

# Medina Police Department

<b>Subject: Transportation of Persons In Custody</b>		<b>Policy Number: 2150</b>	<b>Transportation of Persons in Custody 2150</b>
<b>Reference: Chief's Directive</b>		<b>Pages: 1</b>	
<b>Personnel: Sworn and Non-Sworn Personnel</b>			
<b>Issue Date: 01-01-2004</b>	<b>Revised Date: 11-16-2020</b>	<b>Review Date: As Needed</b>	

## **2150.1 – DISCUSSION**

Transportation of persons who are in custody is a constant requirement and a frequent activity. There are two general time periods that are involved. The first is immediately after arrest, when the person is taken to the office for processing or directly to the detention facility. The second concerns the movement of prisoners for other reasons.

## **2150.2 – POLICY**

Transportation of persons in custody will always be performed with the safety and well-being of the officer and prisoner being of primary importance at all times.

## **2150.3 – PROCEDURES**

To maximize the safety of officers, the following procedures will be utilized in transporting persons in custody:

1. All persons in custody will be searched prior to being placed in a police vehicle.
2. Persons placed under physical arrest will be handcuffed prior to being transported unless extenuating circumstances exist.
3. When transported in vehicles equipped with safety screens, arrested persons will be placed in the rear seat area of the vehicle.
4. When being transported in one-person patrol vehicles not equipped with safety screens, the person will be handcuffed from behind and belted in the right front of the vehicle. In two-person patrol cars without screens, the arrested person will be placed in the rear seat behind the passenger's position with the seatbelt securely fastened, the second officer will place himself behind the driver.
5. In no case will a lone officer, in vehicles not equipped with screens, transport more than one prisoner without prior approval from the Chief of Police or designee.
6. If a male officer is required to transport a female prisoner or a female officer is required to transport a male prisoner, the time commencing the journey, odometer reading, location, and destination will be reported and documented, by MDC/radio.