

## MEDINA CITY COUNCIL MEETING MINUTES OF OCTOBER 15, 2013

The City Council of Medina, Minnesota met in regular session on October 15, 2013 at 7:02 p.m. in the City Hall Chambers. Mayor Weir presided.

### I. ROLL CALL

**Members present:** Anderson, Pederson, Martin, and Weir.

**Members absent:** Martinson.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Tom Kellogg, City Planner Dusty Finke, Public Works Director Steve Scherer, Police Sergeant Jason Nelson, and Recording Secretary Amanda Staple.

### II. PLEDGE OF ALLEGIANCE (7:02 p.m.)

### III. ADDITIONS TO THE AGENDA (7:02 p.m.)

Johnson referenced agenda item 8B, Tower Drive Improvement Project, and noted that because of the grant reimbursement schedule the project would be delayed and asked that the item be removed from the agenda.

### IV. APPROVAL OF MINUTES (7:04 p.m.)

#### A. Approval of the October 1, 2013 Regular City Council Meeting Minutes

It was noted on page two, line 30, it should state, "...project, not including the cost of replacing the rotten weir."

*Moved by Anderson, seconded by Pederson, to approve the October 1, 2013 regular City Council meeting minutes as amended. **Motion passed unanimously.***

### V. CONSENT AGENDA (7:05 p.m.)

- A. Approve Tobacco License for Medina Mobil, Inc. at 762 Highway 55
- B. Approve License Agreement for Access to Medina Lake Preserve
- C. Approve Continuation of Auditing Services with Abdo, Eick & Meyers
- D. Authorize Non-Personal Use of Work Vehicle for Public Works Director
- E. Authorize Medina LMCC Representatives to Support a Lake Minnetonka Cable Commission (LMCC) Resolution for Distribution of Accumulated Cash Reserves
- F. Call for a Special Meeting at 6:00 p.m. on November 6, 2013
- G. Resolution No. 2013-81 Certifying Delinquent Utility Charges to the Hennepin County Auditor for Collection in 2014
- H. Resolution No. 2013-82 Granting Extension of Time to Submit Final Plat for 805 Hamel Road Amending Resolution No. 2012-07

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. **Motion passed unanimously.***

### VI. COMMENTS

**A. Comments from Citizens on Items not on the Agenda (7:06 p.m.)**

There were none.

**B. Park Commission (7:06 p.m.)**

Scherer reported that the Park Commission will meet the following night to discuss the park for Fields of Medina. He advised that a representative from WSB will be attending the meeting as well.

**C. Planning Commission (7:07 p.m.)**

Planning Commissioner Reid reported on the October 15<sup>th</sup> Planning Commission meeting at which time the Commission reviewed a revised development plan submitted by D.R. Horton, which addressed some of the prior concerns of the Commission during their first review. She summarized the additional concerns of the Commission, which were brought forward at this meeting. She stated that the Commission was willing to allow the plan to come forward to the Council, noting that the developer should incorporate additional revisions prior to review by the Council.

**VII. PRESENTATION**

**A. Friend of the Lake Award from the Lake Independence Citizens Association (LICA) – Elizabeth Weir (7:13 p.m.)**

Mike McLaughlin, LICA President, stated that every year LICA awards a Friend of the Lake Award and stated that because of her effective leadership LICA has chosen to recognize Mayor Elizabeth Weir. He stated that LICA would also like to acknowledge the other members of the Council and Medina City staff for their increased efforts to improve water quality. He reviewed the accomplishments that Weir and staff have undertaken in regard to water quality. On behalf of LICA, he recognized the efforts of Weir and Medina City staff.

Weir thanked LICA for including City staff and the other members of the Council. She stated that the support for water quality has been superb and thanked LICA for the award.

**VIII. NEW BUSINESS**

**A. Brede Estate – Preliminary and Final Plat at 2929 and 2921 Lakeshore Avenue and Variance at 2921 Lakeshore Avenue – Public Hearing (7:16 p.m.)**

Finke stated that the Council reviewed a preliminary and final plat request for the property located at 2929 and 2921 Lakeshore Avenue, ultimately directing staff to prepare resolutions of approval. He reviewed the variance request, which was also reviewed by the Council at the previous meeting and explained that when the dedication of right-of-way occurs for the property located at 2921 Lakeshore Avenue the existing garage will not meet the front setback. He reviewed the criteria used when considering a variance request and noted that staff, along with the Planning Commission, recommends approval of the variance request. He advised that the conditions recommended by the Planning Commission have been incorporated into the resolution of approval.

Weir noted that this item has been thoroughly reviewed and discussed. She believed that this would be an improvement for the area.

Weir opened the public hearing at 7:20 p.m.

Batty explained that the public hearing is not only for the preliminary and final plats, but also for the variance request.

Weir closed the public hearing at 7:21 p.m.

1. **Resolution No. 2013-83 Granting Preliminary and Final Plat Approval for Brede Estates**

*Moved by Anderson, seconded by Pederson, to adopt Resolution No. 2013-83 Granting Preliminary and Final Plat Approval for Brede Estates. **Motion passed unanimously.***

2. **Resolution No. 2013-84 Granting Front Setback Variance to the Estate of Caroline Brede for an Existing Garage at 2921 Lakeshore Avenue**

*Moved by Anderson, seconded by Pederson, to adopt Resolution No. 2013-84 Granting Front Setback Variance to the Estate of Caroline Brede for an Existing Garage at 2921 Lakeshore Avenue. **Motion passed unanimously.***

**B. Tower Drive Improvement Project**

**IX. CITY ADMINISTRATOR REPORT (7:22 p.m.)**

Johnson provided the agenda for the business tours, which will take place October 16<sup>th</sup> with the City Council. He referenced the employee recognition dinner that would normally occur on the first Thursday in December and noted that staff would like to delay this event until January so that the event could take place in the new Public Works and Police Facility. He stated that he would work with staff on dates for the event.

He noted that the next Council meeting will take place on Wednesday, November 6, 2013.

**X. MAYOR & CITY COUNCIL REPORTS (7:23 p.m.)**

Pederson provided an update on the great progress made on the Public Works and Police Facility, noting that the project is on budget and ahead of schedule. He reported that he also attended a Hamel Fire Relief meeting the previous week.

Weir provided an update from Hennepin County Commissioner Jeff Johnson regarding the possible timing of the CR 116/Highway 55 project, noting that she was disappointed with the delay in urgency. She stated that she asked the Hamel Fire Department to contact staff when a house burn demonstration occurred and noted that opportunity may come forward in the near future. She also provided comments regarding the Third Generation Plan changes for Elm Creek Watershed District.

**XI. APPROVAL TO PAY THE BILLS (7:30 p.m.)**

*Moved by Pederson, seconded by Anderson, to approve the bills, EFT 002301E-002323E for \$53,295.73, order check numbers 040287-040355 for \$668,279.66, and payroll EFT 505235-505264 for \$42,164.90. **Motion passed unanimously.***

**XII. ADJOURN**

*Moved by Pederson, seconded by Martin, to adjourn the meeting at 7:30 p.m. **Motion passed unanimously.***

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Elizabeth Weir, Mayor

Attest:

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Scott Johnson, City Administrator