

MEDINA CITY COUNCIL MEETING MINUTES OF OCTOBER 15, 2019

The City Council of Medina, Minnesota met in regular session on October 15, 2019 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

I. ROLL CALL

Members present: Albers, Anderson, DesLauriers, Martin, and Pederson.

Members absent: None.

Also present: City Administrator Scott Johnson, Assistant City Administrator Jodi Gallup, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, Finance Director Erin Barnhart, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

Johnson requested to add an item to the agenda under Presentations titled Elm Creek Watershed Update.

The agenda was approved as amended.

IV. APPROVAL OF MINUTES (7:00 p.m.)

A. Approval of the October 1, 2019 Regular City Council Meeting Minutes

Martin noted that Anderson submitted suggested corrections to be incorporated into the minutes.

*Moved by Anderson, seconded by Pederson, to approve the October 1, 2019 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA (7:01 p.m.)

- A. Approve Tornado Siren Maintenance Contract Renewal with Embedded Systems, Inc.**
- B. Approve MAP Agreement and Addendum with Marco Technologies LLC**
- C. Schedule a Special Meeting on October 22, 2019 at 5:30 p.m.**
- D. Resolution No. 2019-65 to Enter into a Grant Agreement between the City of Medina and the Metropolitan Council Environmental Services for the Improvement of Publicly Owned Infrastructure**
- E. Resolution No. 2019-66 Certifying Delinquent City Charges for Services to the Hennepin County Auditor for Collection in 2020**
- F. Resolution No. 2019-67 Certifying Delinquent Storm Water Utility Charges to the Hennepin County Auditor for Collection in 2020**
- G. Resolution No. 2019-68 Certifying Delinquent Utility Charges to the Hennepin County Auditor for Collection in 2020**

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS (7:02 p.m.)

A. Comments from Citizens on Items not on the Agenda

There were none.

B. Park Commission

Scherer reported that the Park Commission will meet the following night to review the Mark of Excellence concept and Weston Woods. He stated that public works has been working to complete mowing and begin winterizing.

C. Planning Commission

Planning Commissioner Reid reported that the Planning Commission met the previous week to consider the Mark of Excellence concept which included a Comprehensive Plan amendment for a residential development with a mix of housing products. She noted that the applicant would be funding the required watermain and Chippewa Road extension, which are both identified in the City's future plans. She noted that five acres of park land would also be dedicated. She noted that residents from Bridgewater spoke with concern of additional traffic. She noted that the Commission was split on its opinion as the project would make good use of the property, the developer would be funding needed infrastructure, the southern portion would be more appropriate for residential compared to business, and it would be beneficial to develop both properties jointly. She noted that most of the Commissioners did not feel it appropriate to request a Comprehensive Plan amendment this soon as the most recent plan was recently approved. She stated that those Commissioners felt that the developer's offer to finance the infrastructure was not sufficient in return for the Comprehensive Plan amendment. She stated that the Commission did also express concern with the additional traffic on Arrowhead. She noted that the Commission recommended denial of the Comprehensive Plan amendment with two Commissioners dissenting. She stated that the second request before the Commission was a zoning change from Commercial-Highway to Commercial-General. She noted that one nearby business owner spoke in objection of the zoning change. She stated that the Commission concluded that this was a minor zoning change and recommended approval of the request.

VII. PRESENTATIONS

A. Orono School District Referendum (7:07 p.m.)

Martha Van de Ven stated that in August the School Board voted unanimously in support of the technology referendum. She stated that Minnesota does not provide categorical aid for technology and therefore the School must request that funding from the voters or through the normal educational budget. She stated that the last referendum was passed in 2002, with a renewal but no increase in 2011. She explained that this year they will be requesting an increase in that referendum. She highlighted some of the technology elements that were implemented most recently. She stated that the District is behind the average of the area communities on the technology funds per pupil. She noted that the median home would pay an additional eight dollars per month for the technology referendum. She invited people to find additional information on the School District websites. She provided information on voting locations, noting that absentee voting is accepted at this time.

Martin thanked Ms. Van de Ven for her contributions to the community throughout the year.

B. Elm Creek Watershed Update (7:16 p.m.)

Commissioner Liz Weir stated that there are some upcoming changes. She noted that Medina is one of seven cities in the Elm Creek Watershed. She stated that the Minnesota Pollution Control Agency (MPCA) has set TMDL goals and development standards within the 3rd Generation Plan. She stated that Hennepin County Environmental Services had previously been reviewing development requests, but that arrangement will be terminated at the end of the year. She stated that the Commission completed an RFP process and Barr Engineering was chosen for a two-year contract. She noted that City dues will increase to support the additional review costs. She explained that cities are encouraged to thoroughly review development requests before passing them to the Watershed Commission for review in an attempt to lower review costs. She was unsure what the rate increase will be but wanted the City to be aware.

Johnson stated that the same process is ongoing with Pioneer-Sarah Creek Watershed, transitioning from the County review to a private engineering firm.

Commissioner Weir provided additional information on the improvement projects completed by the Watershed Commission, or partially funded by the grants from the Watershed. She provided details on the educational program of the Watershed. She reported that the Fish Lake alum treatment was completed on time.

Pederson asked how many taxpayers will be sharing the costs for the projects.

Weir commented that the taxpayers within the Watershed would share that cost. She explained that the City is split between three different watersheds.

VIII. NEW BUSINESS

A. Martha and Andrew Van de Ven; Mark and Sara Welch – Lot Combination/Rearrangement (7:23 p.m.)

Finke provided aerial photographs showing the three existing lots noting that the proposed rearrangement would create two lots, one fronting on Medina Road and the other onto County Road 24. He noted that both lots would exceed minimum lot standards and would eliminate access concerns for the eastern lot. He stated that staff recommends adoption of the request as submitted.

1. Resolution No. 2019-69 Approving a Lot Rearrangement/Combination of 1765 Medina Road and 1752 County Road 24 with Land Located to the East

*Moved by Anderson, seconded by Pederson, to adopt Resolution No. 2019-69 Approving a Lot Rearrangement/Combination of 1765 Medina Road and 1752 County Road 24 with Land Located to the East. **Motion passed unanimously.***

IX. CITY ADMINISTRATOR REPORT (7:26 p.m.)

Johnson stated that the business tours will take place at 1 p.m. on November 5th with the City Council meeting on November 6th due to the conflict with the School Board election.

Gallup provided an update on the interview process for the Public Safety Director which will take place at 5:30 p.m. next Tuesday night.

X. MAYOR & CITY COUNCIL REPORTS (7:28 p.m.)

Anderson reported that he visited the Loretto Fire Department open house the previous weekend, noting that the event was well attended.

Martin stated that she also attended the Loretto open house along with the Long Lake Fire open house. She stated that discussions with the Hamel Fire Department have also continued.

Pederson stated that he also attended the Loretto Fire open house.

Martin encouraged members of the Council to alert staff of upcoming vacations to ensure that a quorum would be present at upcoming meetings.

XI. APPROVAL TO PAY THE BILLS (7:30 p.m.)

*Moved by DesLauriers, seconded by Albers, to approve the bills, EFT 005253E-005272E for \$71,530.19 and order check numbers 049372-049446 for \$423,673.76 and payroll EFT 0509741-0509772 for \$54,122.73. **Motion passed unanimously.***

XII. CLOSED SESSION: ATTORNEY-CLIENT PRIVILEGED DISCUSSION ON LITIGATION MATTER SPECIFICALLY WW FARM AND GEORGE WESSIN V. CITY OF MEDINA, PURSUANT TO MINN. STAT. SEC. 13D.05, SUBD.3(B)

*Moved by Martin, seconded by Albers, to adjourn the meeting to closed session at 7:31 p.m. to discuss client-privilege litigation matter specifically WW Farm and George Wessin v. City of Medina. **Motion passed unanimously.***

The meeting reconvened to open session at 8:00 p.m.

XIII. ADJOURN

*Moved by Anderson, seconded by Pederson, to adjourn the meeting at 8:01 p.m. **Motion passed unanimously.***

Kathy Martin, Mayor

Attest:

Jodi M. Gallup, City Clerk