

Medina Park Commission Meeting Minutes

July 15, 2020

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The Park Commission of Medina, Minnesota met in regular session on July 15, 2020 at 7:00 p.m., which was held telephonically pursuant Minn. Stat. Sec. 13D.021. Park Commission Chair Ann Thies presided.

**1) Call to Order**

Commissioners Present: Ann Thies, Mary Morrison, Steve Lee, John Jacob, Terry Sharp, Angela Bernhardt, Troy Hutchinson (left at 8:00 p.m.)

Commissioners Absent: None

Also Present: Public Works Director Steve Scherer, Assistant City Administrator Jodi Gallup, Planning Director Dusty Finke, City Council Member John Anderson

**2) Additions to the Agenda:** None.

**3) Approval of the Minutes from:**

June 17, 2020 Meeting

*A motion was made by Thies and seconded by Bernhardt to approve the minutes from June 17, 2020 as presented.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye

Park Commissioner Terry Sharp - aye

Park Commissioner Mary Morrison - aye

Park Commissioner Steve Lee - aye

Park Commissioner John Jacob – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner Angela Bernhardt – aye

*Motion passed unanimously.*

**4) Public Comments** (on items not on the agenda): None.

**5) City Council Update**

City Council Member Anderson provided an update on recent City Council actions.

**6) US Home Corp. (Lennar) – Meadow View Townhomes – N of Hwy 55 – S of Meander Rd., W of CR 116 – Preliminary Plat – Park and Trail Review**

Finke provided a brief staff report for the Meadow View Townhomes preliminary plat proposal noting that the applicant had taken into consideration the Park Commissions' comments from the concept plan review at the April meeting. He noted that the updated plans show private trails within the development with a public trail along the future Tamarack Drive on the west edge of the neighborhood.

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Lee observed that the landscape plan did not show any trees on the south side of the buildings between the development and Highway 55, which would make the development very visible from Highway 55.

Sharp questioned if the residents of this neighborhood would use the future Tamarack Drive or Meander Road as their main entrance/exit. Finke anticipates that most people would use the future Tamarack Drive.

Jacob suggested marking crosswalks along Meander Road from this development to the Park at Fields of Medina.

*A motion was made by Lee and seconded by Sharp to recommend accepting the future Tamarack Drive Trail as a public trail. Motion passed unanimously.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye

Park Commissioner Terry Sharp - aye

Park Commissioner Mary Morrison - aye

Park Commissioner Steve Lee - aye

Park Commissioner John Jacob – aye

Park Commissioner Troy Hutchinson – aye

Park Commissioner Angela Bernhardt – aye

*Motion passed unanimously.*

### **7) Hunter Lions Park Concept Plans**

Gallup provided an update that the City of Medina had hired Landscape Architect Candace Amberg with WSB to lead the process in designing concept plans for Hunter Lions Park. The Park Commission subcommittee held an initial meeting with WSB to review draft concept plans on July 14<sup>th</sup>. WSB received direction from the subcommittee on recommended changes. The refined concept plans will be presented to the Park Commission at the August 19<sup>th</sup> meeting for additional comments.

### **8) Lakeshore Park Concept Plans**

Gallup reported that she Scherer, Gallup, and Hutchinson had met with Playground Design company Flagship Recreation at Lakeshore Park on June 22<sup>nd</sup>. Flagship Recreation provide a few draft playground design options and pricing for the Park Commission to review.

Hutchinson suggested that he canvass/survey the neighborhood to find out what is wanted in the park before pursuing an upgrade to the playground.

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It was discussed that a postcard could be sent to all residents in the neighborhood asking for feedback in an online survey. The survey should also note the park amenities at Baker Park to make sure Lakeshore Park and Baker Park's amenities complement each other.

### 9) Diamond Lake Regional Trail

Thies noted that Three Rivers Park District has opened their public comment period for the Diamond Lake Regional Trail. She asked the Park Commissioners to review the plan options to provide comments back to Three Rivers Park District. She noted that there were three proposed north-south trail options, which it seemed that two of the options were mostly along existing roadways.

Thies noted the western most proposed trail would negatively impact open and natural areas, and we already have a regional trail along County Road 19 on the western side of the city.

Morrison noted that while a roadside trail may be boring, the trails through nature areas cause a larger environmental impact to provide a view, which must be balanced.

It was noted that a trail along Tamarack Drive would be difficult with all the wetlands.

Thies questioned if a trail along the denser area of the city or the rural areas would be preferred?

Lee stated that he liked the eastern route along Holy Name Lake as that trail runs through the denser areas of the city where he felt more people would use the trail.

### 10) 2021-2025 Capital Improvement Plan

Gallup provided an updated 2021-2025 Capital Improvement Plan noting necessary changes to distribute the Municipal Park Fund out over the next five years.

*A motion was made by Morrison and seconded by Sharp to recommend the updated 2021-2025 Capital Improvement Plan. Motion passed unanimously.*

### 11) Staff Report

- 2020 Park Commission Goals – Park Commissioners reviewed the 2020 goals.
- General Items – Scherer reported that the playground curb had been completed at Medina Morningside Park. Thies reported that she had looked into becoming an Audubon City, which requires public engagement events, so she advised that 2020 was not the year to pursue this item due to COVID-19 social distancing restrictions. Sharp reported that a number of grant opportunities had also been delayed due to COVID-19.

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**12) Adjourn**

*A motion was made by Sharp, seconded by Morrison, to adjourn the meeting.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye

Park Commissioner Mary Morrison - aye

Park Commissioner Steve Lee - aye

Park Commissioner John Jacob – aye

Park Commissioner Terry Sharp – aye

Park Commissioner Angela Bernhardt – aye

*Motion passed unanimously.*

The meeting was adjourned at 8:35 p.m. Minutes prepared by Jodi Gallup