

MEDINA CITY COUNCIL MEETING MINUTES OF AUGUST 21, 2018

The City Council of Medina, Minnesota met in regular session on August 21, 2018 at 7:00 p.m. in the City Hall Chambers. Mayor Martin presided.

I. ROLL CALL

Members present: Anderson, Cousineau, DesLauriers, Martin, and Pederson.

Members absent: None.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planning Director Dusty Finke, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

IV. APPROVAL OF MINUTES (7:00 p.m.)

A. Approval of the August 8, 2018 Regular City Council Meeting Minutes

Martin noted that comments from Anderson were provided to the Council to be incorporated.

*Moved by Anderson, seconded by Cousineau, to approve the August 8, 2018 regular City Council meeting minutes with the suggested changes. **Motion passed unanimously.***

V. CONSENT AGENDA (7:02 p.m.)

- A. Approve Fireworks Display Contract Agreement with RES Specialty Pyrotechnics, Inc.**
- B. Approve Letter to DEED in Support of C-Axis**
- C. Approve Purchase of Replacement Fire Hose for the Long Lake Fire Department**
- D. Appoint Anne Klaers to Police Administrative Assistant Position**
- E. Approve Part-Time Administrative Assistant Job Description and Authorize Recruitment**
- F. Resolution No. 2018-53 Granting Extension of Time to Record the Reserve of Medina 2nd Addition Plat Amending Resolution No. 2017-76**

*Moved by Pederson, seconded by Cousineau, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS (7:04 p.m.)

A. Comments from Citizens on Items not on the Agenda

Brian Pashina, 1352 Deerhill Road, applauded the City for bringing the plight of the Monarch butterfly to the community. He stated that he has lived in the City for 38 years and public works does a great job. He stated that Deerhill Road is a dead-end road with

milkweed and caterpillars along the edges. He referenced a section of the ditch that was recently mowed, noting that anything that was living in that stretch is now gone. He stated that something as small as delaying the mowing for a month could provide benefit to the Monarch butterflies but recognized that there could be scheduling reasons to take advantage of seasonal staff.

Martin thanked Mr. Pashina for sharing his comments with the Council tonight. She stated that the public works department runs a lean staff and therefore schedules are based on availability.

Scherer stated that this is the second time public works has mowed in 2018. He noted that there are restrictions earlier in the year because of pheasants. He stated that there are areas that must be mowed to ensure adequate sightlines are provided near intersections. He asked if the early mowing was okay and just the late mowing needs to be delayed.

Mr. Pashina provided additional information on the migration habits of the Monarch butterfly and believed that the late mowing would have the largest impact. He noted that he can conduct additional research and provide the information to staff.

Scherer stated that timing will be different each year depending on the growing season but advised that he could attempt to postpone mowing on certain areas, such as Deerhill, until later in the season.

Tim Sedabres, 3169 Cyprus Circle S, stated that he filed a notice of intent for the open vacancy on the City Planning Commission. He stated that he is a new resident to Medina within the past 30 days and advised that he noticed a three-year requirement of residency for the position. He asked that the Council look at all the opinions of Medina residents and asked the Council to consider reviewing the residency requirement noting that the Council and Mayor's office only require 30 days of residency.

Johnson noted that the Council will be reviewing Mr. Sedabres request at the September 4th City Council Meeting.

B. Park Commission

Scherer stated that the Park Commission meeting scheduled for the following evening has been canceled. He stated that the Commission will continue to discuss the municipal park fund as time allows.

C. Planning Commission

Planning Commissioner White stated that the Planning Commission met the previous week and held a public hearing for the mixed residential zoning district, noting that the ordinance needs to be updated to match the draft Comprehensive Plan. She reported that approximately 15 residents attended. Most of the comments were regarding the parcel at Medina Road and Brockton Lane. She stated that the property on Hamel Road is pending purchase by the Wayzata School District and therefore there was little discussion on that property. She stated that a representative from the School District was in attendance to explain the intent of the School District, explaining that the School District purchases land in anticipation of demand and does not have plans for the land at this time. She stated that the Commission focused discussion on the portion of the ordinance that provides density flexibility, noting that the Commission would like to allow

flexibility of plus five percent and minus ten percent. She stated that the Commission also wanted to see the language strengthened surrounding the elements that would equate to flexibility and that the ultimate interpretation would be of the City. She noted that the consensus of the Commission was to allow a maximum height of 3.5 stories within the zoning district for the high-density buildings. She stated that staff is going to incorporate the suggested changes and the Commission will review the ordinance again at the September meeting.

Pederson asked the overall height for 3.5 stories.

White replied that would equate to 45 feet.

DesLauriers asked if the School District representative mentioned if plans would be for an elementary or middle school.

White replied that the representative did not commit to any details.

VII. NEW BUSINESS

A. Resolution No. 2018-54 to Contract with a Council Member for Medina Celebration Day (7:20 p.m.)

Pederson recused himself from the discussion.

Johnson stated that the City has historically rented and purchased items from Highway 55 Rental for Medina Celebration Day, noting that Pederson is an owner of the business and therefore a resolution is needed to contract with a Council person.

*Moved by Cousineau, seconded by Anderson, to adopt resolution no. 2018-54 to contract with a Council member. **Motion passed unanimously.***

Pederson rejoined the Council.

B. Resolution No. 2018-55 Accepting Dino DesLauriers' Resignation from the Planning Commission (7:21 p.m.)

Johnson stated that at the August 8th City Council meeting DesLauriers was appointed to the City Council and therefore he has submitted his resignation from the Planning Commission.

DesLauriers recused himself from the discussion.

*Moved by Cousineau, seconded by Anderson, to adopt resolution no. 2018-55 accepting Dino DesLauriers' resignation from the Planning Commission. **Motion passed unanimously.***

DesLauriers rejoined the Council.

C. Resolution No. 2018-56 Amending 2018 Appointments and Designations to Various City Services, Authorities, Commissions and Agencies (7:22 p.m.)

Johnson stated that the proposed resolution would amend the 2018 appointments and designations and noted that an updated copy highlighting the changes in red was provided to the Council.

Cousineau confirmed that the data conformance officer is listed correctly.

*Moved by Pederson, seconded by Cousineau, to adopt resolution no. 2018-56 amending 2018 appointments and designations to various City services, authorities, commissions and agencies. **Motion passed unanimously.***

VIII. CITY ADMINISTRATOR REPORT (7:23 p.m.)

Johnson had nothing further to report.

IX. MAYOR & CITY COUNCIL REPORTS (7:23 p.m.)

Martin asked Batty to provide input on a discussion at the previous meeting regarding whether active candidates can make donations to the City, specifically for Celebration Day.

Batty stated that he is aware of the statute mentioned by Martin but did not believe that would apply in this case. He explained that statute applies to candidates providing money to individuals to influence their vote. He stated that in his opinion that statute would not preclude anyone from contributing to the City. He stated that the statute applies to all state elections and provided input on the groups that would regulate that activity. He cautioned that he is not providing campaign advice to any of the candidates.

Pederson reported that he attended the event at AutoMotorPlex honoring Bob Mitchell. He stated that Mitchell's son Ned drove Mitchell's car to the event and Mitchell's family was present. He estimated 150 to 200 people attended the event.

DesLauriers stated that he also attended the event and commented that it was well done.

X. APPROVAL TO PAY THE BILLS (7:29 p.m.)

*Moved by Anderson, seconded by Pederson, to approve the bills, EFT 004724E-004746E for \$65,872.11 and order check numbers 047709-047759 for \$172,675.88 and payroll EFT 0508835-0508865 for \$51,442.87 and payroll checks 020438-020439 for \$678.57. **Motion passed unanimously.***

XI. ADJOURN

*Moved by Cousineau, seconded by DesLauriers, to adjourn the meeting at 7:30 p.m. **Motion passed unanimously.***

Kathleen Martin, Mayor

Attest:

Jodi M. Gallup, City Clerk