

Medina Police Department

Subject: Vehicle Assignment and Parking		Policy Number: 4050	Vehicle Assignment 4050
Reference: Chief's Directive		Pages: 1	
Personnel: Sworn and Non-Sworn Personnel			
Issue Date: 01-01-2004	Revised Date: 11-17-2020	Review Date: As Needed	

4050.1 - PATROL VEHICLES

Squad car assignments shall be issued at the direction of the Chief of Police or his/her designee. Officers shall be responsible for the scheduling of preventative maintenance and the reporting of any mechanical problems with their assigned squad.

4050.2 - NON-PATROL VEHICLES

Assignments of personnel to non-patrol vehicles shall be made by the Chief of Police.

4050.3 - MAINTENANCE OF VEHICLES

When a vehicle is disabled or in need of immediate mechanical repair during a tour of duty after normal business hours, it must be towed, or driven back to the Medina Police Department. In the case of routine maintenance such as oil changes, officers shall utilize the current practices as established by the Chief of Police.

4050.4 – PARKING

Patrol vehicles shall be parked in the secure garage at the end of an officer's shift.

4050.5 – COMPLIANCE

Cooperation by all vehicle drivers of the department is essential. Vehicles should be fueled at the end of each shift. All vehicles should be kept clean.