

Medina Police Department

Subject: Disposition of Property	Policy Number: 4120	Disposition of Property 4120
Reference: Chief's Directive, Rules of Criminal Procedure	Pages: 1	
Personnel: Sworn and Non-Sworn Personnel		
Issue Date: 01-01-2004	Revised Date: 11-17-2020	

4120.1 - UNCLAIMED PROPERTY

State Statute 299C.07 regulates the manner in which stolen/abandoned/recovered property coming into the possession of the police department is handled. It is required that abandoned and unclaimed personal property be retained for a period of at least ninety (90) days and that a reasonable attempt be made to identify the property's owner and to return the property. Notification will be made to the owner by phone or mail. After 90 days, unclaimed property can be sold at a public auction. Auction receipts, after expenses are deducted, will be deposited with the City treasurer. Found property/non-evidence can be returned to an owner immediately.

4120.2 - ITEMS NOT TO BE SOLD AT AUCTION

It is required that items such as beer, liquor, fireworks, and flammables be destroyed after it is determined it is not necessary to retain the item.

4120.3 – EXPLOSIVES

Items capable of exploding such as dynamite, nitroglycerin, pipe bombs etc., will be handled by the bomb squad and will not be placed in the property room.

4120.4 - FIREARMS AND AMMUNITION

Firearms and ammunition will be disposed of according to Minnesota State Statute.

4120.5 - SEIZED ITEMS

Items seized during the serving of a search warrant or incident to an arrest which are not later used as evidence in a court case, must be returned to the owner with few exceptions.

4120.6 - PROPERTY TAG RETENTION

All property tags must be signed, dated, and the disposition must be indicated on the reverse side. The property tag will then be returned to administrative assistant for filing and retention.

4120.7 – FOUND PROPERTY

Property will be released per Minnesota State Statute.