

**MEDINA CITY COUNCIL SPECIAL MEETING MINUTES OF**  
**OCTOBER 19, 2021**

The City Council of Medina, Minnesota met in special session on October 19, 2021, at 6:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

**I. Call to Order**

**Members present:** Martin, Albers, Reid, DesLauriers, Cavanaugh

**Members absent:**

**Also present:** City Administrator Scott Johnson, Assistant City Administrator Jodi Gallup, Finance Director Erin Barnhart, Public Safety Director Jason Nelson, City Attorney Ron Batty and Planning Director Dusty Finke

**II. Special Assessment Policy Summary**

Public Works Director Steve Scherer presented information on dead end public streets (which account for approximately 9% of Medina's roads), discussed the history of the assessment policy and the advantages of keeping the assessment portion at 50% for projects.

The Mayor and Council thought the current policy was fair. Finance Director Erin Barnhart explained that assessment payments are usually between 7 to 15 years depending on the scope of the project. Currently, the City charges two interest points above the current interest rate (as determined by the City's consultant) on assessments that are paid in installments.

Staff was directed by the City Council to build into future private road agreements a provision to permit the City to repair and assess private roads for public safety reasons.

The City Council discussed the use of video screens during future virtual meetings. Direction was given to drop the idea of using video screens during future virtual meetings. Council Member Albers agreed to run the November 3<sup>rd</sup> Council Meeting because Mayor Martin and Council Member DesLauriers will not be able to attend the meeting in its entirety.

**III. Adjournment**

*Martin closed the meeting at 6:28 p.m.*

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Kathleen Martin, Mayor

Attest:

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Scott T. Johnson, City Administrator