

## MEDINA CITY COUNCIL MEETING MINUTES OF APRIL 2, 2019

The City Council of Medina, Minnesota met in regular session on April 2, 2019 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

### **I. ROLL CALL**

**Members present:** Albers, Anderson, DesLauriers, Martin, and Pederson.

**Members absent:** None.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, Public Works Director Steve Scherer, Chief of Police Ed Belland, and Finance Director Erin Barnhart.

### **II. PLEDGE OF ALLEGIANCE (7:00 p.m.)**

### **III. ADDITIONS TO THE AGENDA (7:00 p.m.)**

The agenda was approved as presented.

### **IV. APPROVAL OF MINUTES (7:00 p.m.)**

#### **A. Approval of the March 19, 2019 Special City Council Meeting Minutes**

*Moved by Anderson, seconded by Pederson, to approve the March 19, 2019 special City Council meeting minutes as presented. Motion passed unanimously.*

#### **B. Approval of the March 19, 2019 Regular City Council Meeting Minutes**

Martin noted that she and Anderson submitted comments to be incorporated into the minutes.

*Moved by Anderson, seconded by Albers, to approve the March 19, 2019 regular City Council meeting minutes as amended. Motion passed unanimously.*

### **V. CONSENT AGENDA (7:01 p.m.)**

#### **A. Approve Contract for Services Between City of Medina and Metropolitan Consortium of Community Development for the Open to Business Program**

#### **B. Approve Temporary On-Sale Liquor License to/at Church of St. Anne on August 25, 2019**

#### **C. Call for Concurrent Meetings with the Park Commission for the Annual Tour of Parks on May 8, 2019 at 5:00 p.m. and on May 15, 2019 at 5:00 p.m.**

#### **D. Ordinance No. 646 Amending the School Lake Nature Preserve Conservation Design-Planned Unit Development District Pertaining to Lot 2, Block 2, and Outlot E, School Lake Nature Preserve**

#### **E. Resolution No. 2019-17 Authorizing Publication of Ordinance No. 646 Amending the School Lake Nature Preserve CD-PUD by Title and Summary**

#### **F. Resolution No. 2019-18 Granting Preliminary Approval of the School Lake Nature Preserve 2<sup>nd</sup> Addition Plat**

#### **G. Approve Seal Coating Services Agreement with Pearson Brothers, Inc.**

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. Motion passed unanimously.*

## VI. COMMENTS (7:03 p.m.)

### A. Comments from Citizens on Items not on the Agenda

There were none.

### B. Park Commission

Scherer reported that the Commission met on March 20<sup>th</sup> and received comments from Independence Beach residents. He stated that the Commission also worked on the update to the trail plan and discussed the 2019 park goals. He advised that the largest discussion focused on municipal park funding.

### C. Planning Commission

Johnson stated that the Planning Commission will meet the following week.

## VII. PRESENTATIONS

### A. Resolution No. 2019-19 Recognizing Steve Scherer for 25 Years of Service to the City of Medina (7:04 p.m.)

Martin read aloud the resolution recognizing Steve Scherer for 25 years of service to the City of Medina.

Anderson stated that while the resolution covers the highlights, Scherer and his team show a great level of service and care daily. He thanked Scherer for his personal dedication and management of his team.

Martin echoed those comments.

*Moved by Anderson, seconded by Pederson, to Adopt Resolution No. 2019-19 Recognizing Steve Scherer for 25 Years of Service to the City of Medina. **Motion passed unanimously.***

Martin presented Scherer with the resolution.

Johnson thanked Scherer for his leadership of the public works department. He agreed that the resolution highlights his accomplishments but the service that Scherer provides goes far above those items listed.

Scherer thanked the Council and previous Councils, as well as those he works with. He stated that Medina has great staff and residents.

## VIII. OLD BUSINESS

### A. Hickory Drive Street and Utility Improvement Project (7:10 p.m.)

Stremel reported that an electronic bidding process was used to open bids on March 21<sup>st</sup>. He noted that a total of three bids were received and commented that the electronic process went smoothly.

Johnson agreed that the process went well. He stated that staff would suggest bringing forward a policy to use electronic bidding in the future for projects over \$175,000 in value.

Martin confirmed the consensus of the Council to do so.

Stremel highlighted the elements in his memorandum including the next steps for the project and the recommendation to award the contract to the low bidder.

Pederson asked if those residents to be assessed have been notified.

Stremel stated that would be included in the next steps, noting that they wanted to wait until the project was approved and the contract amount was known.

Scherer stated that staff has had discussions with the residents and the residents are aware of the project.

DesLauriers asked if the City is self-funding the projects proposed on the agenda tonight for this summer rather than bonding.

Barnhart confirmed that is the direction the City is currently taking. She stated that is largely because Brockton Lane is an MSA road and therefore MSA funds can be used on that project.

Anderson asked and received confirmation that the City did receive Elm Creek Watershed and Hennepin County grant funds for this project.

**1. Resolution No. 2019-20 Accepting Bids and Awarding the Contract**

*Moved by Pederson, seconded by DesLauriers, to Adopt Resolution No. 2019-20 Accepting Bids and Awarding the Contract. **Motion passed unanimously.***

**B. Brockton Lane Reconstruction Project (7:16 p.m.)**

Scherer reported that the bids for the project have been received and Plymouth has approved the bid, contingent upon approval from Medina. He stated that Plymouth has agreed to pay for the trail and supportive retaining wall, as Medina has previously invested into the park. He explained the contingencies that are included in the bid as well.

**1. Resolution No. 2019-21 Approving the City of Plymouth's Awarding of the Contract for the 2019 Brockton Lane Project**

*Moved by DesLauriers, seconded by Albers, to Adopt Resolution No. 2019-21 Approving the City of Plymouth's Awarding of the Contract for the 2019 Brockton Lane Project. **Motion passed unanimously.***

**IX. CITY ADMINISTRATOR REPORT (7:19 p.m.)**

Johnson reminded the Council of the Board of Appeal and Equalization meeting that will be held the following night at 6:30 p.m.

**X. MAYOR & CITY COUNCIL REPORTS (7:20 p.m.)**

No reports.

**XI. APPROVAL TO PAY THE BILLS (7:20 p.m.)**

*Moved by Anderson, seconded by DesLauriers, to approve the bills, EFT 005020E-005034E for \$48,596.73 and order check numbers 048599-048646 for \$206,600.23 and payroll EFT 0509318-0509343 for \$52,192.63. **Motion passed unanimously.***

**XII. CLOSED SESSION: ATTORNEY-CLIENT PRIVILEGED DISCUSSION ON LITIGATION MATTER, SPECIFICALLY WW FARM AND GEORGE WESSIN V. CITY OF MEDINA, PURSUANT TO MINN. STAT. SEC. 13D.05, SUBD. 3(B)**

*Moved by Anderson, seconded by Albers, to adjourn the meeting to closed session at 7:21 p.m. to discuss attorney-client privileged discussion on the litigation matter of WW Farm and George Wessin v. City of Medina. **Motion passed unanimously.***

The meeting returned to open session at 9:04 p.m.

**XIII. ADJOURN**

*Moved by Anderson, seconded by Pederson, to adjourn the meeting at 9:05 p.m. **Motion passed unanimously.***

---

Kathleen Martin, Mayor

Attest:

---

Jodi M. Gallup, City Clerk