



2021 Annual Report



This report provides an overview of the City of Medina's activities, accomplishments, and fiscal responsibility for calendar year 2021.

TABLE OF CONTENTS

Mayor's Welcome

City Council *page 2*

City Departments

City Administration *pages 3-5*

Finance Department *pages 6-8*

Planning Department *pages 9-12*

Public Works Department *pages 13-15*

Parks & Trails *page 16-17*

Police Department *pages 18-27*

Fire Departments *pages 27-30*

2021: A Year in Retrospect *pages 31-34*

Preview of 2021 Goals *page 35*

Recognizing Our Contributors *pages 36*

Recognizing Staff and Service Providers *pages 37*

Mayor's Welcome

I am pleased to share this Annual Report, which outlines changes and activities in Medina in 2021 and exhibits the high quality of service provided to our residents and businesses by an extremely capable, committed, and nimble City staff. The City continued to adapt and seamlessly advance city operations and service delivery while navigating the continuous changes in 2021 in the world and in our community.

I invite you to turn the pages of this report and hope it brings you great pride to be a resident of Medina.

Kathleen Martin, Mayor

City Council



Kathleen Martin,
Mayor

Term:
August 2018-
Present



Dino DesLauriers,
Councilmember

Term:
August 2018-
Present



Todd Albers,
Councilmember

Term:
January 2019 -
Present



Joseph
Cavanaugh,
Councilmember

Term:
January 2021-
Present



Robin Reid,
Councilmember

Term:
January 2021-
Present

2021 City Council Members

City Administration

It is an honor and privilege to provide the 2021 Annual Report for Medina.

The theme for this year's Annual Report, "New Transitions", is a fitting description of the policy steps taken by the City Council and implemented by staff in 2021. Actions were taken to study and improve our parks, ordinances were updated to address issues and implement our comprehensive plan, and the City continued to push for cost effective transportation upgrades. Our team has and will continue to concentrate on providing high quality services to Medina residents in the most cost-effective manner possible.

The City of Medina looks forward to a productive and prosperous 2022. As the City Administrator, I welcome your visits and calls. You can reach me at scott.johnson@medinamn.gov or (763) 473-4643.

Scott Johnson, City Administrator

PRIMARY SERVICES

The Administration Department oversees the daily operations and administration of the City and works closely with the City Council to implement Council policies and directives. The services provided by the Administration Department include City elections, recycling, records retention (city code, ordinances, resolutions, meeting minutes, contracts, etc.), licensing (liquor, tobacco, gambling, solicitors, etc.), public relations, human resources, and IT/communications.

STAFFING

The Administration Department consists of three staff members: a full-time City Administrator (Scott Johnson), a full-time Assistant City Administrator-City Clerk (Jodi Gallup in 2021), and a part-time Administrative Assistant (Nichole Vogel). In 2022, Caitlyn Walker joined the team as the new City Clerk/Assistant to the City Administrator. The City contracts for legal counsel with Kennedy & Graven.

HIGHLIGHTS and ACTIVITIES

- **Business:** The Medina Economic Development Authority held its two annual meetings. Spring and fall business tours were held with Medina Businesses. The City sent out regular communications on various grant opportunities for businesses struggling due to COVID-19 shutdowns and restrictions.
- **Licenses & Permits:** COVID-19 restrictions continued to create hardship for local bars and restaurants. In April, the City Council approved a liquor license fee waiver for restaurants and bars to help reduce their financial burdens. In November, the City Council approved a new liquor license to AGH Ventures LLC for its new local business, X-Golf.

- **Information Technology:** Information Technology continued to play an important role in city operations during the pandemic. The City Council continued virtual meetings from 2020 to June 2021. The Council returned to in-person meetings in July, and then transitioned back to virtual meetings in September in response to growing COVID-19 cases. The City continued to utilize cloud-based systems for city documents. The City's permanent records are stored in Laserfiche's cloud application and are always accessible to the public. The City approved a new technology services agreement with Solution Builders in November.
- **Human Resources:** The City recognized six employees for milestone years of service in 2021. Staff continued to use an online training program to fulfill annual safety training requirements. Human Resources stayed busy throughout the year with staff changes including internal promotions/job changes, resignations, recruitment processes, and onboarding new employees. In January, Nichole Jacobson transitioned from the part-time administrative assistant for the Administration and Finance departments to the part-time administrative assistant for the Police Department. Nichole Vogel was hired as the part-time administrative assistant for the Administration and Finance departments. Officer John Vinck began employment with the Police Department in April. Justin Cook transitioned from a Reserve Officer to a Community Service Officer in May. Nicholas Zumbusch began employment as a Public Works Maintenance Technician in March and later resigned in July. Assistant City Administrator Jodi Gallup resigned in November. The City successfully negotiated a one-year Union Labor Agreement with Law Enforcement Labor Services, Inc.
- **Garbage, Recycling & Organics:** Staff continued to promote organics recycling in 2021 and offered a \$20 credit on residents' garbage bills for new organics subscribers and referrals, which was funded through an organics grant from Hennepin County. Staff educates and encourages recycling and organics recycling at Clean-up Day and through communications in the *Medina Message*.
- **Public Relations:** The City continues to utilize social media to promote public events and services to residents. Assistant City Administrator Jodi Gallup contributed a monthly column in a community publication called *LocalTies*. The column provided residents a more personal connection to the City of Medina and the services its staff provides. The *Medina Message* newsletter educates residents on current news and events, City Council actions, public meeting notices, and other pertinent information.
- **Transportation:** The city completed planning and permitting for an extension of Chippewa Road between Arrowhead Drive and Mohawk Drive. Construction of the roadway began in the fall of 2021 as part of the Weston Woods of Medina development and is anticipated to continue through 2022 and be completed in the summer of 2023.

FACTS and FIGURES

City Council 2021 Actions

Ordinances Adopted: 14
Resolutions Approved: 88
Local Board of Appeal
Applications Reviewed: 7
Hours Spent in Council Session: 40.5



Administration Facts

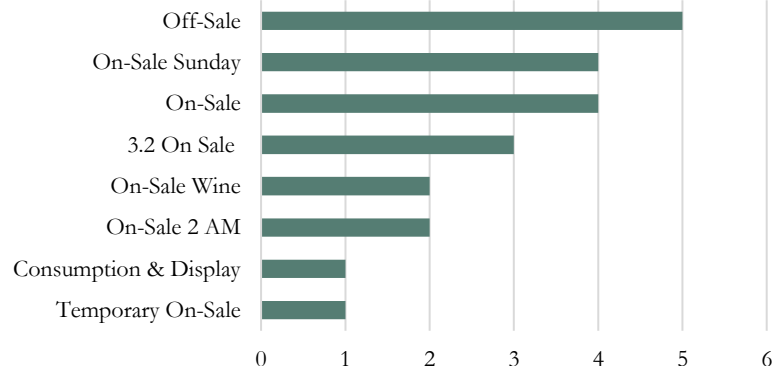
Full-Time Equivalent (FTE)
Employees: 24

Total Hours Worked by All
Employees: 57,891

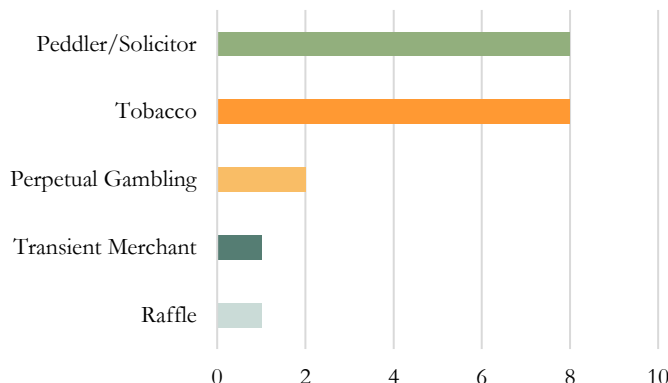
Average Staff Longevity: 11.2
years

Number of First Reports of
Injury: 3

Liquor Licenses Types 2021



Other Licenses & Permits



Recycling & Organics Reporting

Recycling

660.42 tons collected (annually)
89% weekly set-out rate

Organics

54.99 tons collected (annually)
561 out of 2,231 households subscribe
25% participation rate

Finance Department

In 2021, the City financed two mill and overlay road projects from the road fund and special assessments. Reimbursement was received from the State of Minnesota for the completion of the Arrowhead Railroad Quiet Zone project. Medina was awarded \$710,000 of the American Rescue Plan Act funds; the first half was received in 2021 and the second half will be received in 2022. These federal funds are part of a stimulus bill to aid public health and economic recovery from the COVID-19 pandemic. It is anticipated that fund use will be determined in 2022 but can be used on eligible expenses through 2024.

The City continues to maintain adequate fund balances for general City operations. The City's General Fund follows City policy to keep in reserve a minimum of five months of the next year's budgeted expenditures from the General Fund. In the event of serious economic constraints on the community, the City will be able to utilize these reserves for emergency purposes as designed. City water funds are also sound for present and future needs. Utility Fund balances are primarily comprised of user fees from monthly water bills, which are applied to costs of daily operations and infrastructure replacement. Having appropriate fund balances can alleviate the need to issue bonds for projects.

Erin Barnhart, Finance Director

PRIMARY SERVICES

The Finance Department facilitates other City departments making reliable management decisions and achieving their goals and objectives while maintaining the integrity of the City's financial management system.

Specifically, the department is responsible for:

- Accounting
- Financial Management
- Assessing
- Payroll
- Utility Billing
- Purchasing
- Investments
- Debt Service & Bond Management
- Management of City Assets
- Election Assistance

The Finance Department also produces the following documents, with the assistance of other City departments: the comprehensive budget, annual audited financial statements, the five-year capital improvement program (CIP), and the financial management plan.

STAFFING

The Finance Department consists of three positions: Finance Director (Erin Barnhart), Accountant (Jennifer Altendorf) and part-time Administrative Assistant (Nichole Vogel) who is shared with Administration.

HIGHLIGHTS and ACTIVITIES

In addition to providing the day-to-day financial services, the department also assisted in operations of the Hamel Community Building.

The 2020 water and sewer rate analysis supported a 1% increase to water and sewer rates for 2021 to cover increased operating expenses and anticipated future capital expenses. This allows the water utility and sewer utility funds to remain self-contained to pay for on-going operational expenses and future capital projects. The water utility fund provides for the distribution of potable water to customers, which includes the operation of three water systems, administration costs and utility billing. The sewer utility fund covers fees to the Metropolitan Council for sewage treatment, customer service, utility billing, maintenance, and monitoring of the system.

In 2021, permits for 50 new single-family homes and 33 townhomes were issued. Together with the total commercial construction activity, an estimated \$67,110,741 of value will be added to the tax base in 2023.

Where Do My Property Taxes Go?



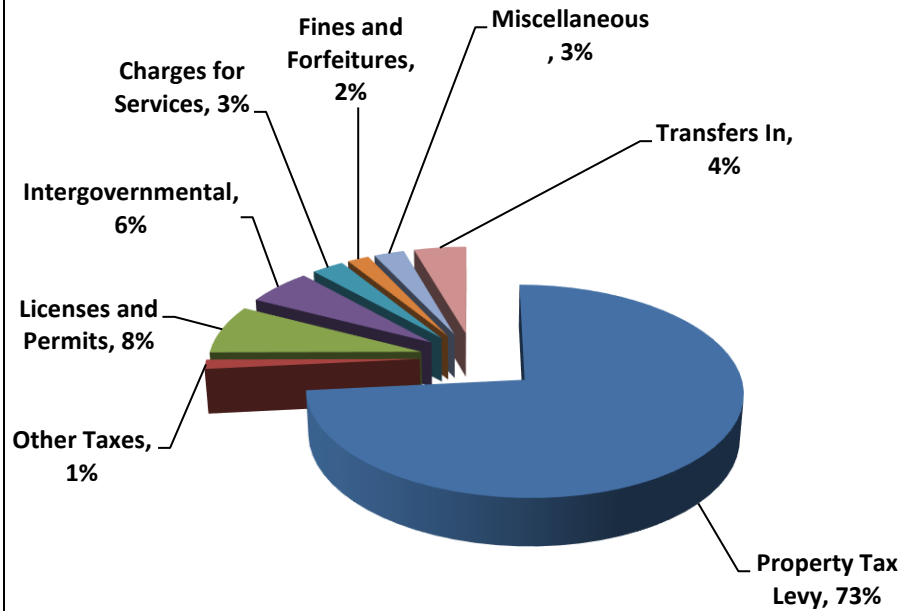
	Share in Cents	2020 Tax Rate
County	\$0.40	38.079%
Schools	\$0.28	26.919%
City	\$0.24	22.491%
Other	\$0.08	7.954%
	<u>\$1.00</u>	<u>95.444%</u>

* School District #284 Wayzata

** Other includes various metro taxing districts, and other special taxing districts (excluding watershed)

FACTS and FIGURES

General Fund Revenue \$5,082,380



City Tax Levy

\$4,392,771 in 2020

\$4,622,859 in 2021

Utility Billing

3,306 customers

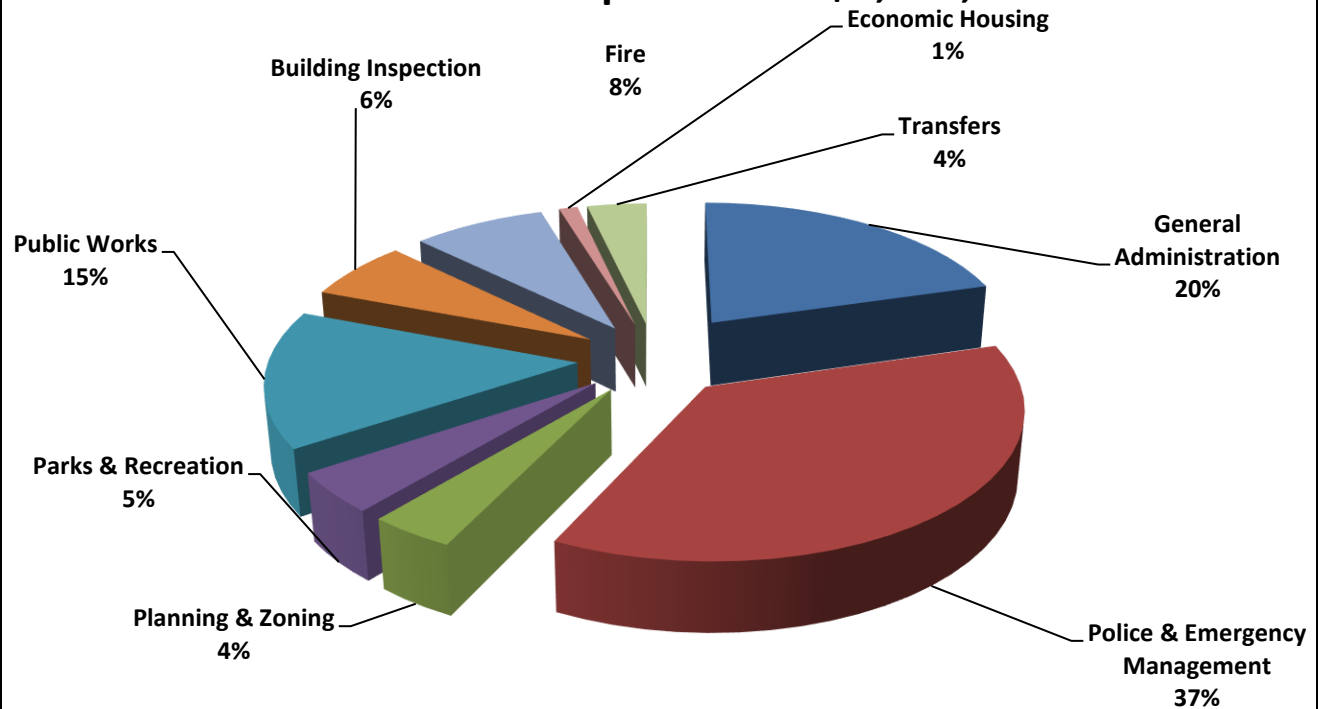
1,917 billed monthly

1,510 use electronic payment services

City Bond Rating

Aa1

General Fund Expenditures \$5,082,380



Planning/Zoning & Building Department

Building permit activity in Medina remained steady in 2021 despite construction cost increases and supply issues which affected building activity through the year. New home construction activity increased, with permits issued for a total of 83 new homes. New construction included 50 single-family homes and 33 townhomes.

Several smaller residential projects were approved in 2021 and a retail building was proposed for the southeast corner of Highway 55 and County Road 116. Plans for construction of the BAPS Mandir were also approved. Construction of these projects is anticipated to proceed in 2022.

Through the first half of 2021, the City considered a proposed master plan for the Diamond Lake Regional Trail. Three Rivers Park District was evaluating a regional trail in western Hennepin County, extending north-south from Wayzata to Rogers. Several potential routes were discussed through Medina and discussion occurred at several open houses and public meetings. Following substantial public engagement and discussion, the City Council approved a conceptual route from the northern boundary of the City to Baker Park.

Planning staff submitted a grant request and the City was awarded \$25,000 from Hennepin County to hire economic development experts to enhance improvements and development in the Uptown Hamel area. This work is scheduled for 2022.



The City progressed with planning and design for significant street projects. The City completed the permitting process for construction of Chippewa Road between Arrowhead Drive and Mohawk Drive. Construction is anticipated during 2022 in connection with construction of the Weston Woods of Medina.

During the summer of 2021, Medina was awarded \$700,000 in Local Road Improvement Program (LRIP) funding from the Minnesota Department of Transportation toward improvements to Hackamore Road. Medina and Corcoran are working together on the street improvements because Hackamore runs along the common boundary of the two communities. The cities will continue to coordinate with the City of Plymouth, Hennepin County, and developers of new construction projects along the corridor to complete the improvements.

Please reach out to Deb, Brenda, and me with respect to building permits, zoning, or any general inquiries pertaining to the land or development in Medina. We are here to help!

Dusty Finke, Planning Director

PRIMARY SERVICES

The Planning and Zoning Department administers the City's Comprehensive Plan, Zoning Ordinance and Subdivision Ordinance. This includes coordinating the policy directives of the Planning Commission and the City Council, reviewing development and land use applications for compliance with relevant City regulations and code enforcement activities. The Department coordinates the building permit process and assists contractors and homeowners. The Department also administers the Wetland Conservation Act and floodplain regulations and assists other departments with geographical information system (GIS) mapping and analysis.

STAFFING

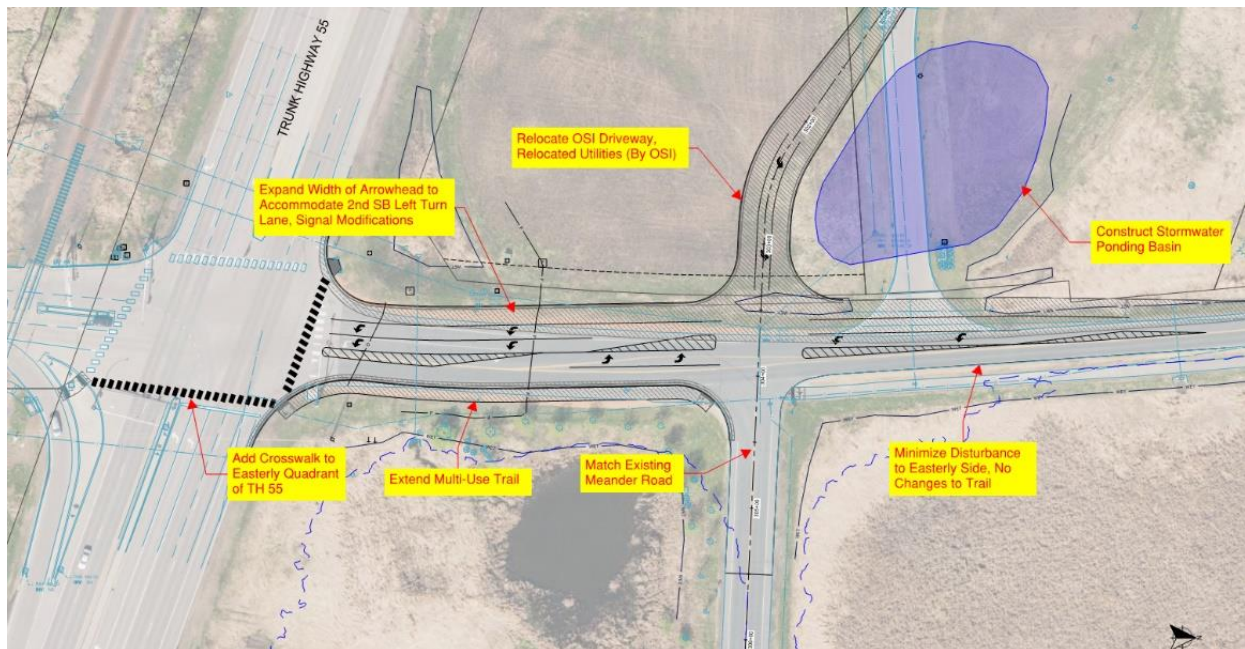
The Planning and Zoning Department consists of three full-time staff members: Associate Planner Deb Dion, Planning Assistant Brenda Ruth, and Planning Director Dusty Finke. Lisa DeMars served as the Administrative Assistant for both Planning and Public Works through 2021. Lisa has transitioned to the full-time Public Works Assistant and Brenda was hired in early 2022. The department also often works with an intern. The City contracts for building inspection/plan review services with Metro West Inspection Services and supplemental planning consulting services with Northwest Associated Consultants. Staff also works closely with the consultant City Engineer and City Attorney and staff from other departments and agencies.

HIGHLIGHTS and ACTIVITIES

- Building Permit Activity *(summary can be found on following page)*
 - 50 new single-family homes and 33 new townhomes permitted
 - Estimated \$67,110,741 of market value added to the City (Combined residential and commercial construction)
 - 940 building permits issued
- Land Use Activity *(summary can be found on following page)*
 - Commercial projects – 3962 Pinto Drive retail project, BAPS Mandir
 - Residential developments – Weston Woods, Baker Park Townhomes, Holy Name Lake Estates, Ditterswind, Prairie Creek
 - Nine smaller-scale projects (variances, conditional use permits, lot rearrangements, etc.)



- Diamond Lake Regional Trail Master Plan
 - Substantial public engagement process including several open houses and public meetings
 - City Council approved a conceptual route through Medina on June 15, 2021
- Uptown Hamel Grant Funding
 - \$25,000 grant awarded from Hennepin County Community Works
 - Action Plan anticipated to be completed in 2022
- Planned Roadway Improvements
 - Chippewa Road (Arrowhead Drive to Mohawk Drive) – permitted and designed in 2021; construction anticipated in 2022
 - Arrowhead Drive/Highway 55 – intersection improvements designed in 2021; construction anticipated in 2022
 - Hackamore Road (between County Road 101 and County Road 116) - \$700,000 LRIP funding secured from State of Minnesota
- Ordinance Amendments – updated regulations related to:
 - Stormwater management
 - Signs and Dynamic Displays
 - Swimming Pools – setback from utility lines



FACTS and FIGURES

Building Permit Activity (2017-2021):

	2017	2018	2019	2020	2021
# New Single Family	60	56	43	37	50
Valuation	\$29,700,510	\$31,235,936	\$23,391,809	\$24,025,330	\$34,934,913
# New Townhomes	0	0	0		33
Valuation	\$0	\$0	\$0		\$7,120,485
# New Multi-family			1		
# units			82		
Valuation			\$12,436,239		
# New Commercial	2	0	2	3	4
Valuation	\$3,180,250	\$0	\$1,798,280	\$4,656,784	\$5,358,000
# Other Valued Residential	134	110	144	168	179
Valuation	\$5,197,373	\$5,460,604	\$9,388,480	\$8,067,749	\$12,204,453
# Other Valued Commercial	65	106	53	196	156
Valuation	\$9,383,763	\$9,462,523	\$3,971,008	\$33,122,995	\$7,492,890
General Permits	344	341	796	701	518
Total Permits	861	835	1244	1320	940
Total Valuation	\$47,461,896	\$46,159,063	\$50,985,816	\$69,872,858	\$67,110,741

Land Use Application History (2016-2021):

	2016	2017	2018	2019	2020	2021
Variances	2	3	0	2	1	1
Conditional Use Permits	1	8	1	3	5	3
Preliminary Plats	3	5	1	2	6	3
Final Plats	6	4	4	2	4	6
Lot Divisions, Rearrangements	2	3	4	3	1	1
Site Plans	4	2	2	2	2	4
Planned Unit Developments	2	1	1	1	0	2
Comp Plan Amendments	0	3	1	0	2	1
Zoning Amendment	3	4	1	3	4	0
Ordinances	3	9	7	3	6	4
Vacations	3	0	0	3	3	0
Extensions to file plats	4	2	3	1	0	2
Interim Use Permit	0	1	0	0	1	0
Annexations	1	0	0	0	0	0
Environmental Assessment Worksheet	0	0	0	0	1	0
Totals	34	45	25	25	36	27

Public Works Department

The drought, supply shortages, and continued subcontracted service staffing issues (related to the pandemic) required us to get creative to stay on track with projects in 2021. Public Works navigated staffing challenges of our own for much of the year yet successfully completed the MS4 permit renewal, updated the capital improvement plan, oversaw completion of the Loram trail connection, began phase I of the Hunter Park renovation, and managed a number of reforestation projects. Residents continued to take refuge within the parks and trail systems, reminding us of the importance of these amenities. Our annual cleanup day event took place “between” COVID-19 variants and was a huge success – it was fantastic to connect with residents in person once again.

Steve Scherer, Public Works Director

PRIMARY SERVICES

The Public Works Department oversees the daily operations of sewer and water utilities, parks/trails, road maintenance/repairs, the compost/brush site and maintenance for all City properties, and all city buildings, including the community center, field house, city hall, etc. Public Works performs erosion control inspections, coordinates safety training (OSHA) for City Staff, and manages the grounds at the German Liberal Cemetery. Whether it be clearing debris from a right of way or responding to a watermain break under a state highway, the Public Works Team prioritizes and responds quickly to residents who reach out for help. In addition, Public Works plans long term capital improvement projects and collaborates with the Planning Department to identify and budget for the infrastructure needs of our growing City.



STAFFING

The Public Works Department consists of one seasonal and seven full-time staff members: Public Works Director, (Steve Scherer), Foreman (Derek Reinking), Field Inspector (Jack Gleason), Water & Sewer Operator (Greg Leuer), two Maintenance Technicians (Joe Ende, and [open position]), Seasonal Maintenance Technician (Jeff Bursch), and Administrative Assistant (Lisa DeMars). The vacant Maintenance Technician position was filled in March of 2022. The Department works with WSB and Hakanson Anderson for engineering guidance.

HIGHLIGHTS and ACTIVITIES

Road Planning, Paving, and Maintenance Projects

- Cleared brush and installed a paved shoulder on Medina Road from Brockton Lane to Hunter Drive.
- Completed curbing work at Lakeshore Drive.
- Completed seeding on Brockton Lane.
- Paved Highcrest Drive and Oak Circle.
- Completed the reclamation and overlay of Shire Drive on the 1200 ft. west section, and a mill and overlay on the 450 ft. east section, as well as replaced curbing.
- Crack sealed and seal coated Pioneer Trail from Hamel Road to Hwy 55.
- Crack sealed Hunter Drive between Medina Road and Hamel Road.
- Collaborated with the Planning Department and contractors to extend Chippewa Road from Arrowhead to Mohawk as part of the Weston Woods development.
- Teamed with Corcoran, Hennepin County, Plymouth, and the Planning Department to finalize design for the Hackamore Road project.

Water and Sewer

- Completed the sewer lining project.
- Oversaw the installation of control software upgrade at the water treatment plant.
- Oversaw water and sewer installation of Meadowview Commons and Pulte Reserve.
- Developed a risk and resilience assessment in preparation of a written procedure.

Maintained Infrastructure

Roads & Trails:

61.1 Miles of Street
6.4 Miles of Sidewalk
12.2 Miles of On & Off Road Trails
750 Street Signs
180 Street Lights
35 Roadside Ditch Miles (mowed)
182 Culverts

Sewer:

44.15 Sanitary Sewer Miles
11 Sewer Lift Stations
1,216 Sewer Manholes

Water:

588 Hydrants
51.17 Water Main Miles
11 Water Wells
1 Water Treatment Plant

Water Pumped/Treated (gallons):

182,443,000 – Hamel System
13,058,900 – Independence Beach
4,957,600 – Medina Morningside

Stormwater

- Finalized renewal of the 2020 – 2025 MS4 permit.
- Cleaned seventeen sump catch basins.
- Performed 39 construction site inspections for erosion control, which included 28 violation reports.

Other Public Works Activities

- Hired, then accepted resignation of maintenance technician.
- Hired a seasonal maintenance technician.
- Completed all OSHA mandated training courses.
- Completed MPCA Smart Salting for Roads certification.
- Completed First Aid/AED/CPR certification.
- Finalized security gate operation plan for brush/compost site.

On-Call Policy:

The Public Works Department's 24/7 on-call policy requires a scheduled public works employee to respond within 45 minutes. There were 77.5 call-out hours worked in 2021. This does not include the hours spent on snow removal and ice treatment.



Parks and Trails

The Public Works Department and the Park Commission had a productive year. Public Works staff spent approximately 1,803 hours on our parks in 2021. The following projects, policies, and improvements were completed in 2021:

- Entered into baseball field rental and maintenance agreements with the Hamel Athletic Club and Orono Baseball.
- Updated the Park & Trail Asset Inventory throughout the year.
- Paved parking area at the Medina Morningside playground.
- Finalized Diamond Lake Regional Trail Master Plan.



- Accepted donations from Hamel Athletic Club and grant funding from the Hennepin County Youth Sports Facility Program for ball field lighting on the Paul Fortin field at Hamel Legion Park.
- Made recommendations on 2022-2026 Capital Improvement Plan.
- Attended Ball Field Lighting Grand Opening in August featuring 13-year-old Hamel teams.
- Removed diseased trees at The Enclave's Harriot's Woods, planted 350 trees as part of the reforestation project.
- Installed a solar light on top of the snow hill at Legion Park.
- Removed the fencing and backstop, completed excavation and storm drainage of the ballfield at Hunter Lions Park.
- Completed the Loram Trail (south of Hwy 55 connection).

Parks and Nature Areas

181 acres maintained in 14 locations

Pavilions & Picnic Areas – 10
Baseball & Softball Fields – 10
Basketball Courts or Hoops – 5
Tennis Courts – 4
Ice Skating Rinks – 3
Volleyball Courts – 3
Open Playfields – 4
Boat Launch – 1
Fishing Pier – 2
Field House – 1
Warming House – 1
Soccer Fields – 5

Park Dedication Fee Revenue

Generated from New Development

2016: \$72,893.02
2017: \$40,854.82
2018: \$114,918.34
2019: \$8,854.19
2020: \$42,888.00
2021: \$76,477.00

- Completed maintenance at the Hamel Community Building including new ceiling fans, removal of a drinking fountain, furnace repairs, door repairs, freezer repairs, and exterior outlet repairs prior to Celebration Day.
- Hired a landscape design consultant and held a virtual public engagement period to establish a master plan for Lakeshore Park renovations.
- Completed trail paving at Hamel Legion Park.
- Replaced garbage bin enclosure at Lakeshore Park.

The Park Commission reviewed the following land use applications and made recommendations on policies, park dedication, parks, and trails related to the following:

- James and Melissa Korin – Pioneer Trail Preserve – 2325 Pioneer Trail – Park Dedication Review.
- Diamond Lake Regional Trail Master Plan.
- Medina Townhome Development LLC – 1432 County Road 29 – Planned Unit Development – Park & Trail Review.
- Marsh Pointe Preserve – Preliminary Plat – 4250-4292 Arrowhead Drive – Park Dedication Review.
- SH Ventures, Inc. – PID 05-118-23-22-0005 – Lifestyle Auto Condos – PUD Concept Plan – Park Dedication Review.



Police Department

Message from the Public Safety Director

On behalf of all the members of the Police Department it is an honor to present you with the Departmental 2021 Annual Report. It is an essential goal of ours to create a community-based relationship with the public we serve, while doing everything in our power to be consistent and transparent in all we do. Our annual report is one of the best ways to show the community our department, its amazing officers and staff, the services that we provide, and the information and data that has been gathered.

While 2020 had been a year of turmoil, with both a worldwide pandemic and unprecedented civil unrest, the hope was that 2021 would be a year of understanding, reform, and progress. Little did we know the pandemic would hang on as long as it has, and also that the unfortunate death of Daunte Wright in Brooklyn Center would occur during a traffic stop. 2021 was a year of awakening and perseverance by many members of our brave Medina Police Department. Again, when the masses were told to stay home, the men and women of our Medina Police Department reported to work each and every day. Your officers responded for those in harm's way, putting their own health and wellbeing second in order to protect and serve. I would like to thank the amazing community of Medina for its support of all the members of our Police Department through these times.

This past year also was the year of audits for the Police Department. We completed audits conducted by the Minnesota Board of Police Officer Standards (POST), which reviews all our policy and procedure manuals, along with officer training and compliance every five years. The Bureau of Criminal Apprehension triannual audit of our in-house files and records, the Information Technology Audit, and the Juvenile Justice Audit conducted by the Minnesota Department of Public Safety were all completed in 2021. I am happy to say that we passed all audits with no issues to note.

In April 2021, we added an 11th officer to the Police Department. Officer John Vinck had previously been with the Police Department for 10 years before leaving in 2015 to join the Minneapolis Police Department. Officer Vinck was a great addition back to our team and we and the community are lucky to have him back. We also hired Community Service Officer (CSO) Justin Cook to fill the vacancy that was left when CSO Patrick Johnson left for a police officer job outstate.

In October 2021, we signed a contract with Lexipol, which is America's leading source of state-specific policy and training that will help reduce risk, lower potential litigation costs, and improve personnel safety. All our policies and procedures are put out to the officers with daily training bulletins (DTBs). Policies are constantly being reviewed by Lexipol and its team of attorneys to ensure compliance with federal and state court cases and regulation.

Back in 1829, Sir Robert Peel, who is regarded by many as the father of modern policing, developed what is known as the Nine Principles of Law Enforcement to guide law enforcement officers. Peel's second principle states, "The ability of police to perform their duties is dependent upon public approval of police existence, actions, behavior and the ability of the police to secure and maintain public respect."

Almost 200 years later this still holds true. The ability to fight crime and do our jobs depends on the public's perception of the legitimacy of officers' actions. As you all know, there are many now demanding police reforms to enhance police accountability and transparency. With that thought in mind, I firmly believe that adding the body camera solution, in addition to our squad and gun cameras, was a giant step toward accountability and transparency. With that philosophy, I am happy to report that our officers were outfitted in December 2021 with body cameras. This was a long and tedious project, but I believe that we did our due diligence and picked the right vendor. Now all sworn officers have been issued body cameras and our police squad cameras have all been updated so that they work in synchronization with each other.

I personally would like to thank everyone for the continued support of your Police Department.

Sincerely,

Jason E. Nelson, Director of Public Safety

MISSION STATEMENT

Our mission of the Medina Police Department is to ensure the safety of the citizens of Medina through the enforcement of the laws of the United States of America, the State of Minnesota, and the ordinances of Medina. Further, it is our mission to treat all people with the utmost respect and dignity in every situation. We will perform our duties in a professional and ethical manner, which will bring pride in the service we provide.

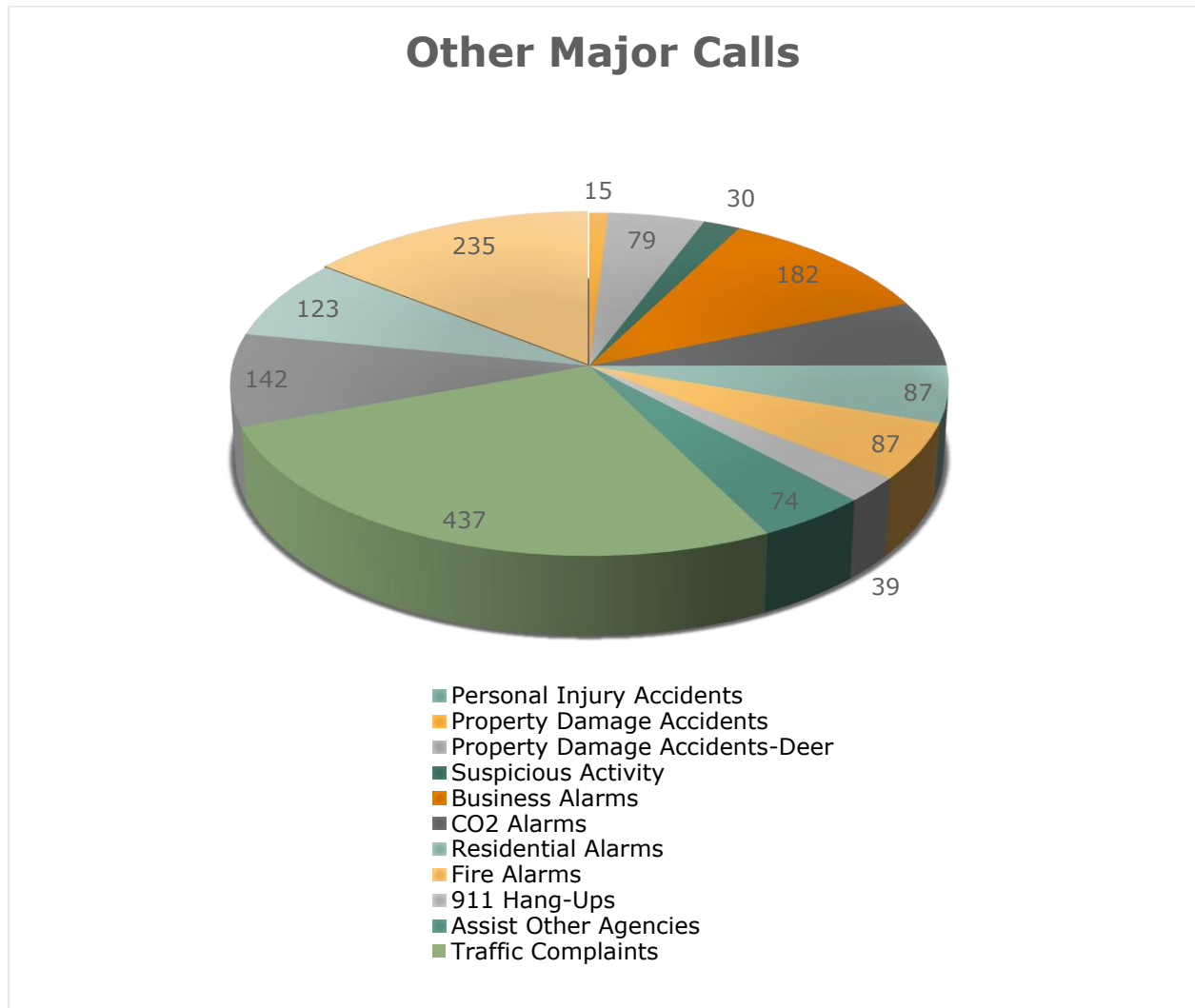
PATROL HIGHLIGHTS

Pandemic

The year 2021 continued with the ongoing battle with the pandemic and the varying COVID-19 strains that were identified throughout the year. Just when we thought things were getting better, the cases began surging once again. While many businesses continued to allow working from home, the Medina Patrol Officers continued with their duties out on the front lines each and every day responding to calls for service.

Traffic Enforcement

In 2021, officers from the Medina Police Department issued 667 citations and 1,389 warnings for various traffic offenses. Some of the other major calls our patrol officers also responded to include:



Extreme speed continued to be an issue on the roadways and Medina Officers have been busy trying to keep the roadways safe for the rest of the public who choose to obey traffic laws.

- On 03/13/2021 an Officer stopped a vehicle for driving 95 mph in a 55 mph zone on Highway 55. The driver was found to be intoxicated and arrested for DWI.
- On 03/20/2021 an Officer stopped a vehicle for driving 80 mph in a 55 mph zone on Highway 55. The driver was found to be intoxicated and arrested for DWI.

- On 03/26/2021 an Officer observed a vehicle driving at an extremely high rate of speed. Radar showed the vehicle driving 126 mph in a 55 mph zone. The driver was stopped and cited for speed.
- On 05/26/2021 an Officer located a vehicle driving 96 mph in a 55 mph zone on County Road 19. The driver attempted to evade the Officer but was eventually located and arrested for fleeing.
- On 05/28/2021 an Officer located a vehicle driving 103 mph in a 55 mph zone on County Road 24. The driver was stopped and admitted to “being stupid” and was cited for extreme speed.
- On 06/12/2021 an Officer stopped two vehicles for racing on Highway 55. One vehicle was recorded at 84 mph and the other at 106 mph in the 55 mph zone. Both drivers were stopped and cited for speed.
- On 09/25/2021 an Officer stopped a vehicle for driving 78 mph in a posted 40 mph zone. The driver was stopped and cited.
- On 10/09/2021 an Officer stopped a motorcycle for driving 89 mph in a posted 55 mph zone on Highway 55. The driver was cited for speed.

Unpredictable and Dangerous Job

On March 5th, 2021, an Officer conducted a traffic stop on a vehicle for equipment violations in the area of Medina Road and Tamarack Drive. While speaking with the driver regarding the reason for the stop, the driver became uncooperative and attempted to exit the vehicle by opening the driver’s door. The Officer prevented him from opening the door by holding the door shut. The driver then crawled across the front seats and exited out the passenger door and began to flee on foot. The Officer attempted to stop the suspect from fleeing and a brief struggle ensued before the suspect took a swing at the Officer and was able to continue to flee on foot. The Officer gave chase through a secluded wooded area, trudging through deep snow in the process. Multiple other agencies responded to assist, and a perimeter was established. The suspect was eventually apprehended and faces multiple charges from the incident. The Officer was transported to the hospital for evaluation after the physical altercation. An incident like this is a reminder to our officers on how a simple traffic stop can change in an instant to an unpredictable altercation. It is also a reminder to our officers that they can’t become complacent and that no traffic stop can ever be considered “routine.”

Rise in Crime

2021 unfortunately continued to see a rise in crime in the metro area, which also reached the City of Medina.

The Medina Police Department saw an increase in the theft of motor vehicles in 2021. The west metro has been hit hard along with other suburban cities with theft from automobiles and auto

theft. Recently there has been a trend for suspects to enter unlocked vehicles in the driveway and use the garage door openers to open the overhead garage doors to gain access to vehicles in the garage and even the house itself.

We also saw a large increase in theft-related crimes. A good majority of them we believed to be COVID related as several involved identity theft in regard to applying for unemployment benefits.

On July 4th, 2021, an Officer took a theft from auto report and a car theft report in the City of Loretto. Unlocked vehicles were ransacked, and one vehicle was stolen that had been left unlocked and the key fob left in the glove compartment. The vehicle was later recovered in the City of Jordan. The suspects are believed to be part of a somewhat organized group that targets suburban neighborhoods to steal from unlocked vehicles.

On November 5th, 2021, an Officer responded to take a vehicle theft report from the 4200 block of Wild Meadows Drive. The Officer learned that early morning someone used a garage door opener from a vehicle in the driveway to gain access to the garage and a 2021 Jaguar was stolen from inside the garage. The vehicle eventually was able to be tracked via onboard equipment and was later reported to be in the New Hope area. New Hope Police Officers located the vehicle unoccupied in a church parking lot. The vehicle was recovered and towed back to the Medina Police Department for processing.

Pursuits

The Medina Police Department has seen first-hand a dramatic increase in people fleeing from officers who attempt to make traffic stops. Our agency is not alone in this statistic. Over the past two years the number of drivers that flee from police has increased at an alarming rate. In 2021, the Medina Police Department was involved in 11 pursuits as either the primary or assisting agency. While our department policy currently does allow pursuits, our officers are trained to constantly evaluate the conditions and to terminate pursuits when the safety of the public outweighs the need to apprehend the driver. The number of pursuits our department has been involved in is alarming compared to the number of pursuits from previous years:

- 2021 – 11
- 2020 – 9
- 2019 – 6
- 2018 – 4
- 2017 – 1
- 2016 – 2
- 2015 – 3
- 2014 – 3

Life Saving Effort

In September 2020 the Medina Police Department, along with Loretto Fire Department, were dispatched to a medical, it was reported that a small child was not breathing after a fall. Upon arrival of fire and police personnel they located a parent attempting to perform CPR on the child. Police and Fire took over CPR and after several and after several minutes, the child began to breath on its own. The child was transported to Children's Hospital and a few days later was discharged from the hospital and made a full recovery.

Calls like this can take an emotional toll on First Responders and everyone involved. Witnessing CPR being performed on a small child was probably one of the toughest calls I have personally been on in my career. Luckily, this case had a happy ending with the child being released from the hospital within days of the incident.

Other notable calls for 2021:

On April 8th, 2021, at 0621 hours, an Officer was dispatched to a business alarm at Highline Warren, 4635 Willow Drive. The Officer began checking the doors to the business and found the front door unsecure and a trash can loaded with computer equipment just inside the door. Soon after the Officer observed a vehicle drive through the grass from the north side of the business and speed south on Willow Drive. By the time the Officer got back to his squad car he was unable to locate the vehicle. Forced entry was found on the west side of the building. The suspect appeared to be targeting computers and computer monitors. Two computers were stolen, two were damaged, and a drone was also stolen from the business. The investigation is ongoing.

On April 24th, 2021, at approximately 2240 hours, an Officer stopped a pickup pulling a trailer with no running lights on the trailer. The Officer became suspicious when the driver said he purchased the trailer on Craigslist earlier in the day for \$600 even though the trailer was probably worth between \$5000-\$6000. The trailer had no license plate displayed but the Officers were able to run the VIN and contact the registered owner who said the trailer should be at a jobsite in Greenfield and that the trailer must have been stolen. The driver was arrested for possession of the stolen trailer. The female passenger was found to be in possession of methamphetamine and was also arrested. The passenger reported that they were staying at Baker Park Campground. The Officers later checked the campground and found a 25-foot travel trailer at their camp site with no registration. The VIN was run on that trailer and the Officers were able to make contact with the registered owner who lives in Wisconsin. That person told Officers he had recently traded the travel trailer in to Camping World in Lakeville. The Officers were able to make contact with Camping World come Monday morning who confirmed the trailer was traded in the previous week and should still be on their lot. Search warrants were conducted on the campsite and truck that was towing the stolen trailer. Narcotics, a large amount of suspected stolen equipment, and a loaded handgun were recovered. This is a good example of how a simple equipment violation traffic stop

can lead to numerous felony level charges. The victim who had his construction trailer stolen was able to recover his trailer, equipment, and tools.

On September 2nd, 2021, officers heard the Plymouth Police Department had attempted to stop a vehicle that was reported to have swerved all over the road and the vehicle fled westbound on Highway 55 from County Road 9. A Medina Officer located the vehicle westbound on Highway 55 and turning southbound on Willow Drive. The Officer observed the vehicle swerving all over the road and driving on the wrong side of the road at times. The Officer attempted to force the vehicle off the road. The vehicle went into the ditch, but the driver attempted to flee. The suspect eventually backed into the squad car and was able to get back onto the roadway. A pursuit was initiated, and the suspect vehicle lost control making a turn and went off the roadway becoming disabled. The driver was found extremely impaired and needed assistance walking after being taken out of the car. The driver claimed to have COVID and asthma and was transported to the hospital. The driver faces multiple charges.

On December 9th, 2021, officers responded to a report of a house on fire in the 2800 block of Trappers Trail. When the first officer arrived on scene, he found heavy smoke coming from the residence and an active fire on the east side of the home. Hamel Fire Department along with several other agencies for mutual aid responded to put out the fire. The home was vacant at the time of the fire and sustained heavy fire and smoke damage.

Note of Thanks

Our patrol officers often work side by side with the members of the four volunteer fire departments that provide services for the residents of Medina. And while fire scenes are typically handled exclusively by the fire departments, many other calls such as medical calls, vehicle accidents, and missing persons, we find ourselves working together. These volunteers drop what they are doing when they receive the page to respond, often interrupting time with their families. They also volunteer time to assist with our community events such as Night to Unite, Medina Celebration Day, and Loretto Funfest. I can speak for all our officers, and probably the entire community, when I say their service is greatly appreciated. A special thanks to the members of the Hamel, Long Lake, Loretto, and Maple Plain Fire Departments for their commitment to protect life and property in the City of Medina.

Kevin Boecker, Patrol Sergeant

INVESTIGATIONS HIGHLIGHTS

In 2021, there were 157 cases assigned to Investigations. The cases consisted of numerous property crime, physical assaults, financial crimes, sexual assaults, child and adult abuse cases. Several of these cases were sent to the Hennepin County Attorney's office and City Attorney's office for criminal prosecution. In addition to criminal investigations, I also conducted 62 "permit to acquire"

background checks and approximately 15 background checks for solicitor permits, city employment and liquor license applications. I also completed compliance checks for all the liquor and tobacco establishments in the cities of Medina and Loretto.

Case Highlights

In July 2021, a juvenile victim came forward and reported that the juvenile had been sexually assaulted by a roommate a few years prior. During the interview, the juvenile victim told investigators that the suspect also took pictures of the juvenile naked. I was able to locate a current address for the suspect in a neighboring county. With the assistance from the local police department, I eventually executed a search warrant at the suspect's residence. While executing the search warrant, I recovered numerous hard drives, computers, cell phones, and a camera that was described by the juvenile victim. The devices later were processed at a facility in Minneapolis that specializes in forensically searching electronic devices. There were thousands of images and videos of suspected child pornography on the device. In reviewing the videos, I located approximately 30 videos that were associated with two victims from Medina. The suspect has been charged in two separate counties related to this incident and currently is in custody awaiting trial.

Over the summer, there were numerous reported thefts from motor vehicles at the Medina Golf and Country Club. The thefts occurred primarily on the weekends and involved two suspects. The suspects would steal wallets and purses from unlocked motor vehicles and then use the stolen credit cards to purchase Visa Gift cards at Target stores in Medina and Plymouth. The two suspects were also involved in similar thefts at golf and country clubs in the metro area. The main suspect involved has been charged with numerous felonies in Hennepin County.

Joshua McKinley, Investigator

PRIMARY SERVICES

The Police Department provides law enforcement and emergency response service to the citizens of Medina and Loretto, 24 hours a day, 365 days a year. The Medina Police Department works to ensure the safety of the citizens of Medina. Further, it is our mission to treat all people with the utmost respect and dignity in every situation. The Police Department also provides a variety of crime prevention and safety programs for citizens and businesses in the City.

STAFFING

The Police Department consists of the Director of Public Safety (overseeing the fire departments as well as police), one Patrol Sergeant, two Investigators, seven Patrol Officers, two part-time Community Service Officers, one full-time Administrative Assistant, and one part-time Administrative Assistant. We also have five Reserve Officers. The Medina Reserve Unit logged 853 volunteer hours in 2021.

HIGHLIGHTS and ACTIVITIES

Training

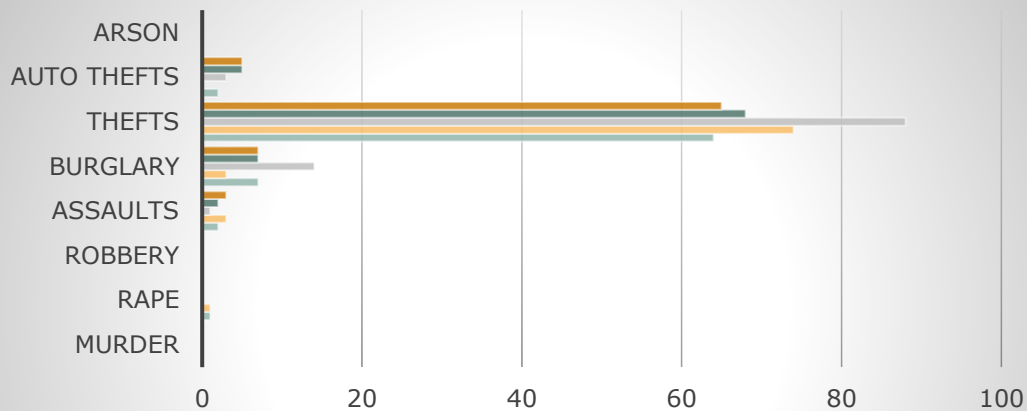
The Department conducted firearms shoots, including a cold weather low light qualifying shoot in December. We continue to use PATROL Online for our licensed officers. PATROL Online has expanded its courses to cover the new training requirements with respect to de-escalation, implicit bias, autism, and managing the mentally ill. We also invited Assistant Commissioner of the Minnesota Department of Public Safety, Booker Hodges, to speak to all city employees about implicit bias. Several officers have attended multiple leadership courses this past year put on by the Bureau of Criminal Apprehension.

We have one officer assigned to the West Metro Drug Task Force (Medina, Minnetrista, Orono, West Hennepin Public Safety, and Hennepin County Sheriff's Office). In 2021, the taskforce sadly had a record year in cocaine, heroin, and marijuana edibles seizures, seizing 112 pounds of cocaine, 13.2 pounds of heroin, 197 pounds of marijuana edibles, 153 of marijuana, and 104.5 pounds of methamphetamines. The Task Force conducted 110 search warrants and arrested 55 persons. It seized 31 firearms and over \$3.1 million dollars in street drugs. This past year, the Task Force became a member of the High Intensity Drug Trafficking Areas (HIDTA). This is as a direct result of the great work that our local Task Force is doing to combat drug crimes. As a member of this group, the Task Force can partner with the federal authorities and gain access to more resources, such as money and equipment. The Task Force has exceeded all expectations year after year and continues to be one of the state's top narcotic enforcement groups.

Community Service

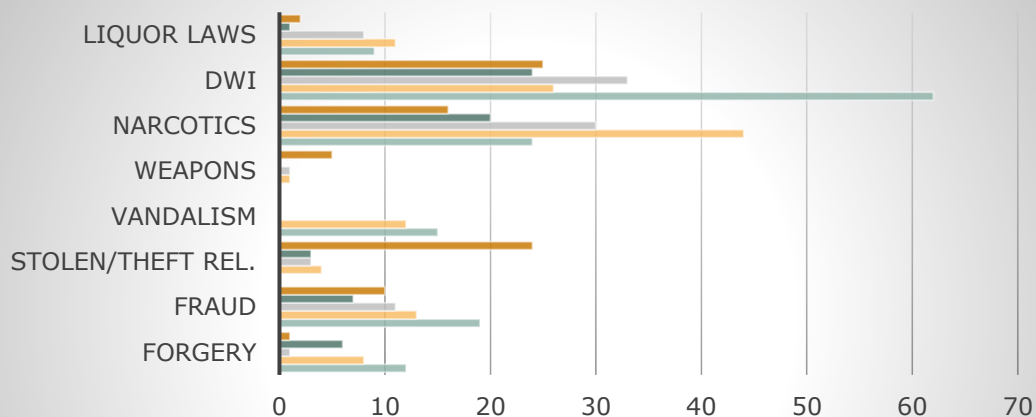
We slowly started to transition back to in person community events. In 2021, we held our annual Bike Rodeo, participated in Medina Celebration Day, Loretto FunFest, Hamel Parade, Hamel Rodeo, Nite to Unite, bike time trails, tours for Boy Scouts, and drive by birthday parties. This is the part of the job the officers truly enjoy.

Part One Crime Statistics



	Murder	Rape	Robbery	Assaults	Burglary	Thefts	Auto Thefts	Arson
2021	0	0	0	3	7	65	5	0
2020	0	0	0	2	7	68	5	0
2019	0	0	0	1	14	88	3	0
2018	0	1	0	3	3	74	0	0
2017	0	1	0	2	7	64	2	0

Part Two Crime Statistics



	Forgery	Fraud	Stolen/T theft Rel.	Vandalism	Weapons	Narcotics	DWI	Liquor Laws
2021	1	10	24	0	5	16	25	2
2020	6	7	3	0	0	20	24	1
2019	1	11	3	0	1	30	33	8
2018	8	13	4	12	1	44	26	11
2017	12	19	0	15	0	24	62	9

Fire Departments

The City of Medina is served by four different fire departments. Currently, Hamel Fire covers the northeastern area, Loretto Fire covers the northwestern area, Long Lake Fire covers the southeast area and Maple Plain Fire covers the southwest quadrant of the City. All four departments continue to provide quality fire and emergency services to the City. The four departments responded to 302 calls in 2021, taking approximately 3,140 hours to handle all the calls. The call hours are not a true measurement of service, when one considers the thousands of hours they spend on administrative duties, training, community events and equipment maintenance.



Elected officials from Medina and surrounding communities have been meeting regularly, along with all the area fire departments, to consider a more regional fire and emergency service response approach. It was during this time last year that the Hamel and Loretto Fire Departments, who cover approximately 82 percent of the City, decided to look into the possibility of merging the two departments. This is exciting news, and from my perspective, and is a step in the right direction toward long term cost solution for the sharing of equipment and fire coverage for the City. It takes strong leadership to think outside of the box to come up with and be willing to combine forces for the greater good, not only for their prospective organizations, but ultimately for the community as a whole.

In early December, the Loretto Fire Department and Police Officers responded to a medical where a caller reported that his father was unresponsive in his bedroom. This call is not an uncommon call, but it took a turn for the worse when the call was found to be for one of the Loretto Fire Department's own members. Aaron Bidle, 41 years old, married and the father of three young children, had passed away due to a medical situation. This is the first ever active-duty member death

for the Loretto Fire Department. It was an honor to be able to assist the family and fire department with the funeral services for Aaron. He will truly be missed.

Jason E. Nelson, Director of Public Safety

PRIMARY SERVICES

The four fire departments provide fire protection for the entire City of Medina. Our fire departments also provide response to accidents, medical calls, HazMat incidents, and emergency management situations. They also provide support for many community functions such as the Hamel Rodeo, Medina Celebration Day, Medina Bike Rodeo, Loretto Funfest, Nite to Unite, food drives for local food shelves, and races just to name a few. Each department holds fundraisers and open houses and provides fire prevention programs to the residents of Medina. All the departments are deeply rooted in their communities and provide exceptional services.

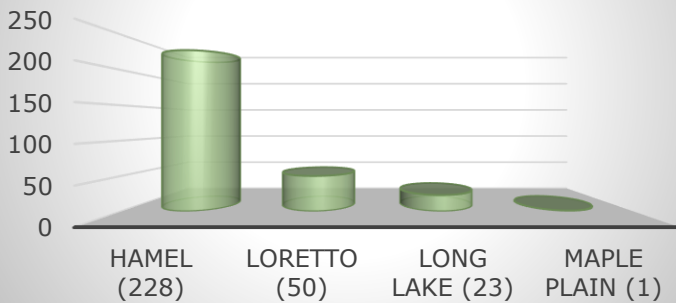
STAFFING

Each department is staffed differently, and the numbers fluctuate year-to-year. The outlier this year has been that Long Lake indicated that they received 11 new members, which is a big jump in their membership. With a major response, having four fire departments serving Medina is a great resource to draw from when manpower is needed. In addition, the Mutual Aid Agreements amongst all Hennepin County fire departments provide Medina with additional resources.

HIGHLIGHTS AND ACTIVITIES

HAMEL	LORETTO	LONG LAKE	MAPLE PLAIN
Pinning of two new Firefighters	9 members completed Blue Card, 7 members completed FAO, 4 members completed Fire Instructor 1	Hired 11 new firefighters	All firefighters completed Blue Card Training
Recruited three new members	Participated in many Food Truck Community Nights in Corcoran	Moved all truck checks to mobile app format Check It/also use as asset management tool	Computer Aided Dispatch installed at base station
228 is the greatest number of calls recorded for Medina	Purchased Lucas Device, PPE Dryer, 4 Thermal Imagers	Partnered with HCMC to test firefighters for COVID and get results in 24-48 hours	Upgraded Generator for fire station

Number of Medina Calls



Fire Operating Budget

2019 - \$362,183
2020 - \$368,786
2021 - \$358,473

Fire Capital Budget

2019 - \$ 97,877
2020 - \$ 99,877
2021 - \$103,999

Population Served

76% -- Hamel Fire
12% -- Loretto Fire
10.2% -- Long Lake Fire
1.8% -- Maple Plain Fire

Geographical Area

54% -- Hamel Fire
28% -- Loretto Fire
17% -- Long Lake Fire
1% -- Maple Plain Fire

Market Value Protected

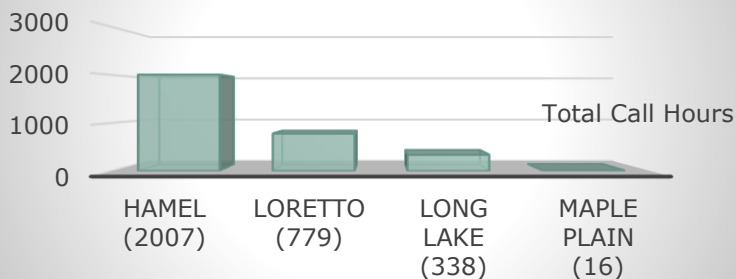
75.6% -- Hamel Fire
12.7% -- Loretto Fire
10.6% -- Long Lake Fire
1.1% -- Maple Plain Fire

Fire Chief Leadership

Jeff Ruchti – Hamel Fire
Jeff Leuer – Loretto Fire
James Van Eyll – Long Lake Fire
Ray McCoy – Maple Plain Fire

FIRE COVERAGE MAP

Total Medina Call Hours



2021: A Year in Review

January

- Conducted oath of office for Mayor Martin, Councilmembers Cavanaugh, and Reid
- Appointed Nicole Jacobson to the position of part-time Administrative Assistant for the Police Department
- Appointed Nichole Vogel to the position of part-time Administrative Assistant for the Administration and Finance Departments
- Established 2021 appointments and designations to various city services
- Adopted an ordinance establishing a planned unit development district for "Weston woods of Medina" and amending the official zoning map



February

- Approved 2021 Work Plan Goals
- Adopted an ordinance amending the City Code pertaining to penalties and targeted residential picketing
- Approved amended and restated contract for fire protection with Hamel Volunteer Fire Department
- Discussed Hackamore Road Improvement Project
- Reviewed Planned Unit Development concept plan for Medina Townhome Development



March

- Heard annual reports from fire departments
- Appointed Nick Zumbusch to the position of Public Works Maintenance Technician
- Adopted an ordinance amending regulations pertaining to stormwater management
- Reviewed Hunter Lions Park Master Plan



2021: A Year in Review

April

- Approved 2021 Road Material and Equipment Bids
- Held Board of Appeal and Equalization meetings
- Held annual public hearing for Stormwater Pollution Prevention Plan (SWPPP)
- Held Annual Medina Clean-Up Day
- Appointed John Vinck to the position of Police Officer
- Appointed Emily Jans and Katya Cavanaugh to Youth Park Commission Seats



May

- Recognized Planning Director Dusty Finke for 15 years of service
- Heard 2020 annual financial report from auditors
- Reviewed Chippewa Road wetland replacement plan



June

- Approved annual liquor license renewals
- Approved an ordinance amending police regulations pertaining to gambling
- Reviewed Diamond Lake Regional Trail Master Plan
- Held annual park tour for Park Commission and City Council



2021: A Year in Review

July

- Authorized purchase of body and squad camera for the Police Department
- Held public hearing and assessment hearings for Shire Road improvement project and Highcrest Drive and Oak Circle Improvement Project



August

- Recognized Police Sergeant Kevin Boecker for 20 years of service
- Approved assessing agreements with Rolf Erickson and Hennepin County
- Attended Night to Unite neighborhood celebrations



September

- Approved contract for fire protection between City of Maple Plain and City of Medina
- Recognized City Administrator Scott Johnson for 10 years of service
- Held budget open house and approved 2022 preliminary budget and tax levy
- Held Annual Medina Celebration Day
- Adopted an ordinance establishing a planned unit development district for Baker Park Townhomes and amended the official zoning map
- Recognized Police Officer Andrew Scharf for 5 years of service
- Authorized Uptown Hamel Stormwater Analysis



2021: A Year in Review

October

- Approved Labor Agreement with LELS
- Recognized Public Works Operator Greg Leuer for 15 years of service
- Recognized Assistant City Administrator Jodi Gallup for 15 years of service
- Adopted ordinance amending required swimming pool setbacks from utilities



November

- Approved liquor license to AGH Ventures LLC (DBA X-Golf)
- Approved a service agreement with Solution Builders
- Elected to participate in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act
- Approved Uptown Hamel Corridor Planning Grant Agreement with Hennepin County



December

- Approved 2022 tobacco licenses
- Adopted resolution establishing polling places for 2022
- Adopted final 2022 budget, tax levy, and fee schedule
- Approved Memorandum of Agreement between the State of Minnesota and Local Governments and Authorizing participation of National Opioid Settlements



Preview of 2022 Goals

Overarching Organizational Goals

- Institutionalize Employee Shared/Core Values. Hold an employee training session and continue the employee discussion on our core values
- Continue to stay involved with business networking groups, business forums, business tours, attract business and other opportunities to strengthen ties with our local businesses
- Continue to implement electronic document management in the City

Administration

- Attract campus businesses to Hwy 55
- Switch address databases to the cloud
- Continue planning process for Hackamore Road project with the City of Corcoran
- Continue to work with the Council and Fire Departments to implement fire services district/JPA

Finance

- Implement more electronic services
- Continue ACH vendor payments and less paper checks
- Assist training new staff

Planning/Zoning

- Review Affordable Workforce Housing Plan
- Implement building permit software upgrade
- Review electric vehicle charging regulations/policy
- Create applicant/developer handbook

Public Safety

- Establish "Cops and Bobbers" community program
- Implement long term animal control solution
- Evaluate personnel recruitment, hiring practices, and staffing levels

Public Works

- Complete street projects
- Complete stormwater maintenance procedures and policies
- Complete feasibility report for treatment plant expansion
- Explore Manganese solutions for water service areas

Parks/Trails

- Resume Hunter Park renovation
- Develop a strategy to complete Lakeshore Park renovations
- Continue purchase agreement negotiations for parkland acquisition
- Secure easements for Deer Hill preserve Trail

Recognizing Our Contributors

GRANTS

\$12,614.68 State Fire Marshal Grant for Fire Services Study

\$148,490 Hennepin County Youth Sports Program Grant

\$116,079 Minnesota Board of Water and Soil Resources for Wolsfed Ravine Stabilization Project

\$375,557.48 Quiet Zone Grant for Arrowhead Drive

2021 DONATIONS

Doboszinski & Sons, Inc

Memorial for Ruth Ostrem

Hamel Women's Auxiliary

21st Century Bank

Empire Cycle

Harbor Freight Tools

Rockford Fire Department

Hamel Athletic Club

American Legion

James Victorsen

Recognizing Staff & Service Providers

Thank you to all of the staff, consultants, and representatives who provided service to the City in 2021.

ELECTED OFFICIALS

Mayor: Kathleen Martin
Council Members: Dino DesLauriers, Todd Albers,
Robin Reid, Joe Cavanaugh

CITY OF MEDINA STAFF

Administration & Finance Department

Scott Johnson, City Administrator
Jodi Gallup, Assistant City Administrator-City Clerk
Erin Barnhart, Finance Director
Jennifer Altendorf, Accountant
Nichole Vogel, PT Administrative Assistant

Public Works Department

Steve Scherer, Public Works Director
Lisa DeMars, Administrative Assistant
Derek Reinking, Foreman
Greg Leuer, Water/Sewer Operator & Maint.
John Gleason, Maint. Worker/Field Inspector
Joe Ende, Maintenance Worker
Ivan Dingmann (seasonal part-time)
Jeff Bursch (seasonal part-time)

Planning and Zoning Department

Dusty Finke, Planning Director
Debra Dion, Associate Planner
Collette Baumgardner, GIS/Planning Intern

Police Department

Jason Nelson, Public Safety Director
Kevin Boecker, Sergeant
Josh McKinley, Investigator
Anne Klaers, Administrative Assistant
Nicole Jacobson, PT Administrative Assistant
Officers: Chris McGill, Keith Converse, Tom
Gregory, David Hall, Jeremiah Jessen, Andrew Scharf,
Justin Hanson, and Kaylen Boeddeker (Jan.), John
Vinck (Apr.-Dec.)
CSOs: Jackson Billman, Patrick Johnson (Jan.-May),
Justin Cook (May-Dec.)

APPOINTED REPRESENTATIVES

Planning Commission

Beth Nielsen, Chairperson
Commission Members: Peter Galzki, Cindy Piper, Ron
Grajczyk, Justin Popp, Tim Sedabres, Branden Rhem

Park Commission

John Jacob, Chairperson
Commission Members: Mary Morrison, Terry Sharp,
Steve Lee, Angela Bernhardt, Troy Hutchinson.
Junior Commission Member: Emily Jans and Katya
Cavanaugh

Other City Appointed Representatives

Elm Creek Watershed Management Commission:
Elizabeth Weir and Terry Sharp
Minnehaha Creek Watershed Commission: Peter
Rechelbacher
Pioneer-Sarah Creek Watershed Management
Commission: Pat Wulff and Mike McLaughlin

Police Reserve Officers

Michael Chorley, Todd Larson, Mark Ihrke, Ron Dahl,
Holly Hanes

APPOINTED CONSULTANTS

Attorney: Ron Batty, Kennedy and Graven
Engineer: Jim Stremel, WSB
Assessor: Rolf Erickson, Southwest Assessing
Auditors: Abdo, Eick and Meyers
Finance Services: Ehlers & Associates, Inc.
Prosecuting Attorney: Steve Tallen, Tallen and
Baertschi
Planning Consultant: Northwest Associated
Consultants
Building Inspection: Todd Geske, Metro West
Inspection
Fire Marshal: Todd Geske
IT Consultant: Mike Brocco, Cipher Laboratories