

Medina Park Commission Meeting Minutes  
November 28, 2018  
Medina City Hall  
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The Park Commission of Medina, Minnesota met in regular session on November 28, 2018 at 7:00 p.m. at Medina City Hall. Park Commission Chair Steve Lee presided.

**1) Call to Order**

Commissioners Present: Steve Lee, Jeff Rumsey, Ann Thies, Mary Morrison, Lori Meehan, John Jacob, and youth member Ella Kingsley

Commissioners Absent: Elizabeth Weir and youth member Lauren Lubenow

Also Present: Public Works Director Steve Scherer and Assistant City Administrator Jodi Gallup

**2) Additions to the Agenda:** Discuss dugout colors under staff report.

**3) Approval of the Minutes from:**

September 19, 2018 Regular Meeting

*A motion was made by Jacob and seconded by Thies to approve the minutes from September 19, 2018 as presented. Motion passed unanimously.*

**4) Public Comments** (on items not on the agenda): None.

**5) City Council Update**

Scherer updated the Park Commission on recent City Council actions. He stated that the City of Medina has been working with the City of Plymouth on upgrading Brockton Lane, noting that a trail is proposed on the Plymouth side of the road.

**6) Deer Hill Preserve 3<sup>rd</sup> Addition – Park Dedication Review**

Gallup provided background and a brief summary of the request. She noted that on October 6, 2015, the City Council granted preliminary plat approval for a 41 lot Conservation Design-PUD with 90 acres in permanent conservation. Phase one was approved in 2016 for ten single family lots and phase two was approved in the spring of 2018 for five lots.

Gallup noted that the applicant has now requested the third addition, which would create five lots and one Outlot A. It was noted that Outlot A was originally planned as a residential lot, but the applicant has proposed to change this lot to a park. The applicant has inquired if the City would like to take this proposed park as a public City Park, otherwise, the applicant would make it a private park to be maintained by the HOA.

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Gallup stated that park dedication would need to be adjusted to account for the park improvements whether public or private.

Susan Seeland, the developer, stated that the residents that are moving into this development have shown interest in walking trails and a neighborhood park. She noted that the park would have playground equipment, a shade structure, and an open field area.

The Park Commission reviewed the site plan and discussed the location of the proposed park. Seeland noted that she is proposing a new trail connection from the trail easements on the east side of the development through the conservation easement to the new park.

Gallup noted that the previously approved Park Dedication consisted of 1.77 acres in the northeast corner of the site that was deeded to the city, trail easements throughout the conservation areas, and \$102,000 cash-in-lieu of additional dedication.

Gallup noted that Outlot A is 2.34 acres, which is 28.9% of the maximum land which could be required; the equivalent to \$37,718.39 if the land was dedicated to the public.

Gallup reviewed the objectives noted in the staff report, stating that the city generally supports fewer more strategically located public parks. She noted that Medina Morningside Park is within a ½ mile distance to most of the neighborhood. She also noted that the city has been conducting financial analysis of parks, on-going maintenance costs, and long-term replacement costs.

Gallup stated that staff's recommendation based on this analysis is to not recommend a public park but provide park dedication credit of \$37,718.39 for the proposed private park improvements.

Thies noted that the proposed park is isolated from most of the city and would likely only serve the residents in this development. The other Park Commissioners agreed that this park does not have great access for all Medina residents. It was also noted a public park in this neighborhood is not needed because of the proximity to the Medina Morningside public park.

Morrison stated that she thought the trails in this development would remain turf trails. Seeland discussed the need for paved trails for children to safely bike to the park. Seeland also noted that the trail easement is 20 feet wide, and there is no reason that the city could not have both a paved and turf trail side-by-side.

*A motion was made by Jacob and seconded by Meehan to recommend to the City Council to go with staff's recommendation to not take the land as a public park but give the applicant park dedication credit of \$37,718.39 for the private park improvements.*

*Jacob amended the motion to add that the Park Commission recommends that staff continues to work with the applicant on a plan to move forward with paving some of the trails. Meehan seconded the amended motion.*

*Motion passed unanimously.*

**7) Staff Report**

- Dugout Colors – The Park Commission reviewed the color options for the new dugouts on the Little League Field at Hamel Legion Park. It was recommended to use galvanized steel frames and the light stone color roof. If galvanized steel is not available for the frame, the second choice is black. The Park Commission was okay with allowing the Hamel Athletic Club to purchase blue benches in the dugouts.
- 2018 Park Commission Goals – The Park Commission reviewed the 2018 goals and noted that they would like to discuss the trail plan at the December meeting.

**8) Adjourn**

*A motion was made by Jacob, seconded by Meehan and passed unanimously, to adjourn the meeting.*

The meeting was adjourned at 8:10 p.m.

Minutes prepared by Jodi Gallup