

MEDINA CITY COUNCIL MEETING MINUTES OF NOVEMBER 19, 2013

The City Council of Medina, Minnesota met in regular session on November 19, 2013 at 7:00 p.m. in the City Hall Chambers. Acting Mayor Anderson presided.

I. ROLL CALL

Members present: Anderson, Pederson, Martin, Martinson.

Members absent: Weir.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Tom Kellogg, City Planner Dusty Finke, Public Works Director Steve Scherer, Public Safety Director Ed Belland, and Recording Secretary Amanda Staple.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

Anderson requested to add an item 8B, Potential Centurylink Contract.

The agenda was approved as amended.

IV. APPROVAL OF MINUTES (7:01 p.m.)

A. Approval of the November 6, 2013 Special City Council Meeting Minutes

*Moved by Pederson, seconded by Martin, to approve the November 6, 2013 special City Council meeting minutes as presented. **Motion passed unanimously.***

B. Approval of the November 6, 2013 Regular City Council Meeting Minutes

*Moved by Martinson, seconded by Martin, to approve the November 6, 2013 regular City Council meeting minutes as presented. **Motion passed unanimously.***

V. CONSENT AGENDA (7:02 p.m.)

A. Approve Raffle Permit to NW Suburban Chapter of Pheasants Forever at 400 Evergreen Road on February 1, 2014

B. Approve Amendment 1 to Managed Vendor Service Agreement with Cipher Laboratories Inc.

C. Approve Off-Sale Liquor License to Jensen and Sons, Inc. at 314 Clydesdale Trail, Medina, MN 55340

D. Amend Personnel Policy 5.80 Continuing Education Program

E. Terminate Snow Removal Agreement with Lawn 'n Snow

F. Approve Snow Removal Agreement with DS Hunz Services Inc.

G. Resolution No. 2013-85 Granting Side Yard Setback Variance to US Home Corporation for an Existing Home at 3032 Basswood Road

*Moved by Pederson, seconded by Martinson, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS

A. Comments from Citizens on Items not on the Agenda (7:03 p.m.)

David Osmek introduced himself as the newly elected State Senator for District 33. He stated that he would like to make an annual appearance before the Council for each of the 20 cities that he represents. He provided a summary of his career, noting that he previously served on the City Council for the city of Mound. He stated that he is on three Committees, which include transportation/public safety, energy and environment, and environment/economic development.

Martin stated that Medina has been struggling with the growth imposed by the Metropolitan Council, suggesting that there seems to be a disconnect between MnDOT and the Met Council. She asked for a study to be done on Highway 55.

Osmek stated that he has attended the Highway 55 Corridor meetings and advised that he and another member will be meeting with a representative of the Met Council to discuss options.

Johnson stated that staff has spoken with Osmek regarding Highway 55 and 116 and thought Hennepin County would have plans complete by the end of the year for this intersection. He stated that Plymouth has drafted a letter regarding bus rapid transit along Highway 55 and has asked Medina for their support. He advised that he has been working with Mayor Weir to draft a letter of support in response.

Anderson thanked Osmek for speaking with the Council tonight.

B. Park Commission (7:15 p.m.)

Scherer reported that the Commission will meet the following night to discuss the park dedication for the Woods of Medina Preliminary Plat, the D.R. Horton Stage One review, potential language for the dog park to include in the Master Plan, and potential layouts for informational park signage.

C. Planning Commission (7:16 p.m.)

Planning Commissioner Victoria Reid provided an update regarding a request that was heard by the Commission to replat and rezone a parcel noting that the Commission recommended approval of the request for a 16-lot development subject to the conditions recommended by staff.

VII. PRESENTATION (7:18 p.m.)

A. Resolution No. 2013-86 Recognizing Robert George Johnstone for his Life-Saving Actions on April 23, 2013

Belland recognized a citizen for his lifesaving actions and for going above and beyond what is expected. He advised that on April 23rd Mr. Johnstone witnessed a collision of two semi-trucks from his office and ran out to assist. Mr. Johnstone pulled one driver out of his vehicle and performed CPR until the first responders were able to arrive on scene. He advised that the victim is alive today in part because of Mr. Johnstone's actions. He noted that Officer Kevin Boecker was the first officer on scene and will be recognized at the annual recognition dinner.

Anderson read the resolution recognizing Mr. Johnstone for his efforts.

*Moved by Martin, seconded by Martinson, to approve Resolution No. 2013-86 recognizing Robert George Johnstone for his life-saving actions on April 23, 2013. **Motion passed unanimously.***

Johnstone also recognized the service of the police and medical personnel that responded on scene as their efforts ultimately saved the life of the victim.

VIII. NEW BUSINESS

A. Letter to Metropolitan Council on 2040 Forecast (7:23 p.m.)

Johnson advised that the most current draft of the proposed letter was placed on the dais, noting that he attempted to include the comments made by the Council.

Martin questioned the relationship between the representative from the Met Council that visited the Council and the addressee of the letter.

Finke advised of the relationship and confirmed that the representative that visited the Council would be copied on the letter.

Martin and Anderson provided grammatical suggestions for the letter.

*Moved by Martin, seconded by Pederson, to direct staff to send a letter to the Metropolitan Council on the preliminary housing projections as amended. **Motion passed unanimously.***

B. Potential Centurylink Contract (7:31 p.m.)

Anderson commended Gallup for her efforts in bringing this forward to everyone's attention.

Johnson recognized Gallup for her efforts as well. He explained that the City currently has a T1 line at City Hall, which was required for the Police Department. He advised that with the Police moving to the new building the City would have to secure a new connection for City Hall. He reviewed the Centurylink proposal, which will provide telephone service and will convert the T1 line to a dedicated 3M internet line for City Hall. He advised that this item will be included in the 2014 budget and Council approval is required to move forward with the three-year agreement. He advised that the Centurylink service is not as fast as the service that could be offered through Mediacom at this time. He confirmed that the contract could be bought out if the City wanted to switch to Mediacom in the future.

Martinson expressed concern that the Mediacom service could be made available in the near future and believed a two-year contract would be better in case the City would want to buy out the contract.

Johnson explained that the City would be charged \$80 more per month for a two-year contract but confirmed that the City could proceed with a two-year agreement (because the buy out cost would be lower).

Pederson stated that the City should obtain a guaranty from Mediacom that the service would be provided to City Hall within two years.

Johnson confirmed that two years is the shortest amount of time that Centurylink would contract for with the City.

*Moved by Martin, seconded by Pederson, to approve a two-year contract with Centurylink as discussed to include a monthly fee of \$644 and an option to buy out the contract. **Motion passed unanimously.***

IX. CITY ADMINISTRATOR REPORT (7:39 p.m.)

A. Personnel Policy

Johnson stated that under section 5.70 of the Personnel Policy the City Administrator is able to shut down City Hall on Christmas Eve if staffing will be minimal. He advised that a number of employees have requested Christmas Eve off so he will be closing City Hall and will also post notice publicly.

B. Open House and Plaque dedication at 600 Clydesdale Drive

Johnson noted that the date for the open house and plaque dedication will take place on January 22nd from 3:30 to 6:00 p.m.

X. MAYOR & CITY COUNCIL REPORTS (7:41 p.m.)

Pederson reported that he attended the last meeting for the Public Works and Police Facility and commended everyone for their efforts. He noted that he and Johnson also attended the Uptown Hamel meeting.

Martin stated that Victoria Reid provided a great update on the Planning Commission and believed that the Commission had a great discussion on the proposed 16-lot Woods of Medina Development.

XI. APPROVAL TO PAY THE BILLS (7:42 p.m.)

*Moved by Pederson, seconded by Martin, to approve the bills, EFT 002340E-002362E for \$40,280.63, and order check numbers 040413-040480 for \$184,960.69, payroll EFT 505289-505317 for \$43,985.62 and payroll check number 020410 for \$662.94. **Motion passed unanimously.***

XII. ADJOURN

*Moved by Martinson, seconded by Pederson, to adjourn the meeting at 7:43 p.m. **Motion passed unanimously.***

John Anderson, Acting Mayor

Attest:

Scott Johnson, City Administrator