

MEDINA CITY COUNCIL MEETING MINUTES OF JULY 17, 2018

The City Council of Medina, Minnesota met in regular session on July 17, 2018 at 7:00 p.m. in the City Hall Chambers. Mayor Mitchell presided.

I. ROLL CALL

Members present: Anderson, Cousineau, Pederson, Martin, and Mitchell.

Members absent: None.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planner Dusty Finke, City Planning Consultant Nate Sparks, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

IV. APPROVAL OF MINUTES (7:00 p.m.)

A. Approval of the July 3, 2018 Regular City Council Meeting Minutes

It was noted on page two, line 28, it should state, "...the focus of discussion..." On page two, line 41, it should state, "He stated that each ~~item~~ project requires a two public hearings but believed that one public hearing per ~~agenda item~~ project..." On page four, line six, the following should be added to the end of the sentence, "...paid for by the applicant." On page five, line 18, it should state, "...Department and to the cities it serves and commented that Medina initiated discussion about Orono's payment for its share of..."

*Moved by Anderson, seconded by Pederson, to approve the July 3, 2018 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA (7:02 p.m.)

A. Approve Temporary Liquor License to Holy Name of Jesus Church at 155 County Road 24 on September 14 and 15, 2018

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS (7:03 p.m.)

A. Comments from Citizens on Items not on the Agenda

There were none.

B. Park Commission

Scherer reported that the Park Commission will meet the following night to discuss the municipal park fund and capital fund as directed by the City Council.

C. Planning Commission

Planning Commissioner Albers stated that the Planning Commission met on July 10th to hold a public hearing on the stormwater management ordinance. He noted that there was fairly light discussion as there were no controversial changes proposed. He stated that the Commission unanimously recommended approval of the new ordinance.

Pederson asked if there were people in the audience.

Albers replied that there were no citizens present in the audience.

VII. NEW BUSINESS

A. Woods of Medina – Final Plat (7:05 p.m.)

Pederson recused himself from the discussion as he has an interest in the project.

Sparks stated that this Final Plat is related to a Preliminary Plat which was approved in 2014 and had been extended since that time. He noted that the purpose of the review is to ensure compliance with the Preliminary Plat and the conditions set forth in the Resolution approving the Preliminary Plat. He provided additional details on Shawnee Woods Road and the vacation that would occur as part of the Final Plat. He stated that the property is heavily wooded, and the City wanted to conserve as many of the trees as possible. He provided additional details on the method used to determine the calculation of tree loss that would be allowed and noted that 39 percent removal rate would be allowed and anything above that would trigger replacement. He stated that because of the trees and constraints on the site, density was allowed at 1.9 units per acre. He compared the Preliminary Plat to the proposed Final Plat and noted a few changes. He reviewed some of the conditions related to Preliminary Plat that would continue. He stated that the applicant would not enter into the Development Agreement as the applicant would transfer the project to a final developer for the project, who would then sign the Development Agreement. He stated that the proposed Final Plat is generally consistent with the Preliminary Plat. He recommended approval subject to the conditions and noted that the Wetland Replacement Plan and Development Agreement are also before the Council for consideration.

Mitchell asked for input from Batty related to the proposed actions.

Batty stated that most of the action is standard and noted that the different element is related to Final Plat approval. He stated that it is typical for the fee owner of the land not to be the developer. He stated that typically the fee owner would find a developer earlier in the process, which did not occur in this situation and therefore it is recommended that Final Plat approval occur but signing and releasing the plat would not occur until a developer comes forward to sign the plat and Development Agreement. He stated that should the developer wish to make changes to the plat, that would come back before the Council for further review.

1. Wetland Replacement Plan

*Moved by Martin, seconded by Anderson, to approve the Wetland Replacement Plan for the Woods of Medina. **Motion passed unanimously (Pederson recused).***

2. Resolution No. 2018-44 Approving the Final Plat of Woods of Medina

*Moved by Martin, seconded by Cousineau, to adopt Resolution No. 2018-44 Granting Final Plat on condition that the ultimate developer of the property execute the Development Agreement and meet the other relevant Final Plat conditions before release of the Final Plat for recording. **Motion passed unanimously (Pederson recused).***

3. Development Agreement for Woods of Medina

*Moved by Martin, seconded by Anderson, to approve the Development Agreement for the Woods of Medina. **Motion passed unanimously (Pederson recused).***

Pederson rejoined the Council.

VIII. CITY ADMINISTRATOR REPORT (7:20 p.m.)

Johnson noted that the next Council meeting will be Wednesday, August 8th because Night to Unite will be held on August 7th. He stated that the City is still looking for volunteers for Celebration Day.

Belland reviewed some of the areas that volunteers are needed for Medina Celebration Day, noting that the event is on September 15th. Anderson, Pederson, and Martin volunteered to assist at the event.

IX. MAYOR & CITY COUNCIL REPORTS (7:22 p.m.)

Martin stated that the second strategic planning session was held with the four fire departments that serve Medina and she believed there was healthy discussion.

Pederson stated that it was great to see all the departments in the same room having an open and honest discussion.

Martin stated that her initial goal was to think through strategic planning for the fire departments as to what will happen in the next 20 to 30 years. She stated that at the first meeting, the Chiefs said that Medina needs to plan sooner than that and highlighted challenges with recruiting, lack of available staff for daytime calls and weekend night calls, thoughts for capital improvements, capital rolling stock/equipment, and thoughts that had not been included in the previous planning. She stated that there will be an increase in staffing costs between administrative duties handled by the Chief and duty firemen that would respond to daytime calls. She stated that the fire departments were pleased to be a part of the process as they are often left out of the municipal budget discussions. She stated that it has been a nice forum.

Pederson agreed that this is creating a great working relationship.

Martin stated that she is reading about the recyclable plastic material that China no longer wants to accept and noted that perhaps staff should start a discussion with Randy's to determine if there will be an impact to Randy's Sanitation or the City.

Johnson noted that staff will reach out to Randy's.

X. APPROVAL TO PAY THE BILLS (7:29 p.m.)

*Moved by Anderson, seconded by Cousineau, to approve the bills, EFT 004686E-004706E for \$90,867.56 and order check numbers 047518-047613 for \$229,091.20 and payroll EFT 0508776-0508807 for \$54,052.17. **Motion passed unanimously.***

XI. ADJOURN

Moved by Anderson, seconded by Cousineau, to adjourn the meeting at 7:30 p.m.

Motion passed unanimously.

Kathleen Martin, Acting Mayor

Attest:

Jodi M. Gallup, City Clerk