

MEDINA CITY COUNCIL SPECIAL MEETING MINUTES
OF JANUARY 16, 2018

The City Council of Medina, Minnesota met in special session on January 16, 2018 at 4:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

I. Call to Order

Members present: Pederson, Cousineau, Mitchell, Anderson

Members absent: Martin

Also present: City Administrator Scott Johnson, Public Works Director Steve Scherer, Public Safety Director Ed Belland, Assistant City Administrator Jodi Gallup, and Finance Director Erin Barnhart

II. Introduction and Overview of Goal Setting Session

Johnson provided a brief overview of the meeting purpose and facilitation.

III. Overview of 2017 Work Plan

Johnson provided an overview of the 2017 Work Plan which illustrated the accomplishment of goals by all departments. He provided information on the past year work plan and indicated that 16 goals have been completed and that 16 of the 2017 goals are on-going tasks or were not completed in 2017. The on-going goals from 2017 will be incorporated into the 2018 Goals.

IV. Administration Department

Johnson and Gallup provided background on the department's functions and list of goals for 2018.

Following discussion, the Council directed staff to contact Polaris to see if they were still pursuing future expansion plans in Medina, staff will create a view only calendar for future City Council events, and move forward with looking into options for garbage, recycling and organics collection.

V. Planning Department

Finke provided background on the department's functions and list of goals for 2018.

No further direction was provided by the Council

VI. Public Works Department

Scherer provided background on the department's functions and list of goals for 2018.

Following discussion, Public Works Director Steve Scherer informed Council that he is considering possible job title changes for staff members, continue to pursue I & I issues, and will purchase a forfeited truck from the Police Department for use as a parks vehicle.

VII. Finance

Barnhart provided background on the department’s functions and list of goals for 2018.

Following discussion, Finance Director Erin Barnhart discussed updates to the water conservation report, budget information in the spring newsletter, and evaluating utility expenses/permit fees in 2018.

VIII. Police Department

Belland provided background on the department’s functions and list of goals for 2018.

Following discussion, Chief Belland discussed the Police Reserve Program (City Council directed staff to continue the recognition dinner for the Police Reserve Program), leasing portable radios in 2018, provided an update on the drug task force, and discussed the Police Departments recent steps to deal with the opioid crisis.

IX. Other Discussion Topics

No further topics were discussed.

Adjournment

Mitchell closed the meeting at 6:23 p.m.

Bob Mitchell, Mayor

Attest:

Jodi M. Gallup, City Clerk