

Medina Park Commission Meeting Minutes

May 20, 2020

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The Park Commission of Medina, Minnesota met in regular session on May 20, 2020 at 7:00 p.m., which was held telephonically pursuant Minn. Stat. Sec. 13D.021. Park Commission Chair Ann Thies presided.

**1) Call to Order**

Commissioners Present: Ann Thies, Terry Sharp, Mary Morrison, Steve Lee, John Jacob, Angela Bernhardt (joined at 7:26 p.m.)  
Commissioners Absent: Troy Hutchinson  
Also Present: Public Works Director Steve Scherer, Assistant City Administrator Jodi Gallup, Planning Director Dusty Finke, City Council Member John Anderson

**2) Additions to the Agenda:** None.

**3) Approval of the Minutes from:**

April 15, 2020 Meeting

*A motion was made by Lee and seconded by Jacob to approve the minutes from April 15, 2020 as presented.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye  
Park Commissioner Terry Sharp - aye  
Park Commissioner Mary Morrison - aye  
Park Commissioner Steve Lee - aye  
Park Commissioner John Jacob – aye

*Motion passed unanimously.*

**4) Public Comments** (on items not on the agenda): None.

**5) City Council Update**

City Council Member Anderson provided an update on recent City Council actions.

**6) Roehl Estate – Preliminary Plat – 1735 Medina Road – Park and Trail Review**

Planning Director Dusty Finke provided a presentation on the Estate of Robert Roehl's request to subdivide approximately 28 acres of property into two lots at 1735 Medina Road. He noted that the City's park and trail plan does not identify the need for park space in this area. The trail plan identifies bikeable shoulders along Medina Road, which staff has determined that these shoulders could be accommodated within the dedicated right-of-way.

Finke noted that the City's park dedication ordinance allows land, cash, or a combination to be dedicated for parks, trails and public open spaces purposes. The ordinance allows

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up to 10% of buildable land to be dedicated, which would be 2.18 acres for this subdivision. The cash-in-lieu of land dedication would be 8% of the pre-developed market value up to a maximum of \$8,000 per new residential units. For this application it would be approximately \$8,000.

The Park Commission discussed the subdivision; there was a consensus that there is sufficient right-of-way for the roadside trail and there was no need for a public park at this site.

*A motion was made by Lee and seconded by Jacob to recommend cash-in-lieu of land dedication for the Roehl Estate subdivision.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye

Park Commissioner Terry Sharp - aye

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt - aye

Park Commissioner Steve Lee - aye

Park Commissioner John Jacob – aye

*Motion passed unanimously.*

**7) Park and Trail Asset Inventory**

Park Commissioners began reporting on visits to their assigned parks. The following observations and suggestions were made:

- Fields of Medina Park – suggestion to use Fibar; noted holes in rubber mats
- Tomann – tree trunk protection tubes are popping off as the trees grow; cable hanging in northwest corner
- City Hall – Pioneer Memorial sign needs work; pavilion looked weathered; Wolsfeld cabin has soft wood/rotting behind lilacs
- Hamel Legion Park – Lee created detailed list of all assets that will be a supplemental spreadsheet to main spreadsheet

**8) Staff Report**

- 2020 Park Commission Goals – Park Commissioners reviewed the 2020 goals. Thies asked that the city keep moving forward on hiring a consultant to start the park concept planning for Hunter Lions Park and for Lakeshore Park.
- General Items:
  - Medina Celebration Day – Gallup reported that Celebration Day has been cancelled for 2020 as there is no way to safely social distance at this event.

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- Clean-up Day – Gallup reported that the event date had been moved to July 18th with modifications to the event to make it a limited contact event.
- General Items: Gallup announced that the Hamel Athletic Club would be starting their youth baseball season in June.

**9) Adjourn**

*A motion was made by Sharp, seconded by Morrison, to adjourn the meeting.*

*A roll call vote was taken:*

Park Commissioner Ann Thies - aye

Park Commissioner Terry Sharp - aye

Park Commissioner Mary Morrison - aye

Park Commissioner Angela Bernhardt - aye

Park Commissioner Steve Lee - aye

Park Commissioner John Jacob – aye

*Motion passed unanimously.*

The meeting was adjourned at 8:04 p.m. Minutes prepared by Jodi Gallup