

MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 21, 2020

The City Council of Medina, Minnesota met in regular session on January 21, 2020 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

I. ROLL CALL

Members present: Albers, Anderson, DesLauriers, and Martin.

Members absent: Pederson.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, Finance Director Erin Barnhart, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, Sergeant Jason Nelson and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

IV. APPROVAL OF MINUTES (7:00 p.m.)

A. Approval of the January 7, 2020 Special City Council Meeting Minutes

*Moved by Anderson, seconded by DesLauriers, to approve the January 7, 2020 special City Council meeting minutes as presented. **Motion passed unanimously.***

B. Approval of the January 7, 2020 Regular City Council Meeting Minutes

Martin noted that comments from Anderson were distributed to be incorporated into the minutes. She noted on page five, lines 37 and 38, it should state, “She asked if the policies ~~of the City are causing hurt~~ are detrimental to the City, as there are given that we have interviewed qualified candidates that have been declined because ~~there is not a vacant position~~ of a lack of vacancies.”

*Moved by Anderson, seconded by Albers, to approve the January 7, 2020 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA (7:02 p.m.)

Johnson stated the applicant is requesting the removal of Items L through P from the Consent Agenda as staff and the applicant are continuing discussions.

*Moved by Anderson, seconded by Albers, to remove Items L, M, N, O, and P from the consent agenda to be continued at a future time. **Motion passed unanimously.***

A. Appoint Justin Hanson to Police Officer Position

B. Authorize to Begin Recruitment for Full-Time Public Works Maintenance Technician Position

C. Authorize Internal Job Posting for Police Sergeant Position

D. Approve 2020 Work Plan Goals

E. Approve Ball Field Rental Agreement with Orono Baseball Association

- F. Approve Amended and Restated Grounds Services Agreement with Hamel Athletic Club
- G. Approve Tennis Court Rental Agreement with Carrie Agre
- H. Approve Third Amendment to Site Agreement with T-Mobile
- I. Resolution No. 2020-03 Appointing Election Judges for the March 3, 2020 Presidential Nomination Primary Election
- J. Resolution No. 2020-04 Appointing Absentee Ballot Board Election Judges for the March 3, 2020 Presidential Nomination Primary Election
- K. Resolution 2020-05 Accepting Donation from Doboszinski and Sons Inc.
- ~~L. Ordinance Amending the Official Zoning Map to Rezone Lot 1, Block 1 and Outlot A Cavanaughs Meadowwoods Park Third Addition~~
- ~~M. Resolution Authorizing Publication of Ordinance Amending the Official Zoning Map to Rezone Lot 1, Block 1 and Outlot A Cavanaughs Meadowwoods Park Third Addition Plat~~
- ~~N. Resolution Granting Preliminary Approval of the Cavanaughs Meadowwoods Park Third Addition Plat~~
- ~~O. Resolution Granting Approval of a Site Plan Review and Amended Conditional Use Permit to Open Systems International, Inc. (OSI)~~
- ~~P. Resolution Vacating Drainage and Utility Easements within Lot 1, Block 1 and Outlot A, Cavanaughs Meadowwoods Park and Lot 1, Block 1, Cavanaughs Meadowwoods Park 2nd Addition~~

Martin thanked the members of the community that have volunteered as Election Judges.

*Moved by Albers, seconded by DesLauriers, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS (7:04 p.m.)

A. Comments from Citizens on Items not on the Agenda

There were none.

B. Park Commission

Park Commissioner Thies stated that the Park Commission met the previous week, at which time it welcomed two new members who provide geographical diversity. She stated that Officers were elected, noting that she was appointed as Chair. She stated that the Commission reviewed potential goals and set up subcommittees. She reported that the Commission will be looking to provide assistance with a regional trail with Three Rivers Park District. She stated that the Commission will be working to refresh its task list for each park and will investigate how the City could be recognized as a Bird City.

C. Planning Commission

No report.

VII. NEW BUSINESS

A. Arrowhead Drive Railroad Improvement Project (7:06 p.m.)

Stremel stated that a memorandum was included in the packet detailed the progress to date. He stated that the project proposes to implement a quiet zone/whistle-less crossing at Arrowhead Drive. He noted that the median on the north side does not meet the standard requirement and therefore approval was requested for the alternative safety

measure earlier this summer. He reported that approval is ready to be signed. He stated that plans and specifications have been developed with an estimated construction cost of \$424,000. He reported that the City received an LIRP Grant in the amount of \$450,000 which can be used for the construction costs and railroad crossing improvements. He explained that the City would be responsible for the engineering costs, which would be about 30 percent of the total project cost. He stated that if the Council wants to proceed with bidding, it would need to approve the resolution proposed tonight. He stated that staff would propose to implement electronic bidding again with a start date of Friday, January 24th at 10 a.m. He advised that an electronic bid bond system would also be used, noting that is an industry standard for bid bonds.

Albers asked when the project would start.

Stremel replied that the project would not take that long to complete, estimating about five weeks total with active construction taking about three weeks. He confirmed that traffic would be allowed through during the entire length of construction. He noted that the project would take place during the typical construction season. He stated that the County has plans for a mill and overlay project during the season as well.

Martin asked if there is a need to do more road work rather than just patching, since additional funds are available from the grant.

Scherer stated that the County agreed to delay its mill and overlay project to this year, rather than last year to wait for completion of the City's project. He explained that the County will complete its project after the City's project, so there will be fresh pavement over the patched areas.

Martin asked what was included in the City's budget for this project.

Stremel explained that the engineering total was about \$98,000 of the total project cost, which is less than 30 percent.

Johnson stated that during previous discussions the City Council decided to use the remaining reserve funds from the previous quiet zone projects and road funds. He explained that the City set aside funds for quiet zone improvements within the reserve funds.

DesLauriers stated it would be nice to have that amount shown and identify where those funds are coming from. It was confirmed that information should be included in a staff memorandum.

Martin stated that if the deadline for bids is going to be February 21st, that information could be approved on the consent agenda at the first meeting in February to give the Council a better understanding of the project funding.

Anderson referenced the pedestrian striping for the crossing, which appears to stop midway through the designated area of the crossing.

Stremel explained that the unmarked portion is within the free-right area, which does not have the boxes painted in as it is not considered a typical controlled stop condition.

Martin commented that it would seem to make more sense to have that area marked.

Anderson agreed.

Stremel noted that area is not currently marked as a pedestrian crossing.

Scherer explained that could provide pedestrians with a false sense of security.

Stremel noted that he could look into it further and have discussions with the County as to whether the pedestrian striping could continue in that area.

Finke replied that the administrative/engineering costs are budgeted to come from the reserves within the CIP.

Anderson commented that he would like the Council to review the item again in early February before the bids are closed later in the month.

Martin noted that in the draft resolution, section two, the fifth line, it should state, "...will be publicly opened (by electronic means)."

Stremel referenced the fourth line, noting that it should state, "...the bids will be received ~~by the Clerk~~ electronically until 10:00 a.m."

Martin noted that the understanding would be that staff will also investigate additional pedestrian striping.

1. Resolution No. 2020-06 Approving Plans and Specifications for the Arrowhead Drive Railroad Crossing Improvement Project and Ordering the Advertisement for Bids

*Moved by Anderson, seconded by Albers, to Adopt Resolution No. 2020-06 Approving Plans and Specifications for the Arrowhead Drive Railroad Crossing Improvement Project and ordering the advertisement for bids with the two noted corrections. **Motion passed unanimously.***

VIII. CITY ADMINISTRATOR REPORT (7:26 p.m.)

Johnson had nothing further to report.

IX. MAYOR & CITY COUNCIL REPORTS (7:27 p.m.)

Martin noted that she and Albers attended the Weston Woods public meeting and stated that it was less collaborative than she had hoped. She stated that most of the residents that attended believed it to be a forum at which to express their opposition to the project. She stated that she made a comment that it was intended at the time for residents to provide input on what would make the project more favorable, but those comments were not provided. She stated that one resident spoke in favor of the project, but she was not a Bridgewater resident. She stated that there were valuable points raised by the residents. She noted that she advised the group that there will be another Council meeting related to the project. She also acknowledged that the Council does receive email comments but cannot have discussions through email. She explained that while the Planning Commission's review is based on planning elements, the City Council's review is based on a more holistic approach to a large array of city issues.

She stated that Dean Phillips has been holding quarterly meetings of the mayors in his district and advised that there will be a meeting the following morning. She noted that she asked for a regular reporting of the meeting to be provided, as the mayors attending typically hold regular day jobs and can often find it difficult to attend.

X. APPROVAL TO PAY THE BILLS (7:32 p.m.)

*Moved by DesLauriers, seconded by Anderson, to approve the bills, EFT 005364E-005393E for \$99,416.86, order check numbers 049759-049843 for \$330,739.26, and payroll EFT 0509950-0509980 for \$58,015.60. **Motion passed unanimously.***

XI. ADJOURN

*Moved by Anderson, seconded by Albers, to adjourn the meeting at 7:33 p.m. **Motion passed unanimously.***

Kathleen Martin, Mayor

Attest:

Jodi M. Gallup, City Clerk