

## **MEDINA CITY COUNCIL MEETING MINUTES OF NOVEMBER 20, 2018**

The City Council of Medina, Minnesota met in regular session on November 20, 2018 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

### **I. ROLL CALL**

**Members present:** Anderson, Cousineau, DesLauriers, and Martin.

**Members absent:** Pederson.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

### **II. PLEDGE OF ALLEGIANCE (7:00 p.m.)**

### **III. ADDITIONS TO THE AGENDA (7:00 p.m.)**

The agenda was approved as presented.

### **IV. APPROVAL OF MINUTES (7:00 p.m.)**

#### **A. Approval of the November 7, 2018 Regular City Council Meeting Minutes**

Martin noted that minor changes have been distributed. It was noted on page four, line eight, it should state, "...a reduction in with the removal of..."

*Moved by Anderson, seconded by DesLauriers, to approve the November 7, 2018 regular City Council meeting minutes as amended. **Motion passed unanimously.***

#### **B. Approval of the November 13, 2018 8:05 a.m. Special City Council Meeting Minutes**

Martin noted that minor changes have been distributed.

*Moved by Cousineau, seconded by Anderson, to approve the November 13, 2018 8:30 a.m. special City Council meeting minutes as amended. **Motion passed unanimously.***

#### **C. Approval of the November 13, 2018 6:00 p.m. Special City Council Meeting Minutes**

*Moved by Cousineau, seconded by Anderson, to approve the November 13, 2018 6:00 p.m. special City Council meeting minutes as presented. **Motion passed unanimously.***

### **V. CONSENT AGENDA (7:02 p.m.)**

#### **A. Approve Cooperative Agreement between the Metropolitan Council and City of Medina**

#### **B. Approve Amendment to Communications Site Lease Agreement with SBA 2012 TC Assets, LLC**

#### **C. Approve LMCIT Liability Coverage Insurance Waiver for 2019**

#### **D. Resolution No. 2018-81 Accepting Resignation of Todd Albers from the Planning Commission**

- E. **Resolution No. 2018-82 Ordering Preparation of a Feasibility Report on 2019 Brockton Lane Sanitary Sewer Improvement Project**
- F. **Ordinance No. 640 Creating Regulations of the Mixed Residential Zoning District; Amending Chapter 8 of the City Code**
- G. **Resolution No. 2018-83 Authorizing Publication of Mixed Residential Ordinance by Title and Summary**

Martin complimented staff for their work in cleaning up the language of the agreement with the Metropolitan Council to ensure that the items discussed by the Council were incorporated.

*Moved by Anderson, seconded by Cousineau, to approve the consent agenda. **Motion passed unanimously.***

## **VI. COMMENTS (7:05 p.m.)**

### **A. Comments from Citizens on Items not on the Agenda**

There were none.

### **B. Park Commission**

Scherer reported that the Park Commission will meet the following week to discuss the Deerhill Preserve Third Addition, relating to park dedication. He discussed the coloring for the dugouts proposed, which will match the community center.

### **C. Planning Commission**

Finke reported that the Planning Commission meeting did not meet this month but will hold a series of rezoning requests in the coming time to bring the zoning into compliance with the recently approved Comprehensive Plan.

## **VII. NEW BUSINESS**

### **A. City of Greenfield Comprehensive Plan Update Review (7:07 p.m.)**

Finke provided a summary of the draft Greenfield Comprehensive Plan, noting that 95 percent of the city would remain rural during the timeframe. He reviewed the details of the staff response letter.

Martin stated that she sometimes struggles with the acronyms used and perhaps the full phrase is used the first time and then reference the acronym.

Martin confirmed the consensus of the Council to direct staff to send the comments to Greenfield.

## **VIII. CITY ADMINISTRATOR REPORT (7:11 p.m.)**

Johnson stated that the final 2019 budget will be reviewed at the December 4<sup>th</sup> meeting.

## **IX. MAYOR & CITY COUNCIL REPORTS (7:12 p.m.)**

DesLauriers stated that he really enjoyed the business tours and found them to be very informative. He made suggestions for future business tour locations.

Martin stated that she would like to inventory the interest of residents to assist with various projects, needs and desires. She noted that there is a lot of talent within Medina that could be tapped as volunteer resources. She noted that she began to draft a list of

possible volunteers that would have skills that could apply to certain situations. She explained that not everyone has the time to commit to a Commission but would still want to volunteer. She stated that perhaps an article could be placed in the City newsletter as well asking for additional volunteer resources.

DesLauriers stated that it would be a great idea, but the City would need to know and identify the skill sets they are looking to tap into.

Martin stated that this would simply help to create an inventory. She used the example of a biology teacher that could possibly work with Public Works and his students could gain experience while helping the City complete a necessary project.

Anderson stated that he would be reluctant to task staff and burden them with an inventory of this nature.

Martin stated that she was starting the inventory herself and would provide her email address as a point of contact.

Anderson stated that although he could agree with the biology teacher example, he would be cautious of pushing this on a broad nature. He stated that perhaps the volunteer services be solicited on an as needed basis for specific projects.

Martin reviewed some of the areas that she believed volunteer assistance would be helpful.

Anderson stated that an issue may arise in asking people to be involved and then for one reason or another the ultimate result is not reached thus disappointing the volunteer(s).

Martin stated that expectations could be explained on the front-end. She stated that her desire is simply to channel some of the skilled experts in Medina that would love to contribute to their community.

**X. APPROVAL TO PAY THE BILLS (7:22 p.m.)**

*Moved by DesLauriers, seconded by Anderson, to approve the bills, EFT 004849E-004867E for \$67,598.25 and order check numbers 048084-048158 for \$187,379.06 and payroll EFT 0509046-0509080 for \$54,874.57. **Motion passed unanimously.***

**XI. ADJOURN**

*Moved by Anderson, seconded by Cousineau, to adjourn the meeting at 7:23 p.m. **Motion passed unanimously.***

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Kathleen Martin, Mayor

Attest:

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Jodi M. Gallup, City Clerk