

**MEDINA CITY COUNCIL SPECIAL MEETING MINUTES OF**  
**SEPTEMBER 7, 2021**

The City Council of Medina, Minnesota met in special session on September 7, 2021 at 6:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

**I. Call to Order**

**Members present:** Martin, Albers, Reid, DesLauriers, Cavanaugh

**Members absent:**

**Also present:** City Administrator Scott Johnson, Public Works Director Steve Scherer, Finance Director Erin Barnhart, Public Safety Director Jason Nelson, Assistant City Administrator Jodi Gallup, and City Planning Director Dusty Finke

**II. 2022 Budget Open House**

Finance Director Erin Barnhart presented information on the 2022 General Fund Budget and preliminary levy. Barnhart also provided information on the overall proposed General Fund budget of \$5,598,884, an increase of \$516,500 from 2021. Barnhart explained that the increase is comprised of a one-time budgeted increase for assessment contracting services and a 3.5% employee cost of living increase. Also discussed 2022 insurance premiums, the flat tax levy of 22.492%, and the 6.8 % change in market value. Finally, Barnhart discussed recent growth, outstanding debt, ongoing equipment needs, reserve funds, and the addition of a new Administrative Assistant position.

The Mayor and Council directed staff to study future property needs for utilities, using ARPA funds for water infrastructure, adding a place holder amount for park replacement needs, and discussed timing/funding on future road projects in the draft CIP.

**III. Adjournment**

*Martin closed the meeting at 6:51 p.m.*

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Kathleen Martin, Mayor

Attest:

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Jodi M. Gallup, City Clerk