

## **MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 15, 2019**

The City Council of Medina, Minnesota met in regular session on January 15, 2019 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

### **I. ROLL CALL**

**Members present:** Albers, Anderson, DesLauriers, Martin, and Pederson.

**Members absent:** None.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, City Finance Director Erin Barnhart, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

### **II. PLEDGE OF ALLEGIANCE AND CEREMONIAL MATTERS (7:00 p.m.)**

Martin led the audience in the pledge of allegiance.

#### **A. Oath of Office for Mayor Kathleen Martin**

Johnson administered the Oath of Office to Martin.

#### **B. Oath of Office for Councilmember Dino DesLauriers**

Johnson administered the Oath of Office to DesLauriers.

#### **C. Oath of Office for Councilmember Todd Albers**

Johnson administered the Oath of Office to Albers.

### **III. ADDITIONS TO THE AGENDA (7:03 p.m.)**

The agenda was approved as presented.

### **IV. APPROVAL OF MINUTES (7:03 p.m.)**

#### **A. Approval of the January 2, 2019 Regular City Council Meeting Minutes**

Martin stated that written comments were provided by both Martin and Anderson prior to the meeting to be incorporated.

*Moved by Anderson, seconded by Pederson, to approve the January 2, 2019 regular City Council meeting minutes as amended.*

*Further discussion: Albers referenced the liaison assignments that were approved at the last meeting. He recognized the experience that DesLauriers has with the Hamel Volunteer Fire Department and that he himself has on the Planning Commission and with the development of the 2040 Comprehensive Plan. He stated that basing the liaison decision solely on the experience each member already has and not taking into account other life experiences took away the ability for each member to expand their knowledge base on other City matters. He stated that the public safety officials face some serious long-term challenges and stated that defining a strategy and working through ambiguity is what he does each day in his profession and provided additional background information. He stated that he would come to the table as unbiased with a fresh set of eyes. He stated that he is not asking the Mayor to reopen the discussion on*

*liaisons but simply asked that future Councils ensure that all members of the Council are present to make decisions on appointments.*

*Martin agreed that it would have been more fair to wait to make that decision until Albers was present. She appreciated the diplomacy of Albers in not asking the appointments to be reopened. She noted that the liaison positions rotate each year and therefore members of the Council will have the ability to change appointments in 2020.*

***Motion passed unanimously.***

**V. CONSENT AGENDA (7:08 p.m.)**

- A. Amend Credit Card Policy 96.10**
- B. Approve Ball Field Rental Agreement with Orono Baseball Association**
- C. Approve Carpet Installation Quote for the Hamel Community Building**
- D. Authorize Recruitment and Appointment of Part-Time Community Service Officer Position**

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. Motion passed unanimously.*

**VI. COMMENTS (7:09 p.m.)**

**A. Comments from Citizens on Items not on the Agenda**

There were none.

**B. Park Commission**

Scherer stated that the Park Commission will meet the following night and will welcome a new member and appoint officers. He stated that staff met with the County to discuss overlay projects and the potential to increase the shoulder to accommodate bicycle traffic on Hamel Road. He stated that the Youth Commissioners will provide updates on what they have learned in their two years on the Commission. He stated that goals for 2019 will also be discussed.

**C. Planning Commission**

Finke reported that the Planning Commission met the previous week to introduce new members, review administrative matters, discuss operational procedures and to review the goals of the planning department for 2019. He stated that at upcoming meetings the Commission will continue to discuss rezonings, in order to be consistent with the 2040 Comprehensive Plan, as well as holding hearings to consider a Conditional Use Permit request for an accessory building and a request to consider an amendment to the R-1 zoning district to reduce the side yard setback from 50 feet to 20 feet for lots over five acres in size. He noted that the setback request would only apply to a single neighborhood, noting that three properties within that neighborhood have larger setbacks than the other properties. He stated that there is also a request for a lot split at 500 Hamel Road.

**VII. NEW BUSINESS**

**A. Hickory Drive Street and Utility Improvement Project Update (7:12 p.m.)**

Stremel stated that a memorandum was provided in the Council packet intended to provide a brief update on the project including the environmental report, grant funding

status and possible property acquisition. He reviewed the progress to date, noting that the City is in the final design phase of the project, with a total project cost estimate of \$671,000. He stated that there has been positive reaction from Hennepin County on the grant submission but noted that the final decision has not yet been made. He stated that the City could also receive grant funds from the Elm Creek Water Management Commission. He provided details on the environmental assessment that was done in the proposed location of the pond and reviewed the results. He stated that there is some material that would need to be dealt with during construction but not to the level where it would be an issue or add undue cost. He stated that staff has had discussions with the property owner on the potential acquisition for the pond land. He reviewed the potential project schedule, noting that the construction timeline would be dependent upon whether grant funds are available in 2019 or 2020.

Martin referenced the tests that were done and asked the depth at which the materials were found.

Stremel estimated that the materials were found between six to ten feet. He noted that there were additional test areas that did not find the materials and that is how the location of the materials was determined.

Martin stated that this seems like a condition that is not caused by the land or City so perhaps the impact of the removal costs would be a part of the negotiation with the landowner.

Stremel stated that two pickup loads of material dumped would equate to ten truckloads of material to be excavated because of how the contamination can spread. He estimated a cost of perhaps \$3,000 to \$5,000 of additional cost to dispose of the materials.

Martin stated that the Council should keep that in mind when considering negotiations with the landowner.

Barnhardt stated that she spoke with Anderson earlier regarding funding for the project, specifically the portions eligible for assessments and confirming that the grant funds received would not impact the amount of the assessments. She explained that the grant funds would be applied to the stormwater improvements and explained how the stormwater fund is funded. She stated that the final determination on assessments will not be done until the project is near completion and at that time additional information will be known on the pending grant applications.

Batty provided additional details on the assessment process.

Albers asked if the project would move forward regardless of whether the grant funds are received.

Johnson stated that if Elm Creek Watershed District does not award the grant funds in 2019, the project would be delayed to 2020.

Stremel noted that the project would be shovel ready and then the decision on the timeline would occur after the decision on grant funds is made.

**B. Brockton Lane Reconstruction Update (7:30 p.m.)**

Scherer presented an update on the Brockton Lane reconstruction project. He noted that there was a good turnout from both cities at the public open house and the project was well received. He stated that a cost estimate and proposed split has been developed between the two cities. He stated that it has been a pleasure working together with Plymouth on this project. He stated that funding was included in the memorandum and noted that the only assessed part of the project would be the sewer element. He recommended approval of the resolution as proposed.

Pederson thanked staff for the excellent job they did working with Plymouth to develop a great project that is well needed.

Barnhart stated that the road was designed to MSA standards to ensure that the road would be eligible for MSA funding.

Albers echoed the comments of Pederson. He stated that the safety improvements will also make a significant difference.

Anderson asked if there was a plan to potentially keep large trucks off the newly constructed road.

Scherer stated that when a road is added as an MSA route, the City is not able to restrict large trucks from using the roadway. He explained that the road is built to a higher standard to accommodate the large truck traffic.

**1. Resolution No. 2019-03 Receiving Feasibility Report and Calling for Public Hearing on 2019 Brockton Lane Sanitary Sewer Improvement Project**

*Moved by Pederson, seconded by Anderson, to Adopt Resolution No. 2019-03 Receiving Feasibility Report and Calling for Public Hearing on 2019 Brockton Lane Sanitary Sewer Improvement Project. **Motion passed unanimously.***

**VIII. CITY ADMINISTRATOR REPORT (7:36 p.m.)**

Johnson had nothing further to report.

**IX. MAYOR & CITY COUNCIL REPORTS (7:37 p.m.)**

Martin reported that she and Johnson met with the Mayor and City Administrator from Corcoran earlier today to discuss possible common interests.

Pederson stated that he and Johnson attended a meeting of the Highway 55 Coalition, reporting that there is discussion of making the section of Highway 55 from Arrowhead Drive to County Road 19 a four-lane highway. He provided an update on the lobbying efforts that are planned, noting that he would be interested in lobbying, but Johnson thought that it would not be necessary for the City to participate in those efforts at this time and future lobbying efforts might make sense based on Council direction.

Anderson asked if there a reason why that section would be expanded to four lanes.

Pederson stated that the decision is driven by traffic and safety.

Anderson agreed that the major accidents happen in that section of the roadway.

**X. APPROVAL TO PAY THE BILLS (7:41 p.m.)**

*Moved by DesLauriers, seconded by Anderson, to approve the bills, EFT 004919E-004942E for \$98,395.85 and order check numbers 048312-048377 for \$137,026.62 and payroll EFT 0509168-0509199 for \$55,396.55. **Motion passed unanimously.***

**XI. CLOSED SESSION: CONSIDERATION OF LAND ACQUISITION AT 02-118-23-32-0011 PURSUANT TO MINN. STAT. SEC. 13D.05, SUBD.3(C)**

*Moved by Albers, seconded by Anderson, to adjourn the meeting to closed session at 7:42 p.m. to consider land acquisition. **Motion passed unanimously.***

The Council reconvened to open session at 8:10 p.m.

**XII. ADJOURN**

*Moved by Anderson, seconded by Pederson, to adjourn the meeting at 8:11 p.m. **Motion passed unanimously.***

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Kathleen Martin, Mayor

Attest:

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Jodi M. Gallup, City Clerk