatic Invasive Species.
- I will take all reasonable precautions necessary to insure that my watercraft is free of aquatic invasive species prior to launching at Lakeshore Park, including, but not limited to, 1. Inspection of my small watercraft, and removal of visible aquatic plants, animals, and mud; 2. Draining water from my vessel and bait containers before leaving the water access; 3. Reporting new sightings; and 4. Disposal of unwanted bait and other animal or aquatic plants in the trash.
- I give my consent to have my small watercraft inspected prior to launch by any person duly authorized to conduct inspections on behalf of the City of Medina.

Signature (or parent/guardian if minor)

Date

**COMPLETE FORM IN ITS ENTIRETY AND EMAIL TO LISA.DEMARS@MEDINAMN.GOV OR MAIL TO
CITY OF MEDINA PUBLIC WORKS, 600 CLYDESDALE TRAIL, MEDINA, MN 55340**

FOR OFFICE USE ONLY:

Date Received _____

Date Approved _____

Staff Initials _____

Rack # Assigned _____

Date Range Vessel Storage Approved for _____

08.18.2023