

**MEDINA CITY COUNCIL MEETING MINUTES OF AUGUST 17, 2021**

The City Council of Medina, Minnesota met in regular session on August 17, 2021 at 7:01 p.m. in the City Hall Chambers. Mayor Martin presided.

**I. ROLL CALL**

**Members present:** Albers, Cavanaugh, DesLauriers, Martin, and Reid.

**Members absent:** None.

**Also present:** City Administrator Scott Johnson, Assistant City Administrator Jodi Gallup, City Attorney Ron Batty, Finance Director Erin Barnhart, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, and Public Safety Director Jason Nelson.

**II. PLEDGE OF ALLEGIANCE (7:01 p.m.)**

**III. ADDITIONS TO THE AGENDA (7:02 p.m.)**

The agenda was approved as presented.

**IV. APPROVAL OF MINUTES (7:02 p.m.)**

**A. Approval of the August 4, 2021 Regular City Council Meeting Minutes**

Martin noted that prior to the meeting Johnson distributed corrections as proposed by DesLauriers and Cavanaugh.

*Moved by Martin, seconded by DesLauriers, to approve the August 4, 2021 regular City Council meeting minutes as amended. **Motion passed unanimously.***

**V. CONSENT AGENDA (7:03 p.m.)**

**A. Approve Street Striping Services Agreement with Sir Lines-A-Lot**

*Moved by Cavanaugh, seconded by DesLauriers, to approve the consent agenda. **Motion passed unanimously.***

**VI. COMMENTS (7:03 p.m.)**

**A. Comments from Citizens on Items not on the Agenda**

There were none.

**B. Park Commission**

Scherer reported that the Park Commission will meet the following night to discuss the park dedication related to Medina townhome development at 1432 CR 29. He stated that trail paving has been done at Hamel Legion Park and work continues at Hunter Park.

DesLauriers asked if the park dedication had already been decided for the project at 1432 CR 29.

Finke stated that the intent is to discuss the trail options.

**C. Planning Commission**

Planning Commissioner Rhem stated that the Planning Commission met the previous week to consider the Medina townhome development at 1432 CR 29 and unanimously recommended approval. He stated that the Commission also reviewed the request from Stetler for the project at 500 Hamel Road, which had a lot of discussion and the Commission recommended approval with a vote of 4 –1. He noted that the Commission also unanimously recommended approval of a Conditional Use Permit for a solar array project at 2382 Hamel Road.

Martin referenced the solar array project and asked if the Commission had any reason to think the City should revisit its zoning ordinances related to solar energy.

Rhem stated that was not discussed as the request met the requirements for the CUP to be approved.

Martin stated that there has been much progress in technology and the need to convert to alternate sources of energy in the past few years and therefore perhaps it would be helpful to revisit those regulations.

**VII. NEW BUSINESS**

**A. Deer Hill Preserve 5<sup>th</sup> Addition (7:08 p.m.)**

Johnson stated that the applicant is requesting final plat for the 5<sup>th</sup> addition which would convert outlots L and M into eight lots and one final outlot. He stated that there are no substantial changes from the preliminary plat.

Finke stated that the purpose of final plat is to review for consistency against the preliminary plat and to review the conditions applied to preliminary plat approval, which is summarized in the staff report. He noted that some of the conditions will continue to final plat. He stated that the other action would be to reconsider the allocation of the assessment for Deer Hill Preserve Road. He explained that the assessments were divided into the outlots, and the intent was to divide the assessment for each outlot into the platted lots when it comes forward for development. He stated that staff finds that the final plat is consistent with the preliminary plat, with the conditions that are recommended to continue forward.

Martin noted that staff has provided a report to the Council that contains a detailed analysis of the preliminary plat conditions and whether the conditions have or have not been met. She noted that the majority of the conditions have been met and those that have not been met will continue with the final plat.

**1. Resolution No. 2021-52 Granting Final Plat Approval for Deer Hill Preserve 5<sup>th</sup> Addition**

*Moved by DesLauriers, seconded by Reid, to adopt Resolution No. 2021-52 Granting Final Plat Approval for Deer Hill Preserve 5<sup>th</sup> Addition. **Motion passed unanimously.***

**2. Resolution No. 2021-53 Reapportioning Adopted Assessment for Deer Hill Preserve Road Improvement Project**

*Moved by DesLauriers, seconded by Reid, to adopt Resolution No. 2021-53 Reapportioning Adopted Assessment for Deer Hill Preserve Road Improvement Project. Motion passed unanimously.*

**VIII. CITY ADMINISTRATOR REPORT (7:13 p.m.)**

Johnson had nothing further to report.

**IX. MAYOR & CITY COUNCIL REPORTS (7:13 p.m.)**

Reid stated that she plans to visit Uptown Hamel on Thursday to continue building relationships with property and business owners in order to agree on the branding.

Martin noted that Reid and Cavanaugh will be meeting with Representative Phillips within the next week.

**X. APPROVAL TO PAY THE BILLS (7:14 p.m.)**

*Moved by Cavanaugh, seconded by Martin, to approve the bills, EFT 006032E-006050EE for \$60,680.87, order check numbers 051846-051918 for \$388,699.09, and payroll EFT 0511201-0511235 for \$55,726.38. Motion passed unanimously.*

**XI. ADJOURN**

*Moved by Albers, seconded by DesLauriers, to adjourn the meeting at 7:15 p.m. Motion passed unanimously.*

---

Kathleen Martin, Mayor

Attest:

---

Jodi M. Gallup, City Clerk