

MEDINA CITY COUNCIL MEETING MINUTES OF NOVEMBER 7, 2018

The City Council of Medina, Minnesota met in regular session on November 7, 2018 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

I. ROLL CALL

Members present: Anderson, Cousineau, DesLauriers, Martin, and Pederson.

Members absent: None.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

IV. APPROVAL OF MINUTES (7:00 p.m.)

A. Approval of the October 16, 2018 Special City Council Meeting Minutes

*Moved by Anderson, seconded by Pederson, to approve the October 16, 2018 special City Council meeting minutes as presented. **Motion passed unanimously.***

B. Approval of the October 16, 2018 Regular City Council Meeting Minutes

Martin noted that she and Anderson have submitted their comments to staff prior to the meeting to be incorporated. It was additionally noted on page four, line two, it should state, "...grant from ~~with~~..."

*Moved by DesLauriers, seconded by Anderson, to approve the October 16, 2018 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA (7:02 p.m.)

A. Approve Dugout Quote with Beacon Athletic

B. Approve 2018 Recording Secretary Services Agreement with TimeSaver Off Site Secretarial, Inc.

C. Approve Arrowhead Drive Quiet Zone Engineering Services for Initiation and Preliminary Design

D. Approve Agreements with US Solar

E. ~~Resolution Approving Premises Permit to the District #284 Youth Hockey to Conduct Lawful Gambling~~

F. Resolution No. 2018-72 Accepting Donation from William and Thelma Bryson

G. Resolution No. 2018-73 Declaring the Official Intent of the City of Medina to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued to the City

H. Ordinance No. 638 Amending the Official Zoning Map to Rezone Lot 1, Block 1, Cavanaughs Meadowwoods Park Third Addition

- I. **Resolution No. 2018-74 Authorizing Publication of Ordinance No. 638 Amending Official Zoning Map to Rezone Lot 1, Block 1, Cavanaughs Meadowwoods Third Addition by Title and Summary**
- J. **Resolution No. 2018-75 Granting Preliminary Approval of the Cavanaughs Meadowwoods Park Third Addition Plat**
- K. **Resolution No. 2018-76 Granting Site Plan Review Approval to Arrowhead Holdings, LLC for Property West of Arrowhead Drive, North of Meander Road**
- L. **Resolution No. 2018-77 Supporting Application for Hennepin County Natural Resources Opportunity Grant**

Moved by Anderson, seconded by Cousineau, to approve the consent agenda as amended. Motion passed unanimously.

- E. **Resolution No. 2018-78 Approving Premises Permit to the District #284 Youth Hockey to Conduct Lawful Gambling**

DesLauriers stated that he wanted to ensure that everyone is on the same page. He explained that the Hamel Fire Department conducted charitable gambling in this location for years. He asked for additional information on how budgeting will be conducted to account for that loss of revenue.

Johnson stated that staff will need to discuss with the Hamel Fire Department the length of time vehicles are used and future budgeting needs.

Barnhart stated that the financing has been structured in a way that there will not be an impact in 2019.

Martin noted that an additional source of funding will need to be found or budgeting will need to be adjusted. She noted that the Hamel Fire Department is an independent organization that the City contracts with for service. She stated that she understands that the business has terminated its contract with the Hamel Fire Department for charitable gambling and is now contracting with District #284 Youth Hockey.

Barnhart stated that over the last three to four years staff worked with the Hamel Fire Department to phase out the use of fundraising and charitable gambling in the budgeting process, as that is not a steady source of income that can be relied upon.

Moved by Pederson, seconded by Cousineau, to adopt Resolution No. 2018-78 Approving Premises Permit to the District #284 Youth Hockey to Conduct Lawful Gambling. Motion passed unanimously.

VI. COMMENTS (7:11 p.m.)

A. **Comments from Citizens on Items not on the Agenda**

There were none.

B. **Park Commission**

Scherer reported that public works installed the concrete slabs for the dugouts that were approved as part of the Consent Agenda to be ready for the spring season.

C. Planning Commission

Finke reported that the Planning Commission will not meet in November as there were no cases to consider.

VII. PRESENTATIONS

A. Swearing In Ceremony for Andrew Scharf (7:13 p.m.)

Martin swore in new Police Officer Andrew Scharf and welcomed him to the Medina Police Department. She stated that Medina is very fortunate to have a phenomenal police department.

Belland stated that Scharf was hired over one year ago and was the number one applicant in the hiring process. He stated that Scharf then went through field training and completed his probationary term and has continued to exceed expectations. He stated that, during his first year, Scharf has gained a vast array of experience and is accepted and well respected in the department. He invited Scharf's wife to come forward to pin his badge.

VIII. NEW BUSINESS

A. Hickory Drive Street and Utility Improvement Project – Public Hearing (7:19 p.m.)

Johnson reported that on October 16th the Council received the Feasibility Report and called for the public hearing for the project. He noted that once the public hearing is completed the Council can proceed with final design and order the project.

Stremel provided background information on the process which began in May 2018 and has included meetings with individual property owners. He identified the project area, the current conditions, and proposed improvements for both the roadway and stormwater. He stated that the stormwater pond proposed would be located on private property, noting that tonight the Council will hold a closed session to discuss the possible acquisition of that land. He provided details on the proposed project funding which would include grant funds in addition to City funding and assessments. He reviewed the proposed project schedule.

Martin opened the public hearing at 7:25 p.m.

No comments made.

Martin closed the public hearing at 7:25 p.m.

Pederson referenced the funding and asked for details on how the grants could be used.

Stremel confirmed that the grant funds could only be applied towards certain project elements. He confirmed that the grants could be stacked. He believed that the grant funds could be used towards the cost of the acquisition of the land that would be needed for the stormwater pond.

1. Resolution No. 2018-79 Ordering the 2019 Hickory Drive Street and Utility Improvement Project and Authorizing the Preparation of Plans and Specifications

Moved by Anderson, seconded by Cousineau, to adopt Resolution No. 2018-79 Ordering the 2019 Hickory Drive Street and Utility Improvement Project and Authorizing the Preparation of Plans and Specifications. Motion passed unanimously.

B. Ordinance No. 639 Regarding Planning Commission Membership Requirements; Amending Chapter 8 of the City Code (7:27 p.m.)

Johnson stated that during the August meeting a new resident, who applied to be on the Planning Commission, requested removal of the three-year residency requirement for the Planning Commission. He stated that both the City Council and Planning Commission discussed the topic and feel that a residency requirement is appropriate to allow a new resident to learn about the community before serving but believe that the requirement could be reduced from three years to two years.

Moved by Pederson, seconded by Cousineau, to adopt Ordinance No. 639 Regarding Planning Commission Membership Requirements; Amending Chapter 8 of the City Code. Motion passed unanimously.

IX. OLD BUSINESS

A. Ordinance Creating Regulations of the Mixed Residential Zoning District; Amending Chapter 8 of the City Code (7:29 p.m.)

Martin noted that the Council discussed this topic in October and provided revisions to staff to incorporate.

Finke stated that the changes directed by the Council have been incorporated and have been summarized within the staff report. He provided a brief summary of the changes that were incorporated.

Martin suggested additional language and grammatical changes. She suggested that staff make the additional changes and bring the item back on the next Consent Agenda for future action.

Moved by Cousineau, seconded by Pederson, to table the Ordinance Creating Regulations of the Mixed Residential Zoning District; Amending Chapter 8 of the City Code. Motion passed unanimously.

X. CITY ADMINISTRATOR REPORT (7:41 p.m.)

Johnson stated that the business tours will begin at 8:05 a.m. on November 13th. He stated that the Council will also hold a meeting at 6:00 p.m. on November 13th to canvass the results from the 2018 election. He stated that he was able to confirm a quorum will be present for the November 20th meeting and therefore staff will prepare agendas for the work session and regular City Council meetings.

XI. MAYOR & CITY COUNCIL REPORTS (7:42 p.m.)

Martin commented that perhaps it would be helpful for new Commissioners and Council members to have copies of the City's street and land use maps available at meetings that could be referenced during discussions.

XII. APPROVAL TO PAY THE BILLS (7:43 p.m.)

Moved by DesLauriers, seconded by Cousineau, to approve the bills, EFT 004825E-004848E for \$88,015.25 and order check numbers 048008-048083 for \$596,947.75 and payroll EFT 0508989-0509045 for \$108,179.78. **Motion passed unanimously.**

XIII. CLOSED SESSION: CONSIDERATION OF LAND ACQUISITION AT 11-118-23-14-0014 PURSUANT TO MINN. STAT. SEC. 13D.05, SUBD.3(C)

Moved by Cousineau, seconded by Anderson, to adjourn the meeting to closed session at 7:43 p.m. to discuss the consideration of land acquisition at 11-118-23-14-0014. **Motion passed unanimously.**

The Council returned to open session at 8:18 p.m.

XIV. ADJOURN

Moved by Anderson, seconded by Pederson, to adjourn the meeting at 8:19 p.m. **Motion passed unanimously.**

Kathleen Martin, Mayor

Attest:

Jodi M. Gallup, City Clerk