

## Medina Park Commission Meeting Minutes

August 19, 2009

Medina City Hall

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The Park Commission of Medina, Minnesota met in regular session on August 19, 2009 at 7:10 p.m. at the Hamel Community Building. Park Commission Vice Chair Ben Benson presided.

### 1) **Call to Order**

**Commissioners present:** Ben Benson, Bill Waytas, Chris Hilberg, Paul Jaeb, Janet White, and Ann Thies (7:35 p.m.)

**Commissioners absent:** Madeleine Linck

**Also present:** Steve Scherer, Jodi Gallup, and Carolyn Smith

### 2) **Additions to the Agenda:** None.

### 3) **Approval of the Minutes**

#### • **July 15, 2009 Regular Meeting Minutes**

*A motion was made by Paul Jaeb and seconded by Chris Hilberg to approve the minutes with no changes. Motion passed unanimously.*

#### • **July 29, 2009 Special Meeting Minutes**

*A motion was made by Chris Hilberg and seconded by Janet White to approve the minutes with no changes. Motion passed unanimously.*

### 4) **Public Comments (on items not on the agenda):** None

### 5) **City Council Update:**

Council member Smith updated the Park Commission that the City Council:

- Had a budget special meeting and will be having a budget open house on August 27<sup>th</sup>. The open house will start with a tour of the Public Works facility and then a budget presentation will be given. The 2010 budget will be decreased from 2009.
- Will be holding the bid opening for the Field House project at 2 p.m. on August 27<sup>th</sup>. Discussion occurred regarding possibly using \$25,000 of the Lions donation towards operations of the facility.
- Has made great progress on the Urban Residential ordinance in two meetings and it will be on the consent agenda for approval at the September 1<sup>st</sup> meeting.
- Will be reviewing the business park and mixed use ordinance next.
- Working with Hennepin County to receive a grant to possibly purchase an easement by Hidden Lake.
- Working with Dave Thill to complete the management plan for the Tomann property.

### 6) **Hamel Legion Park Master Plan Open House Discussion**

There was a general consensus that the special meeting had gone well, and the consultant was given a lot of good direction. Everyone felt comfortable with the consultant making changes to the Hamel Legion Park Master Plan with the direction he received and bringing it back to the next meeting to make any final tweaks and then approve the plan.

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Benson expressed some concern about one of the audience member's idea to use some of the existing park for a future parking lot. He did not want to give up an ounce of land for additional parking in the park.

Smith stated that the City Council had been working on acquiring more land in Uptown Hamel for municipal parking and that the city would not need to turn more of the park into a parking lot.

### 7) **Eagle Scout Project Request**

Scherer introduced Eagle Scout Kellan Passow from troop 206 and the three projects he is interested in doing to satisfy his Eagle Scout requirements.

Passow introduced himself to the Park Commission and explained the three projects he will be doing at Lakeshore Park and his research in more detail.

1. Install horseshoe pits at Lakeshore Park. Passow stated that the pits will be placed away from the playground equipment on the other side of the boat landing in the shade. He showed pictures of horseshoe pits that Three Rivers Park District uses. He stated that he will need to dig dirt, put down a cloth for erosion control, put the stakes in the ground, and then fill back in with dirt. He will also be building a backboard to place behind each stake.
2. Install the erosion control along the boat ramp.
3. Rebuild the picnic shelter with recycled plastic boards. Scherer stated that the boards have already been ordered and just need to be installed.

### 8) **Uniform Park Signs**

Gallup reported on the Planning Commissions recommended changes to the sign ordinance, which is scheduled to be reviewed by the City Council on September 1<sup>st</sup>. The Park Commission endorsed all the Planning Commissions recommendations except the language in the ordinance that states the sign must appear natural. This language was only to be included in the residential and public/semi-public zoning districts. The sign ordinance does not include this language in any of the other zoning districts and the Park Commission felt that it should be consistent throughout the ordinance.

White passed out an excerpt from the May 20, 2009 Park Commission minutes where the Park Commission had decided on which parks would have signs, if the signs should be small or large, and if they should be one or two-sided signs. There was a general consensus to move forward with those previous recommendations, but to give the sign companies the flexibility to tell the city what size each sign should be based on the size of the park.

It was determined the following language should be included in the quote specifications:

**SIZE:**            Pylon Sign: Maximum 15 square feet

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Pylon Sign Posts: 4' x 4'

Monument Sign: Maximum 50 square feet

Base: Interlocking landscape block or some comparable to fountain base at Hamel Legion Park Entrance Plaza

**MATERIAL:** Sign: Exteria high density composite, Diabond, or comparable material  
Post: Fiber-Force or comparable material

**APPEARANCE:** Background Color: Beige  
Font Color: Dark Brown  
Sign Border Color: Dark Brown  
Shape: Square bottom with a curved top  
Logo/text: The City of Medina logo shall be placed in the curved top with the text of the park name below the logo

Discussion occurred whether or not to include the words, "Hamel Community Building" on the monument sign at the entrance plaza of Hamel Legion Park. It was determined that it should not be on the monument sign because there is already a sign for the Hamel Community Building on the street sign and the sign on the building would be visible from the monument sign.

**9) Review 2009 Goals**

The Park Commission reviewed a list of 17 goals that were made at the January 21, 2009 Park Commission meeting. Most of the goals had been complete or were in the works. The Park Commission felt they were on track to completing all the goals by the end of the year.

**10) Staff Report**

- a) County Road 116 Trail Update: Gallup reported that the City Council approved three trail easement agreements with various property owners along County Road 116. Scherer stated that the city is still working out the details on the easements to get consent agreements with the mortgage companies. Scherer also updated the Park Commission on the project timeline.
- b) Recap from Forming a Lake Group Presentation: Discussion occurred that the watershed district presentations should have been shorter and to the point regarding issues on the specific lakes in Medina in the various watershed districts. The Park Commission requested that Gallup follow up with Eli Condon from Minnesota Waters to make sure she follows up with the Medina residents that were present at the meeting.
- c) General Items: Scherer stated that he will be meeting with Dave Thill next Tuesday to discuss the management plan for the Tomann Property. Smith stated that Rowdy Dorweiler had requested that the Park Commission consider putting hockey boards up at the ice skating rink at Hamel Legion Park. There was discussion that it would be an eyesore if the boards were left up all year and it would be a large maintenance item to

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have to put them up and remove them each season. Waytas suggested researching pond hockey boards because they are much smaller and less maintenance.

**9) Adjourn**

*A motion was made by Jaeb, seconded by Hilberg, and passed unanimously to adjourn the meeting.*

**The meeting was adjourned at 9:06 p.m.**

Minutes prepared by Jodi Gallup.