

MEDINA CITY COUNCIL MEETING MINUTES OF NOVEMBER 17, 2009

The City Council of Medina, Minnesota met in special session on November 17, 2009 at 6:01 p.m. in the Medina City Hall.

I. Call to Order

Members present: Johnson, Crosby, Siitari, Smith

Members absent: Weir

Also present: City Administrator Chad M. Adams, Public Works Superintendent Steve Scherer, Finance Director Jeanne Day, Police Sergeant Jason Nelson, and City Planner Dusty Finke

II. 2010 Budget

Adams provided an overview of the fee schedule revisions and requested Council discussion and direction related to the revisions.

The Council agreed to direct staff to prepare a post-use survey for the Hamel Community Building and to increase advertising for the facility in 2010.

The Council directed staff to prepare information for the Council related to commercial park dedication fees for the December 1, 2009 Council meeting.

Adams provided an overview of the Capital Improvement Plan revisions, particularly related to parks.

The Council agreed that further revisions to the Parks CIP may need to be made further when completion or final costs are known for the Field House and 116 trail projects.

Adams noted that Staff was implementing a reduced work schedule in 2010 for the Police Union Officers to make up for the budget shortfall in the department. Adams explained that all other City and Police Department non-union employee salaries and wages are being frozen for 2010.

III. Public Works Facility

Adams provided an overview of the project including the project schedule, cost estimates, scope, and tax/user fee impact on Medina residents and businesses. Adams recommended including the information in a newsletter insert to all residents and businesses, soliciting comment for the December 1st meeting.

Following discussion, the Council agreed to direct staff to prepare an insert for the upcoming newsletter reflecting the information from a previous fact sheet and including the tax/user fee impact on residents for the December 1st meeting.

Adams stated that direction to be requested at the December 1st meeting will include the method of project financing, as well as preparation of an RFP for architectural services. He added that more public informational direct mailings and public meetings are proposed over the next several months on the project.

IV. Adjournment

The meeting was adjourned at 6:55 p.m.

T.M. Crosby, Jr., Mayor

Attest:

Chad M. Adams, City Administrator-Clerk