

## **MEDINA CITY COUNCIL MEETING MINUTES OF MARCH 5, 2019**

The City Council of Medina, Minnesota met in regular session on March 5, 2019 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

### **I. ROLL CALL**

**Members present:** Albers, DesLauriers, Martin, and Pederson.

**Members absent:** Anderson.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

### **II. PLEDGE OF ALLEGIANCE (7:00 p.m.)**

### **III. ADDITIONS TO THE AGENDA (7:00 p.m.)**

The agenda was approved as presented.

### **IV. APPROVAL OF MINUTES (7:01 p.m.)**

#### **A. Approval of the February 19, 2019 Special City Council Meeting Minutes**

*Moved by Pederson, seconded by DesLauriers, to approve the February 19, 2019 special City Council meeting minutes as presented. **Motion passed unanimously.***

#### **B. Approval of the February 19, 2019 Regular City Council Meeting Minutes**

Martin noted that comments from herself have already been incorporated.

*Moved by DesLauriers, seconded by Albers, to approve the February 19, 2019 regular City Council meeting minutes as amended. **Motion passed unanimously.***

### **V. CONSENT AGENDA (7:02 p.m.)**

#### **A. Approve Renewal of Consumption and Display Permit for American Legion Post 394 at 75 Hamel Road**

#### **B. Resolution No. 2019-09 Accepting Resignation of Planning Intern Nick Kieser**

#### **C. Ordinance No. 642 Adopting an Amended Fee Schedule**

#### **D. Resolution No. 2019-10 Authorizing Publication of Fee Schedule Ordinance by Title and Summary**

#### **E. Approve Closure of City Hall on Friday, July 5, 2019**

*Moved by Pederson, seconded by Albers, to approve the consent agenda. **Motion passed unanimously.***

### **VI. COMMENTS (7:03 p.m.)**

#### **A. Comments from Citizens on Items not on the Agenda**

There were none.

**B. Park Commission**

Scherer reported that the Park Commission canceled its last meeting because of snow. He stated that the Commission was scheduled to have a presentation from an Eagle Scout on a dugout project. He stated that although it has been a struggle to keep the trails open, they are open, and the sledding hill has been heavily used.

**C. Planning Commission**

Finke reported that the Planning Commission will meet the following week to hold public hearings for an amended Conservation Design Planned Unit Development and Preliminary Plat for the School Lake Preserve and a continuation of the rezonings to become consistent with the 2040 Comprehensive Plan, specifically related to five properties. He stated that the Commission will also consider an amended Site Plan review and variance request related to the property at 920 Hamel Road, and an amended Site Plan Review for Open Systems International.

**VII. PRESENTATIONS**

**A. Fire Department Annual Reports (7:06 p.m.)**

Chief Ruchti, Hamel Fire, thanked the Council for the ability to highlight the activity of 2018. He reviewed the number of calls the department responded to, both in Medina and through mutual aid. He explained the benefit of duty vehicles, rather than responding to every call with the large rigs. He reviewed the number of services, training, and business activity hours for the members of the department during 2018. He stated that in 2018 the department hired one new member, promoted two probationary members, completed cancer awareness training and implemented new procedures and equipment.

DesLauriers asked if any members were lost to retirement or moving.

Ruchti replied that one member was lost to retirement and one member moved out of Medina.

DesLauriers referenced the duty officers and asked for details on how that works, using the example of a night call and whether everyone is paged or whether the duty officer is paged and then makes the decision to page additional members.

Ruchti replied that last fall only the duty crew was paged. He stated that under the current model, everyone receives the call and if only the duty crew is needed, that would be included in the message to the other members. He estimated that there were about 40 duty calls out of the 191 calls the previous year.

Chief Van Eyll, Long Lake Fire, stated that the full report includes the number of calls for the year and more detailed information. He highlighted the new fire engine which was purchased in 2018 and thanked Medina for its participation. He stated that in the past year there were two members that completed the probation period and hired one new recruit. He stated that four members retired in 2018, with a total of about 70 years of experience and they are hard to replace. He stated that daytime response continues to be a focus. He noted a local boot hockey tournament for fire departments and advised that Long Lake took first place two years in a row. He highlighted some of the fundraising and volunteer activities that the department participates in. He reviewed

some of the 2019 events including the pancake breakfast, annual 5k, fire department open house, and toy and food drive.

Pederson asked the best thing the department could do to reduce the risk of cancer for firefighters.

Van Eyll replied that the awareness training described by Ruchti is the best thing that can be done. He noted that all departments are following similar processes and have implemented those types of procedures to be more aware in an attempt to reduce the risk of cancer.

Assistant Chief Ryan, Loretto Fire, stated that there are currently 30 firefighters and reviewed the composition of the department. He reviewed the number of calls that the department responded to, noting that 14 percent of those calls were in Medina. He reviewed the types of calls that the department responds to, including mutual aid response and assistance. He reviewed the number of service hours for the members in 2018 including administrative, training, public events, station and equipment maintenance, and call response. He advised of the pancake breakfast which will take place in April. He appreciated the ability to serve Medina.

Albers asked how many firefighters the department needs to be effective on average.

Ryan replied that it would depend on how an organization is run. He stated that their department can have up to 35 firefighters and is currently at 30.

Chief McCoy, Maple Plain Fire, thanked the Council for the ability to speak tonight, noting that it is a pleasure to work with the other three departments. He stated that the Council received the full packet of details. He stated that his department serves a small portion of Medina and responded to 13 calls in Medina in 2018. He highlighted activities of 2018 including the purchase of a new tanker truck, received a grant to purchase a turnout gear dryer, received a grant to purchase grain bin rescue equipment, hosted the first annual firefighter recruitment night, implemented a command officer vehicle, began a fire inspection program, and continued the fire expansion discussion with Maple Plain. He highlighted the annual awards night which will take place on March 18<sup>th</sup>.

Pederson thanked Maple Plain for the ladder truck as it is used often in mutual aid calls.

DesLauriers asked why the ratio for fire calls is higher in Maple Plain.

McCoy stated that his department codes in three different categories and any fire alarm calls are also coded into the fire category. He noted that other departments may have more categories.

## **VIII. NEW BUSINESS**

### **A. Toll MN L.P. – 764 Aster Road – Easement Vacation Request – Public Hearing (7:32 p.m.)**

Finke presented a request to vacate a portion of an easement on the subject property and replace that with a new easement three feet to the north, which would allow for a larger footprint for a deck. He stated that staff spoke with the property owner on the options for this lot, noting that the easement is 20 feet and runs through the middle of the

yard. He stated that public works believes that the easement could be shortened and would still provide the necessary access for the pipe and drainage. He stated that staff noticed for a public hearing and recommended that the Council hold that hearing before taking action.

Martin opened the public hearing at 7:34 p.m.

No comments made.

Martin closed the public hearing at 7:34 p.m.

**1. Resolution No. 2019-11 Vacating a Portion of the Drainage and Utility Easements within 764 Aster Road**

*Moved by Pederson, seconded by Albers, to adopt Resolution No. 2019-11 Vacating a Portion of the Drainage and Utility Easements within 764 Aster Road. **Motion passed unanimously.***

**B. Commercial-Neighborhood Zoning District Standards (7:35 p.m.)**

Finke stated that this discussion came about because of the proposed rezoning of properties to become consistent with the Comprehensive Plan, specific to certain properties near Meander Road. He stated that there were concerns with the potential impact to the adjacent residential properties, should the properties in discussion become zoned Commercial Highway. He stated that the decision was made that Commercial-Neighborhood would be a better fit and potential changes were proposed for the zoning district. He stated that currently there is no property zoned Commercial-Neighborhood and therefore changes made to the district would not have impacts on existing properties. He stated that it is recommended to remove auto repair from the list of allowed uses, to allow existing single-family homes to exist as an interim use, and to increase the buffer requirements. He stated that the Planning Commission held a public hearing the previous month and recommended unanimous approval.

Martin referenced language proposed to be removed and asked if that was removed because it is listed in another area.

Finke confirmed that language seemed repetitive and that is why it was removed.

**1. Ordinance No. 643 Amending the Regulations of the Commercial-Neighborhood Zoning District; Amending Chapter 8 of the City Code**

*Moved by Albers, seconded by Pederson, to adopt Ordinance No. 643 Amending the Regulations of the Commercial-Neighborhood Zoning District; Amending Chapter 8 of the City Code. **Motion passed unanimously.***

**2. Resolution No. 2019-12 Authorizing Publication of Ordinance No. 643 by Title and Summary**

*Moved by Pederson, seconded by DesLauriers, to adopt Resolution No. 2019-12 Authorizing Publication of Ordinance No. 643 by Title and Summary. **Motion passed unanimously.***

**C. Rezoning for Consistency with 2040 Comprehensive Plan (7:41 p.m.)**

Finke stated that the City went through an extensive process to update its Comprehensive Plan, as required by State law. He stated that through that process the

Comprehensive Plan was formulated and adopted by the City Council. He stated that the plan established future land uses based on the goals and objectives for the community, and the zoning regulations must now become consistent with the Comprehensive Plan. He stated that the City is required to have the official controls updated to be consistent with the Comprehensive Plan within nine months of adoption of the Comprehensive Plan. He stated that staff reviewed the zoning of properties and identified properties that would need to be rezoned for consistency. He reported that the Planning Commission held public hearings in December and February related to those specific properties. He began in the northwest portion of Medina, which includes five properties proposed for future development that were previously zoned for Rural Business Holding (RBH). He stated that staff suggested changing the zoning to Rural Residential Urban Reserve (RRUR), as the staging for the properties has been delayed. He stated that a property owner spoke at the public hearings and requested that his property be left in RBH. He stated that those five properties have been pulled from the list and the Planning Commission will continue discussion on those properties at their next meeting.

Martin confirmed that there were no comments from the Council on those properties.

Finke moved to the next section of properties proposed to change to Rural Residential (RR) as those properties have been removed from the MUSA. He noted that two of the properties were actually requested to change to RR at the request of the property owners. He stated that four properties will change to Rural Business Holding from Mixed Use and Business Park.

Martin confirmed that the Council did not have comments.

Bill Griffith, spoke in representation of Mark Smith of Mark of Excellence Homes, noted that Mr. Smith does not have an objection to the rezoning. He stated that Mr. Smith and his development team have been working on Parcel 30 and the property north which would include a mixed residential development. He asked whether the Council would want to defer the rezoning of that parcel until the Concept Plan is presented.

Martin asked the current zoning of Parcel 30.

Finke replied that property is currently guided Rural Residential Urban Reserve, as it was previously guided for mixed use. He stated that if a residential development proposal comes forward for Parcel 30, it would require a rezoning regardless of the current zoning or the proposed change. He stated that the zoning must be consistent with the Comprehensive Plan by May and even if a proposal moves forward for Parcel 30, the review process would exceed that timeline and therefore recommends that the Council continue with the rezoning.

DesLauriers stated that by approving the current zoning, the City would meet its legal obligation and the applicant could still request a rezoning.

The Council confirmed consensus.

Mr. Cates stated that he has three parcels of land, one of which is parcel 23 and then two adjacent parcels. He stated that he has owned these three prime platted and subdivided pieces of property for many years. He stated that the parcels are all along

the Highway 55 corridor and he objects to the future staging of his property in the Comprehensive Plan. He stated that the City is reviewing a request to rezone his property to rural, even though it was previously zoned as urban. He was unsure why his development rights were taken away. He stated that his family has given a large amount of land to the City of Medina to accommodate the request to relocate Chippewa Road and in return he was granted development rights to his land at any time in the future. He stated that there are no other large properties left for development along Highway 55 and his property was assessed for the lights on Willow. He stated that he had an agreement with the City of Medina and feels that his rights have been taken away from him. He stated that he will be submitting a request to amend the Comprehensive Plan.

Martin stated that tonight they are looking to rezone parcel 23, which is the smaller of the three parcels.

Cates stated that as proposed, it would be 20 years before he could develop. He stated that all the utilities have been brought to his property and he was told when he subdivided his property to allow for the road, he would be able to develop his property. He confirmed that he will submit his proposal to amend the Comprehensive Plan.

Martin explained that it would be difficult to go back tonight to the Comprehensive Plan discussion, as there were many public meetings prior to finalizing that plan. She thanked Mr. Cates for his input and looked forward to reviewing his development request.

Finke shifted to the southwest corner of the City, with four properties proposed to be rezoned which includes a parcel proposed for Public/Semi-Public for the parcel owned by Three Rivers Park District. He stated that parcels 32 and 34 are proposed for R-4, because those properties have improvements and are staged for development with parcel 31 to be zoned RRUR as it is a vacant parcel not staged for immediate development. He stated that there were comments from the property owner of parcel 34, with concerns related to the ability to develop that parcel at that density. He stated that the Planning Commission recommended that the Council look at possibly reducing the density for parcels 32 and 34, through a Comprehensive Plan amendment, but also recommended rezoning the parcels at this time to ensure compliance with the Comprehensive Plan prior to the May deadline.

DesLauriers stated that Mr. Palm has been before the Council multiple times. He noted that the parcel is currently zoned for 12 to 15 units per acre and the request would be to lower the density. He was unsure that would meet the requests of the landowner over the past 18 months.

Martin stated that the request in the past was to rezone at a higher density for a specific development but perhaps the thoughts of the landowner have changed.

Larry Palm, 1432 and 1400 County Road 29, stated that in the past they were looking for higher density for memory care but unfortunately with the timing of the Comprehensive Plan there is already a competitor across the street. He stated that his site is two acres in size and the current home on the site is in disrepair and will remain vacant until development occurs. He stated that when he developed the retail site, he was asked to bring utilities to the properties. He stated that this would ask him to go into the market with only one product for his two-acre site and would not provide any flexibility. He

stated that he has been before the City multiple times and has been sent out the door because of Comprehensive Plan or zoning issues. He stated that he spent a considerable amount of time getting the memory care land use recognized only to have that option taken off the table.

Martin stated that she would be hard pressed not to adopt zoning that would be consistent with the Comprehensive Plan. She stated that perhaps a new application would bring forward a new request, as she would be unsure what else to zone the property to without a request.

Palm stated that in all the discussions he has attended, all three parcels were treated the same and now his two properties are spelled out differently than the adjacent parcel to the north.

Martin asked if there could be consistency with parcels 32, 34, and 31 and still remain compliant with the Comprehensive Plan.

Finke stated that the difference is the staging. He noted that RRUR is used for future development properties that are vacant and parcels 32 and 34 are proposed for R-4.

Martin stated that it would seem that all three properties would be considered as a group of properties that are more likely to be developed together and therefore it would seem to make sense that all three are zoned the same.

Finke stated that it is his impression that the City preferred a 2018 staging for the property but was not permitted to do so by the Metropolitan Council. He stated that perhaps the enforcement mechanism is not as important and 31 could also be staged R-4.

Palm noted that would solve his issue with consistency. He stated that at the Planning Commission meeting there was discussion on reducing the density requirement.

Finke confirmed that was discussed at the Planning Commission. He stated that the residential language in the Comprehensive Plan allows some flexibility (-10 to +20 percent). He stated that if that were incorporated into the zoning designation it would not be inconsistent with the Comprehensive Plan. He explained that could not be done tonight, the Council would need to amend the zoning district language.

Martin stated that she feels that the Palms have been in a difficult situation for a long period of time and the City attempted to work with the Palms. She stated that as long as the City can be in compliance with the Comprehensive Plan and move in the same direction as the Palms, she would be in agreement.

Pederson stated that he would also agree.

Palm stated that he would want to widen the density range to provide additional flexibility in the options of what could be developed.

Martin suggested that the three parcels be rezoned to R-4 and then the next step would be to amend the R-4 district in the future to incorporate that density flexibility. She confirmed the consensus of the Council.

Finke referenced the northeastern portion of the City, noting that properties one through five and 11-19 were previously designated for Low Density or Mixed Use and would recommend rezoning to RRUR, R-3, or R-4. He noted that one written comment was received with the future land use proposed, specifically the multi-family housing that could be developed within Mixed Use. He reviewed additional properties that would be proposed for R-3 or R-4, as the Mixed-Use district is being removed throughout Medina. He reviewed two properties that were proposed to change to Commercial Highway but due to concerns from the adjacent neighborhood, that is proposed to be changed to Commercial Neighborhood.

Martin confirmed that there were no additional comments from the Council or public on those proposed rezonings.

**1. Ordinance No. 644 Amending the Official Zoning Map to Rezone Various Properties for Consistency with the 2040 Comprehensive Plan**

*Moved by DesLauriers, seconded by Albers, to adopt Ordinance No. 644 Amending the Official Zoning Map to Rezone Various Properties for Consistency with the 2040 Comprehensive Plan, including the rezoning of parcel 31 to R-4. **Motion passed unanimously.***

**2. Resolution No. 2019-13 Authorizing Publication of Ordinance No. 644 by Title and Summary**

*Moved by DesLauriers, seconded by Pederson, to adopt Resolution No. 2019-13 Authorizing Publication of Ordinance No. 644 by Title and Summary. **Motion passed unanimously.***

**D. Theisen – 3325 County Road 24 – Conditional Use Permit for Construction of Accessory Structures Exceeding 5,000 Square Feet (8:29 p.m.)**

Finke presented a request for a Conditional Use Permit, explaining that the RR district allows for up to two accessory structures with an aggregate footprint of 5,000 square feet. He stated that this request would include an indoor riding building, future storage building, and two lean-to structures. He stated that the property is currently vacant and the structures would be built in conjunction with the home on the site, which is 19 acres in size. He reviewed the adjacent property uses and noted that this property will share a driveway with the property to the west, as is a condition of the lot split that previously occurred. He reviewed the architectural requirements and storm water requirements through the Conditional Use Permit. He reported that the Planning Commission held a public hearing on February 12<sup>th</sup> and there was a concern from the property owner on the 12<sup>th</sup>, asking that there be landscaping to break up the mass of the structure or a change in colors. He stated that the Planning Commission recommended unanimous approval of the request subject to the conditions in the staff report.

Martin stated that this would be a very large structure to impose, and if she were the neighboring property owner, she would have concern with what she would look at on the property line. She asked if there was discussion on how to mitigate the impact of the structure in the view corridor of the neighboring property.

Finke stated that the Planning Commission had less concern and had the opinion that a horse barn could be expected on rural properties. He noted that there is an indoor riding

barn the same size two properties away from this property. He stated that any indoor riding arena would be a similar size or larger.

Martin stated that she appreciates that the full use of the property speaks to the rural character of Medina.

DesLauriers stated that the only location for a home on the other lot would be towards the back of the property line.

Finke stated that the topography of the adjacent property is higher. He stated that the properties to the east sit lower and are screened with woodlands. He stated that it would be difficult to screen a structure with the topography.

Albers stated that he drives by the property multiple times a day and this would be set back a fair amount from CR 24 and therefore would blend into the property. He did not have concerns.

Pederson stated that this is a rural area and therefore would be an expected structure. He stated that perhaps more earth tone colors would be less intrusive for the neighbor.

DesLauriers stated that one comment from the Planning Commission related to screening is that it would make sense to add trees on the neighboring property as that property has a higher elevation.

Scott Theisen, 1950 Meadowoods Trail, stated that he has met with the neighboring property owners and there were comments related to the roof of the barn and whether that would be reflecting. He stated that they have made the decision for the color of the roof to be gray, which is agreeable to the representatives from the neighboring estate. He stated that they are amenable to looking at planting trees, post construction, if it does not impede with the land and pasture and as long as the neighboring estate is willing to fully fund the planting of the trees. He believed that perhaps six to eight trees could help to buffer and would not impede on the pasture. He stated that the sellers owned both parcels and they closed in November on their lot. He stated that there were no concerns at the closing process on how the structures for their lot would impact the remaining lot three. He stated that it was unusual then that the people that sold them their lot would then come back with concerns for the impacts of the remaining lot they own. He stated that they have met the requirements of the CUP and the watershed district and will be building structures valued at a substantial amount of money. He stated that they had not been made aware of concerns of the sellers directly until after 11:00 a.m. today. He stated that they are willing to work in good faith to the extent that it also meets their approval and does not impede on their land.

Bill Coolman, VP at Security Bank and Trust, stated that their hope is to sell lot three and therefore they are anticipating concerns that may arise in the future by a potential buyer of lot three. He stated that they are not objecting to the structure and are simply asking if there can be any mitigation. He stated that they have agreed that they would fund \$8,000 to \$10,000 worth of trees once the property is graded and built in order to determine where trees could provide mitigation as there is only one building site on lot three. He stated that he is comfortable with the agreement that was reached today and does not have an objection to the size of the structure.

Martin stated that it sounds like both parties are amenable to the agreement. She stated that she lives in a similar situation and the presence of trees on both properties, although more on her higher property, provides mitigation. She stated that it is a pretty view to look out on a barn. She believed that if both property owners work together that will create a better resolution. She liked the idea that the property owners worked together to reach an agreement.

Roland Aberg, 3175 CR 24, stated that he is also part of the trust and lives adjacent to lot three. He stated that he has no concern from his property. He asked the mechanism for how they work together on this, whether the property owners work together or whether a check-in with the City would be needed. He confirmed that this would look pastoral from CR 24 but noted that the concern would be that lot three only has one building site. He stated that he was part of the process for laying out how the lots would be created to create five contiguous acres of land per lot. He stated that there are very awkward lines for the lots in order to meet the rules. He stated that perhaps in the future once you determine there would be three lots, perhaps the lines could be adjusted better to create better shaped lots.

Martin appreciated the comments about the lot arrangement and noted that those could be taken into account in future discussions. She stated that she is hearing that the partnership that owns Lot 3 is willing to contribute \$10,000 towards the planting of trees but was unsure if the Thiesens were willing to plant that number of trees.

Aberg stated that they would retract on the number and perhaps plant larger trees instead. He stated that once the building is built, they will all think together to determine how trees would best fit. He asked if that is done between the two parties or whether the details would be spelled out by the City.

Martin stated that the concept could be effected between the two property owners or could be effected with a general statement being incorporated into the approval.

Batty stated that this might be a case of having the parties work out an informal landscape plan to determine where the trees would be. He stated that the CUP could be issued subject to the conditional form of the landscaping plan.

Coolman stated that in the spirit of their conversations they do not want to hold up the applicant's plans and there is adaption once the grading is completed therefore, they would not have a plan for tree placement at this time. He believed that it would be better for the agreement to be looser.

Martin stated that the City would be fine with the "handshake" agreement between the property owners.

Batty agreed that would make sense because it appears that the tree placement is not known. He stated that the City would want to avoid becoming involved in a future landowner dispute.

Coolman stated that both parties are willing to go forward in good faith and were simply advising the Council of the financial contribution towards trees that the partnership is willing to contribute.

Moved by Pederson, seconded by DesLauriers, to direct staff to prepare a resolution approving the CUP, subject to the conditions noted in the staff report. **Motion passed unanimously.**

**E. Raskob – 3240 Carriage Drive – RR1 Side Yard Setback Request (9:02 p.m.)**

Finke presented a request to reduce the side yard setback from 50 feet to 20 feet for properties over five acres in the RR1 zoning district. He stated that this change would only apply to three properties. He stated that the Planning Commission held a public hearing on February 12<sup>th</sup> and recommended unanimous approval.

**1. Ordinance No. 645 Amending the Side Yard Setback Requirement of the Rural Residential 1 Zoning District; Amending Chapter 8 of the City Code**

Moved by Pederson, seconded by DesLauriers, to adopt Ordinance No. 645 Amending the Side Yard Setback Requirement of the Rural Residential 1 Zoning District; Amending Chapter 8 of the City Code. **Motion passed unanimously.**

**2. Resolution No. 2019-14 Authorizing Publication of Ordinance No. 645 by Title and Summary**

Moved by DesLauriers, seconded by Pederson, to adopt Resolution No. 2019-14 Authorizing Publication of Ordinance No. 645 by Title and Summary. **Motion passed unanimously.**

**IX. OLD BUSINESS**

**A. Resolution No. 2019-15 Granting Extension of Time to Record the Woods of Medina Plat; Amending Resolution No. 2018-44 (9:06 p.m.)**

Johnson noted that Pederson is recusing himself from this vote because he has an interest in the property. He noted that typically this item would appear on the Consent Agenda.

DesLauriers asked the length of the extension.

Martin confirmed this would be a one-year extension.

Moved by Albers, seconded by DesLauriers, to adopt Resolution No. 2019-15 Granting Extension of Time to Record the Woods of Medina Plat; Amending Resolution No. 2018-44. **Motion passed unanimously.**

Pederson rejoined the Council.

**X. CITY ADMINISTRATOR REPORT (9:07 p.m.)**

Johnson requested that the March 19<sup>th</sup> worksession begin at 6:30 p.m. rather than 6:00 p.m. as there is only one item on the agenda.

Moved by Pederson, seconded by DesLauriers, to change the start time of the March 19, 2019 worksession from 6:00 p.m. to 6:30 p.m. **Motion passed unanimously.**

Johnson noted that the second Uptown Hamel meeting will take place the following night on Wednesday at 5:00 p.m.

**XI. MAYOR & CITY COUNCIL REPORTS (9:08 p.m.)**

DesLauriers stated that he attended multiple fire meetings the previous day to hear recaps from 2018 and plans for 2019.

**XII. APPROVAL TO PAY THE BILLS (9:09 p.m.)**

*Moved by DesLauriers, seconded by Albers, to approve the bills, EFT 004981E-004999E for \$66,444.72 and order check numbers 048494-048554 for \$167,105.65 and payroll EFT 0509259-0509285 for \$54,152.50. **Motion passed unanimously.***

**XIII. ADJOURN**

*Moved by DesLauriers, seconded by Albers, to adjourn the meeting at 9:10 p.m. **Motion passed unanimously.***

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Kathy Martin, Mayor

Attest:

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Jodi M. Gallup, City Clerk