

## Medina Police Department

Subject: <b>Mass Arrests</b>	Policy Number: <b>2420</b>	<b>Mass Arrests 2410</b>
Reference: <b>Policy #2410</b>	Pages: <b>3</b>	
Personnel: <b>Sworn and Non-Sworn Personnel</b>		
Issue Date: <b>08-04-2020</b>	Revised Date: <b>11-17-2020</b>	

### **2420.1 – PURPOSE**

This policy establishes consistent and effective procedures for dealing with mass arrests. Since this is an infrequent occurrence in this department's jurisdiction, and therefore experience is not an appropriate teaching method, training in this policy is critical.

### **2420.2 – POLICY**

It is the policy of this agency to properly plan and prepare for mass arrests, insofar as planning is possible, and to efficiently, effectively, and consistently enforce laws and ordinances with regard to these occurrences.

### **2420.3 – PROSECUTORIAL ACTIONS**

The City Attorney and/or County Attorney will be briefed on the circumstances of the incident/operation and will advise the Chief of Police as to the most effective action in light of State Statutes, City Ordinances, and Rules of Criminal Procedure. It is advisable that a representative of the City Attorney's office be present at police headquarters during the entire operation for ongoing consultation. At a minimum, a representative of the City Attorney's Office should be available by telephone during the entire operation.

### **2420.4 – MEDINA POLICE PERSONNEL**

Medina Police personnel will be assigned as primary arresting personnel. Medina Police supervisors will supervise the arresting officers. If additional arresting officers are required, they will be obtained from outside agencies in accordance with existing mutual aid agreements. The Chief of Police or designee will be briefed on the possible activation of additional resources.

### **2420.5 – MEDIA RELATIONS**

If practical, the Chief of Police or a designee will hold a media briefing prior to the operation in order to answer media questions and to get necessary information to the public. An area from which the media may observe the operation will be designated by the Chief of Police or a designee. This area will be clearly designated for media use and will be situated so that it does not interfere with the operation. The Chief of Police or a designee will hold a post-operation media briefing or prepare and/or distribute a post-operation press release.

## **2420.6 – ADVANCE NOTICE TO THE HENNEPIN COUNTY JAIL**

The Chief of Police or a designee will notify the Hennepin County Jail that mass arrests will be made at least one hour prior to the operation. At a minimum, the following information will be provided to jail personnel:

- 1) Anticipated number of persons to be arrested.
- 2) Level of charges (misdemeanor, gross misdemeanor, felony).
- 3) Anticipated age and sex of arrestees.

## **2420.7 – TRANSPORTING ARRESTED PERSONS**

- 1) Squad Cars: Medina Police Department patrol vehicles will be used for transporting two to three arrestees at a time. Vehicles and personnel from outside agencies may be used to supplement efforts and will be obtained in accordance with existing Mutual Aid agreements.
- 2) Busses or Vans: If appropriate, the Incident Commander will notify Hennepin County Radio to request the Metropolitan Council Transit Operations (MCTO) to send needed vehicles to the designated site. When transporting arrestees, one officer will be stationed at the front of each bus and one at the rear of each bus for security purposes.
- 3) Searches: Arrestees will be searched upon arrest and prior to transport; the transport vehicle will also be searched before and after transport.
- 4) Restraining Devices: Arrestees will be secured for transport by approved restraining device(s).
- 5) Misdemeanor Arrestees: Individuals arrested on misdemeanor charges will be transported to the Medina Police Department or other designated location for processing, unless other arrangements have been made and communicated by the Chief of Police.
- 6) Gross Misdemeanor and Felony Arrestees: Individuals arrested on gross misdemeanor or felony charges will be grouped for transport to the Hennepin County Jail.
- 7) Personnel: Medina Police personnel will be assigned as primary arresting personnel. Medina Police supervisors will supervise the arresting officers. If additional arresting officers are required, they will be obtained from outside agencies in accordance with existing Mutual Aid agreements.

## **2420.8 – DIGITAL RECORDINGS**

The Chief of Police will assign a member of the department or a representative of the department to digitally record the event, to the extent possible and as time permits.

## **2420.9 – ADULT ARRESTS AND BOOKING PROCEDURES**

- 1) Identification and Documentation: The same arresting officer will be used per ten arrests. Arrests will follow the Rules of Criminal Procedure. Arresting officers will identify each arrestee and complete a citation or criminal history sheet for

gross misdemeanors or felonies. Arresting officers will make sufficient notes so that required citations and reports may be prepared. The name and charge will be reported to the Incident Commander prior to transport so that this information can be transmitted by telephone or radio to the County Jail. The Incident Commander will maintain a log of arrestee information. A digital photo will be taken of the officer and prisoner.

- 2) Contraband and Illegal Weapons: Contraband and illegal weapons will be tagged and identified for additional criminal charges.
- 3) Misdemeanor Arrestees: Processing for misdemeanor arrests will take place at the Medina Police Department or other designation location unless other orders are issued by the Chief of Police. Identification will be verified, and the individuals will be handled per routine booking policy.
- 4) Continued Detention and Visitor/Attorney Contact: The arrestee will be booked and processed according to departmental policy and procedure. The decision to release or continue detention of the arrestee will be made in accordance with department policy. Visitors, including contact with an attorney, will be allowed in accordance with department policy. In special cases, such as coordination of mass arrest procedures with other agencies, the Chief of Police may issue orders which supersede this policy.
- 5) Equipment and Personnel Supplied by the Department:
  - a. Medical treatment will be supplied by North Memorial Ambulance and/or local Fire Department.
  - b. Food, water, and toilet facilities will be provided, depending on the length of incarceration, and/or length of the booking process.
  - c. Security for all areas affected by the operation will be supplied or arranged by the Medina Police Department. Personnel for the security detail will be drawn from a Police Department roster and supplemented by personnel from outside agencies in accordance with Mutual Aid agreements.

#### **2420.10 – JUVENILE ARREST AND BOOKING PROCEDURES**

- 1) Processing: If the arrestee is a juvenile, they will be taken into custody at the arrest site, searched and restrained in the same manner as an adult arrestee. A juvenile history form will be completed by the arresting officer and the juvenile will be transported to the Medina Police Department or other designated area for processing.
- 2) Processing by Juvenile Detective or School Liaison Officer: If available a Detective and/or the School Liaison Officer will be assigned to process juvenile arrestees. Additional officers will be assigned if necessary.
- 3) Documentation and Release or Detain: Juvenile arrestees will be processed in the same manner as any other juvenile offender. A report will be prepared, and the juvenile arrestee will be released to his/her parents or guardians or transported to the Juvenile Detention Facility as appropriate. Juvenile arrestees will not be detained at the Medina Police Department or other facility except during processing, awaiting release, or awaiting transport to the Detention Facility.