

Medina Park Commission Meeting Minutes

February 17, 2021

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The Park Commission of Medina, Minnesota met in regular session on February 17, 2021 at 7:00 p.m., which was held virtually pursuant Minn. Stat. Sec. 13D.021. Park Commission Chair John Jacob presided.

1) Call to Order

Commissioners Present: Mary Morrison, John Jacob, Angela Bernhardt, Nila Norman, Steve Lee, Troy Hutchinson

Commissioners Absent: Terry Sharp

Also Present: City Council member Joseph Cavanaugh, Public Works Director Steve Scherer, Assistant City Administrator Jodi Gallup

2) Additions to the Agenda: None.

3) Approval of the Minutes from:

- January 20, 2021 Meeting

A motion was made by Jacob and seconded by Lee to approve the minutes from January 20, 2021 as presented.

A roll call vote was taken:

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt – aye

Park Commissioner Steve Lee - aye

Park Commissioner Nila Norman – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner John Jacob – aye

Motion passed unanimously.

4) Public Comments (on items not on the agenda): None.

5) City Council Update

Cavanaugh provided an update on recent City Council actions.

6) Diamond Lake Regional Trail – Update on Process

Jacob noted that the Park Commission held a concurrent meeting with the City Council on the previous evening to hear a presentation from Three Rivers Park District on the trail route options and preferred route based on comments received during the public engagement/comment period. He noted this meeting will be continued to February 23rd and potentially March 2nd to allow sufficient time to hear additional public comments. He called for a motion to schedule the additional meetings.

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A motion was made by Jacob and seconded by Lee to call for additional special meetings of the Park Commission to discuss the Diamond Lake Regional Trail on February 23, 2021 at 6 p.m. and on March 2, 2021 at 6 p.m.

A roll call vote was taken:

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt – aye

Park Commissioner Steve Lee - aye

Park Commissioner Nila Norman – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner John Jacob – aye

Motion passed unanimously.

The Park Commission briefly discussed their role in recommending a trail route to the City Council for approval. It was noted that they plan on doing their due diligence in listening to everyone's concerns, visiting the potential routes, and considering all options prior to making any recommendations.

7) 2021 Park Commission Goals

The Park Commission reviewed and finalized the 2021 goals list and provided the following direction:

- The Grant Opportunities subcommittee will try to meet prior to the March 17th meeting to provide an update on potential grants.
- Lee volunteered to serve on the Lakeshore Park subcommittee with Hutchinson.

A motion was made by Morrison and seconded by Hutchinson to adopt the 2021 Park Commission goals.

A roll call vote was taken:

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt – aye

Park Commissioner Steve Lee - aye

Park Commissioner Nila Norman – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner John Jacob – aye

Motion passed unanimously.

8) Hunter Lions Park Final Master Plan

Scherer reviewed the Hunter Lions Park Master Plan cost sheet with the Park Commission, detailing the line items for the tennis and pickleball courts that could be completed by the Public Works crew to reduce the overall project costs.

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Scherer noted that the original projected total cost for the tennis court and pickleball courts came to \$347,685, which he was able to reduce by \$142,236.00. These savings are captured through public works employees completing the demolition of the old courts, earthwork, installing sand and class 5, installing underdrainage, and planting the trees. Additional savings were captured through a reduction in professional design costs and the contingency line item.

The Park Commission members thanked Scherer and showed their appreciation for providing substantial cost savings by completing sections of this project with city public works employees rather than hiring out the work.

Gallup noted Medina's Capital Improvement plan has budgeted approximately \$100,000 each year for the next three years to begin updating Hunter Lions Park.

The Park Commission discussed the phasing plan for Hunter Lions Park noting that phase one included reorienting the ballfield backstop to be able to begin phase two, which is the construction of the tennis and pickleball courts. There was a consensus to reorient the ballfield backstop if needed to be able to begin phase two, but to wait on the complete ballfield installation in phase one until the Hamel Athletic Club can provide some cost sharing. In the meantime, the field will be able to be used as a practice field.

A motion was made by Jacob and seconded by Lee to recommend to the City Council the adoption of the Hunter Lions Master Plan and recommend beginning the implementation of phase two.

A roll call vote was taken:

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt – aye

Park Commissioner Steve Lee - aye

Park Commissioner Nila Norman – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner John Jacob – aye

Motion passed unanimously.

9) Staff Report

- Hamel Athletic Club – Gallup reported that this item has been moved to the March Park Commission meeting.
- Park Asset Inventory – Lee provided a brief update on the Park Asset Inventory and volunteered to provide a more detailed review at a future meeting.
- General Items – Scherer noted a few City Council members requested the Park Commission look into adding hockey boards to Medina's park amenities.

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10) Adjourn

A motion was made by Morrison, seconded by Norman, to adjourn the meeting.

A roll call vote was taken:

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt – aye

Park Commissioner Steve Lee - aye

Park Commissioner Nila Norman – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner John Jacob – aye

Motion passed unanimously.

Motion passed unanimously.

The meeting was adjourned at 8:15 p.m. Minutes prepared by Jodi Gallup.