



If you have any questions or concerns, please call or stop by the City Office or visit our website at [www.medinamn.us](http://www.medinamn.us), which provides further information including, municipal codes, recycling dates, council and commission meeting schedules, agendas and minutes. There are also a variety of maps.

2052 County Road 24  
Medina, MN 55340

Phone: 763.473.4643  
Fax: 763.473.9359  
[www.medinamn.us](http://www.medinamn.us)



## New Resident Information

The City of Medina would like to welcome you to the community. Enclosed is information to acquaint yourself with your new community.

Business Hours  
Monday through Friday  
8 a.m. to 4:30 p.m.

2052 County Road 24  
Medina, MN 55340

Phone: 763.473.4643  
Fax: 763.473.9359

Email: [city@medinamn.gov](mailto:city@medinamn.gov)  
Website: [medinamn.us](http://medinamn.us)

# Welcome to the City of Medina

## Information Includes:

- History of Medina
- City Officials
- Garbage, Recycling & Organics Collection
- Homesteading
- Voter Registration
- Transportation
- City Utilities: Water, Sewer & Storm Water
- Utility Providers
- Septic Monitoring
- City Clean Up Day Information
- Hennepin County Drop Off Facilities
- City Brush Pile
- Snowplowing Procedures & Winter Parking
- Fire Departments
- School Districts
- Hamel Community Building



The Crow River News is the official newspaper for the City of Medina. Also, all public notices, City Council minutes and agendas are posted on our website.

[www.medinamn.us](http://www.medinamn.us)

## Hamel Community Building



Medina's community building offers a conveniently located meeting space with many amenities at a very reasonable price. It is located in Hamel Legion Park, with close access to many recreational activities including six baseball fields, tennis courts, soccer fields, a volleyball court, a basketball court, large play structures and easy access to trails. During the winter months, the Park also offers ice skating facilities, a sledding hill and warming house.

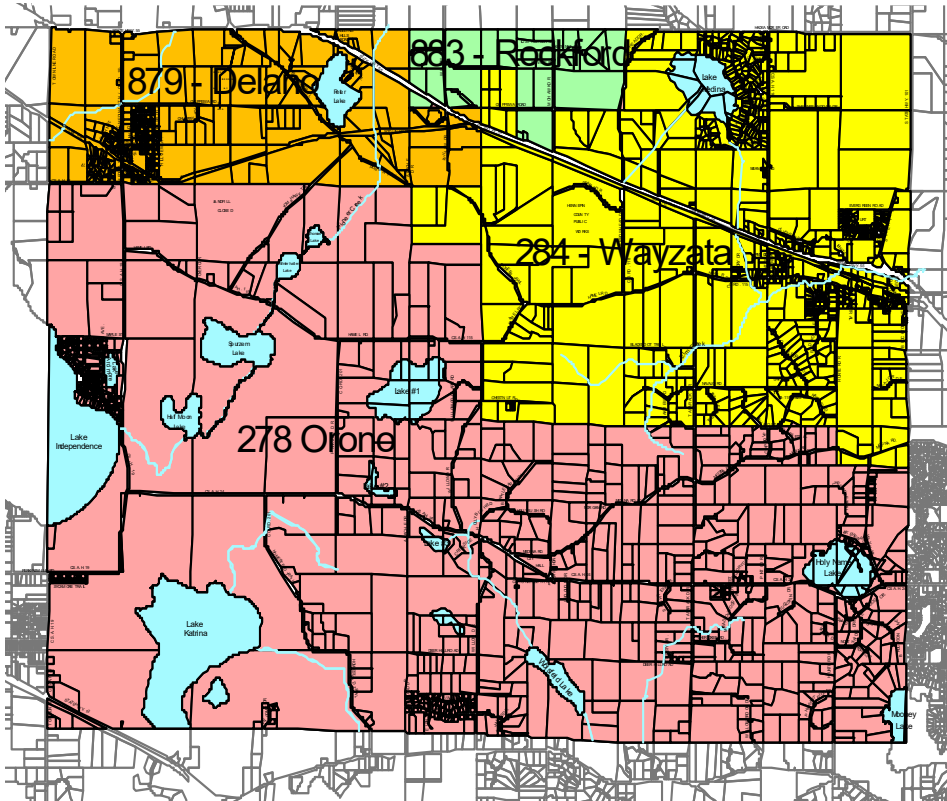
The Community Building has capacity for 120 banquet guests or 150 theater (conference) seating. It offers a food preparation kitchenette with an industrial fridge and freezer, large sinks, coffee maker, ample counter space and a kitchen service window.

3200 Mill Street  
Hamel, MN 55340  
Phone: (763) 458-1838  
Fax: (763) 473-9359  
Email: [hcb@medinamn.gov](mailto:hcb@medinamn.gov)

# School Districts

Medina falls into four school districts.

- **Rockford District #883** ■  
www.rockford.k12.mn.us 763.391.7000
- **Delano District #879** ■  
www.delano.k12.mn.us 763.972.3365
- **Orono District #278** ■  
Www.orono.k12.mn.us 952.449.8300
- **Wayzata District #284** ■  
www.wayzata.k12.mn.us 763.745.5000



# History of Medina

**Medina** was a part of the "Big Woods," a vast region of hardwood forest, broken only by lakes, marshes, and streams. Its Dakota people lived on game, fish, berries, wild rice, and maple sugar and traded with other bands in the region.

In 1853, the Traverse de Sioux Treaty opened up the region to white settlers, who were attracted by the huge stands of timber and the availability of land for farming.

The first settlers arrived in Medina in 1855. On April 10, 1858, County Commissioners gave the City an official designation as "Hamburg Township." Local residents preferred the name, "Medina," after the Arabian holy City that was in the news that year. On May 11, 1858, 37 residents met in the home of Valorius Chilson and voted unanimously to change the name.

Medina's early European settlers were chiefly German, Irish and French-Canadian and had names still common in Medina, like Scherer and Reiser; Mooney and Crowe; Hamel and Fortin. The first generations tended to group according to their language ties and to help each other through the long hard winters.

Townships were always divided into 36 sections, each consisting of a square mile. This meant that the City of Excelsior extended beyond the north shore of Lake Minnetonka to Medina's southern border. Excelsior's northern residents tolerated this inconvenience until 1868, when Excelsior's north shore residents voted to become a part of Medina. This expanded Medina to over 50 square miles.

In 1889, George A. Brackett led a successful drive to carve the City of Orono out of the southern 11 sections of Medina. Later, the City also ceded away land to Loretto, when it incorporated in 1940. Loretto had been platted since 1886 at the time the Minneapolis & St. Paul and Sault St. Marie railroad came through.

The Hamel area of Medina was platted as a City as early as 1879, but its efforts to incorporate failed, in part, because of the complication of straddling the borders of both Medina and Plymouth. The town might have been called Lenz after Leander Lenzen, who built a mill on Elm Creek and set up a post office in the name of Lenz in 1861. But, when the Lange Hamel family gave land to the railroad for the train depot in 1884 they asked that it be called "Hamel," and the name took root. To this day, people call this area of Medina, Hamel.

Built on the road from Minneapolis to Rockford, Hamel was a busy town. At the turn of the century Hamel boasted a school, two hotels, the Church of St. Anne's, a hall for the Ancient Order of United Workman and numerous stores. The town decreased to its present size after TH 55 bypassed it in the 1950's. As it grew, Medina graduated from "township" status to become a "village" in 1955; it incorporated as a City in 1974.

Now Medina is a prosperous, suburban edge City and, as its population rises over 7,000, its residents are eager to preserve its rural heritage.

# **Medina City Officials**

## **Mayor: Kathleen Martin**

The duties of Mayor include presiding over all City Council Meetings. The Mayor serves a two-year term.

## **City Council**

The City Council meets the first and third Tuesdays of each month at 7:00 p.m. in the Council Chambers of City Hall, 2052 County Road 24, Medina, MN 55340. They each serve four-year terms with elections for two of the Council members every two years.

## **Planning Commission**

The role of the Planning Commission is to review development proposals, rezoning requests, variance requests, and planning related ordinances. The Planning Commission may request changes in a proposal before it makes a recommendation to the City Council for approval. They also initiate the comprehensive planning process. Planning Commission meetings are the second Tuesday of every month at 7:00 pm in the Council Chambers of City Hall.

## **Park Commission**

The Park Commission is made up of volunteers who oversee activities in the City's parks and trails. Park Commission meetings are the third Wednesday of each month at 7:00 pm in the Council Chambers of City Hall.

**FOR UPDATED CONTACT INFORMATION ON  
CITY OFFICIALS PLEASE  
VISIT OUR WEB SITE AT: [www.medinamn.us](http://www.medinamn.us)**

# **Medina Fire Departments**

Medina is served by four volunteer fire departments. Each of these departments serves other cities as well. In case of an emergency, call 911 and the operator will direct your call appropriately. All fire departments are always looking for new committed volunteers. If you are interested, please call each station directly.

## **Hamel Fire Department**

92 Hamel Road  
Hamel, MN 55340  
612.719.6999  
[www.hamelfire.org](http://www.hamelfire.org)

## **Long Lake Fire Department**

340 Willow Drive  
Long Lake, MN 55356  
952.473.9701  
[www.longlakefire.org](http://www.longlakefire.org)

## **Loretto Fire Department**

259 Medina Street, Box 22  
Loretto, MN 55357  
612.221.4963

## **Maple Plain Fire Department**

1645 Pioneer Avenue  
Maple Plain, MN 55359  
763.479.0520  
[www.mapleplainfire.com](http://www.mapleplainfire.com)



## Snowplowing Procedures/Regulations

Street Parking: The City has an ordinance that prohibits parking on any public street from November 1 through March 31 during the hours of 1:00 a.m. – 6:00 a.m. This parking policy is enforced by the Medina Police Department. If at all possible, the City plow crew would appreciate having no vehicles parked on City streets when snowfall occurs during the daytime also, which will make the plowing more efficient and will result in a quicker snow removal.

### Snow Plowing Priority Schedule:

- Main collector roads
- Residential streets
- Cul-de-sacs and dead-end streets
- Trails

Snowplowing Personnel: The City has five separate routes, with four full-time and one part-time employee, which means there are not enough personnel available to provide 24-hour coverage. Therefore, on an extended snowfall with brisk winds, several of our roads may become impassable; although, County Road 24, 201, and 19 are usually in the same condition.

Plowing of Sidewalks and Trails: It is the responsibility of property owners to remove snow on their sidewalks. The City will begin plowing trails this winter season, but only after all other surfaces are plowed.

City Methods for Ice Control: The City uses a salt and/or salt-sand mixture (20% salt). During extremely cold conditions salt will not melt ice, so the use of sand will be used for traction. The City is concerned about the environmental impact of salt and sand, as well as the fiscal impact of materials. Therefore, the City does not have a bare pavement policy, but by re-plowing and scraping, we come fairly close, except in the -20 degree weather.

Location of Receptacles on Garbage/Recycling Days: On garbage and recycling days, please place receptacles out of the pathway of snowplow drivers. Plow drivers will not stop to get out and move containers, but at the same time, we do not want garbage or recyclables spread all over.

Damage to Property: During any plowing operation, there is always potential for damage to mailboxes, sod, or other structures that are in the public right-of-way. The City assumes no responsibility for damage to property caused by snowplows. Most mailbox damage is caused by snow or ice; however, mailboxes actually hit by a snowplow will be looked at on a case by case basis and possible replacement or partial reimbursement will occur. Each year before the snow season begins; mailboxes should be checked for sturdiness and repaired as needed. To limit sod damage, it is advised to place a marker along curb lines. Wood and fiberglass markers are permitted; however, metal poles are strictly prohibited within the City right-of-way.

## Garbage Collection

Medina licenses one garbage hauler to service the City, Randy's Environmental Services, A Republican Company. Although the license controls rates and certain aspects of service, items such as billing, requests and rates for removal of appliances and other large items, complaints, etc. are handled directly with your hauler. By limiting this service to just one company helps save wear and tear on the city roads.

Garbage is picked up on Wednesdays. Various levels of service are available; to change your level of service please contact:

## Recycling

The City of Medina also contracts with Randy's Environmental Services, A Republican Company for recycling services. Recycling is picked up on Wednesday's with your trash service, but on a bi-weekly schedule. To set up your recycling service or call for a missed pickup contact Randy's Environmental Services, A Republican Company at 763-972-3335.



Recycling is collected in a single-sort system. All recyclables can be thrown in a single cart for collection (no sorting required). Questions? Call your Medina Recycling Coordinator, Lisa DeMars, at 763-473-8852.

## Organics Recycling

The City of Medina is excited to offer its residents the Blue Bag Organics recycling service through Randy's Environmental Services at no additional cost. Organics recycling allows you to recycle your food scraps and food-soiled paper such as pizza boxes and other non-recyclable paper into compost. Organics makes up approximately 25% of what we throw away.

Recycling organics, rather than throwing them away, will take up less space in our landfills and allow the organics to be turned into compost to create a valuable resource used in landscaping and road construction projects.

For more information on the Blue Bag Organics Recycling Program visit <http://medinamn.us/svcs/recycling/>.

Call Randy's Environmental Services, A Republican Company at 763-972-3335 to set up service today.



## Homesteading

To apply for homestead classification, go online to [www.hennepin.us/homestead](http://www.hennepin.us/homestead). You will need to attach a scanned copy of your Certificate of Real Estate Value and a copy of your proof of ownership. Proof of ownership is usually a Warranty Deed, Limited Warranty Deed or a Contract for Deed.

OR (Use either process, not both)

Print a copy of the application at the above site and mail it along with a copy of your proof of ownership and Certificate of Real Estate Value to:

Hennepin County Assessor, 300 S 6th Street, A2103, Minneapolis, MN 55487

## Voter Registration



Registering to vote in Minnesota is easy! You can stop by City Hall and fill out a registration card, register while getting a new drivers license with your Medina address, register online at [mnvotes.org](http://mnvotes.org) or at the polling place on Election Day.

If you have any questions, please call Medina City Hall, at 763-473-4643 or visit <http://medinamn.us/citygov/elections/>

## Transportation

Although the City of Medina does not have any regular public transportation routes such as buses, there are a few transportation options for Medina residents that are listed below. More information on these programs can be found on the city's website at <http://medinamn.us/svcs/transportation/>.

**Transit Link** (formerly Dial-A-Ride) serves the seven county metro area and augments regular transit routes in areas that don't have frequent regular service. Rides can be reserved by calling 651-602-LINK (5465).

**Metro Transit** is the transportation resource for the Twin Cities, offering an integrated network of buses, light rail and commuter trains as well as resources for those who carpool, vanpool, walk or bike. There are no Metro Transit stops in Medina, but residents can drive to a number of nearby Park and Ride lots. More information can be found at [metrotransit.org](http://metrotransit.org).

**Interfaith Outreach Community Partnership (IOCP)** has a rides program where volunteers provide rides in their own vehicles to community members in need of getting to medical appointments or adult basic education (at its building). Community members must live in one of the 8 communities served by IOCP (which includes Medina). Call the transportation line at (763) 489-7708 for more information.

## Annual City Clean-Up Day

The City's annual clean-up day is always held on the last Saturday in April. Call City Hall for event details (time and location). The City accepts brush, leaves, scrap iron, all batteries, and anti-freeze at no charge. Other items that are accepted at a fee include air conditioners, water softeners, appliances, dehumidifiers, televisions, computers, mattresses, boxsprings, tires (car, truck & tractor), carpet, furniture, building materials, etc.

Items not accepted at clean-up day include treated lumber, recyclables, paint, concrete bricks, commercial printers & fax machines, commercial copiers, household/agricultural chemicals or containers, oil/oil products, household garbage, fluorescent lights, and hazardous waste.



## Hennepin County Drop-off Facilities

Hennepin County operates two drop-off facilities for recycling and household hazardous waste that are open year-round. A number of the items that cannot be recycled on clean-up day can be brought to one of these facilities:

**Brooklyn Park**—Hennepin County Recycling Center and Transfer Station: 8100 Jefferson Highway, Brooklyn Park

**Bloomington**—South Hennepin Recycling and Problem Waste Drop-off Center: 1400 W. 96th Street, Bloomington

For more information on what materials are accepted, pricing and hours of operation visit [www.hennepin.us/dropoffs](http://www.hennepin.us/dropoffs) or call 612-348-3777.

## City Brush & Composting Piles

The public works department offers a composting facility at the shop building located northwest of City Hall. Leaves, grass clippings, and brush are all welcome. Please follow the posted signs as to where to put what you bring in. Remember no bags or containers are to be left on the site. Please, do not trash this site by leaving garbage or other unsuitable materials. Residents may drop brush or compost off between the hours of 7 a.m. to 4:30 p.m.

# Septic Monitoring Program

The City of Medina's Septic Monitoring Program requires that property owners have their septic tanks pumped and septic system inspected a minimum of once every three years.

The program not only is intended to protect groundwater by requiring certified assessments of septic systems throughout the City, but also has the potential benefit of increasing the lifetime of your septic system, as experts believe regular pumping is an important part of maintaining a system.

We do not require compliance inspections but if one is completed, please send it to us to have on record, whether compliant or non compliant.

More information on the requirements and the required report visit <https://medinamn.us/svcs/septic-system-pumping/>



## Septic System Pumping and Assessment Report

Property Address	
Owner(s) Names	
Septic system less than three years old? <input type="radio"/> No <input type="radio"/> Yes – stop and mail form	
Date Assessed	
Date Installed (if known)	
Number of Tanks & Capacity	
Type of System	
Gallons Removed	
Tanks have manholes Covers	<input type="radio"/> Yes or <input type="radio"/> No
System is Watertight	<input type="radio"/> Yes or <input type="radio"/> No
System Pumped Regularly	<input type="radio"/> Yes or <input type="radio"/> No
Frequency Recommended (if other than 3 years)	
Inlet and Outlet Baffles	
Checked	<input type="radio"/> Yes or <input type="radio"/> No
Problems Detected	<input type="radio"/> Yes or <input type="radio"/> No
If yes, explain:	
Baffles Replaced	<input type="radio"/> Yes or <input type="radio"/> No
Are there signs of overflow or effluent percolating from the ground or sewage backup in the home?	
<input type="radio"/> Yes or <input type="radio"/> No	
If yes, explain:	

The undersigned certifies that the above information is correct to the best of their knowledge.

Septic System Professional Company Information	
Company Name	
Licensed Pumper's Name	
MPCA License Number	
Phone Number	

Forward completed form to:  
Lisa DeMars, 2052 County Road 24, Medina, MN 55340  
or email to [lisa.demars@medinamn.gov](mailto:lisa.demars@medinamn.gov)  
or fax to 763-473-9359.

Updated 11/07/21

# City Utilities Water, Sewer & Storm Water

## Water & Sewer

There are a few areas in Medina that offer residential city water and sewer service. The Independence Beach, Medina Morningside, Keller Estates, Bridgewater, Foxberry Farms, Wild Meadows, Cherry Hill, Medina Highlands, Belle Terra, Enclave of Medina, Fields of Medina, Reserve of Medina, and Hamel areas have city water and sewer. Most of the area along Highway 55 has city water. The remainder of the City relies on private wells and septic systems. If you have a well or septic system, it is your responsibility to maintain it. If there are any problems with your well or septic system, contact a well/septic maintenance company.

Water and Sewer customers are billed monthly. Please see the city website at [www.medinamn.us](http://www.medinamn.us) for current rates.

## Irrigation Meter Program

The City sanitary sewer fees are based on actual water usage. These sewer fees can be controlled by purchasing a dedicated irrigation meter to separately measure the water used for outdoor watering. If residents are interested in a payment plan to purchase a new irrigation meter, please fill out and return the installment agreement found on the city's website at [www.medinamn.us](http://www.medinamn.us).



## Storm Water Utility

The purpose for creating the Storm Water Utility is to provide an alternative source of funding from general property taxes to support storm water mandates and needs. Storm water mandates include the improvement to local impaired bodies of water (Lake Independence, Lake Sarah, Spurzem Lake, Holy Name Lake, Elm Creek, etc.) as well as the City's Storm Water Pollution Prevention Program (SWPPP). Other needs include annual maintenance to City storm water ponds, culverts, erosion control and general enforcement. A Storm Water Utility (SWU) was officially established by the City Council on May 20, 2008.

For property owners who receive a water and sewer utility bill, the storm water utility charge is just a line item included on your monthly bill. Property owners who do not have water and sewer will receive an annual bill.

## Utility Bill Direct Payment Plan

The City is offering a \$20 one-time discount on your next utility bill if you sign up for the City's Automatic Pay Plan. Form found at [www.medinamn.us](http://www.medinamn.us)

## Questions

If you have any billing questions regarding your service please call Accounting Technician, Jennifer Altendorf at 763.473.8849 or email [Jennifer.altendorf@medinamn.gov](mailto:Jennifer.altendorf@medinamn.gov)



# Utility Providers

## Cable Television

Much of Medina has Cable TV service. In Medina, Cable TV is provided by Mediacom, 1.800.332.0245 ([www.mediacomcc.com](http://www.mediacomcc.com)). As an alternative or if you are not in the service area, you can use one of the many satellite providers.

## Electricity

Two different electrical companies serve Medina—Xcel Energy and Wright-Hennepin. Check the map on the next page for your electrical provider.

Wright Hennepin 763.477.3000 or 1.800.943.2667 ([www.whe.org](http://www.whe.org))

Xcel Energy 1.800.895.4999 ([www.xcelenergy.com](http://www.xcelenergy.com))

## Natural Gas

Centerpoint Energy provides most of Medina with natural gas. There are parts of the City, however, that do not have any service. Please contact Centerpoint Energy for more information at 612.372.4727 ([www.centerpointenergy.com](http://www.centerpointenergy.com))

## Telephone

Since January 2001, Medina is wholly in the 763 area code. Be advised that communities directly to the south use the 952 area code while the prefixes are similar between the cities. These cities include Orono, Long Lake, and Wayzata. Communities to the west, north, and east are 763. These communities include Plymouth, Corcoran, Independence, and Maple Plain.

Medina has two different telephone companies. The western portion of the City prefixed with 479 (the Independence Beach area), uses Frontier Communications.

CenturyLink (formerly Qwest) services the rest of the City. Cellular service is available throughout the City by many different companies.

**Frontier** 1.800.921-8101 ([www.frontier.com](http://www.frontier.com))

**CenturyLink** 1.800.244.1111 ([www.centurylink.com](http://www.centurylink.com))

## High Speed Internet

High speed internet service is mainly provided by two companies: Mediacom (800) 332-0245 or CenturyLink (800) 244-1111. Certain areas of the city currently do not have access to high speed internet.

## MEDINA: ENERGY PROVIDERS

