

Medina Park Commission Meeting Minutes

August 15, 2012

Medina City Hall

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The Park Commission of Medina, Minnesota met in regular session on August 15, 2012 at 7:03 p.m. in the Medina City Hall. Park Commission Vice Chair Madeleine Linck presided.

**1) Call to Order**

Commissioners Present: Madeleine Linck, Ben Benson, Ann Thies, Ellis Olkon and Bill Waytas

Commissioners Absent: Paul Jaeb

Also Present: Planner Dusty Finke, Assistant to City Administrator Jodi Gallup and City Council member Melissa Martinson

**2) Additions to the Agenda:** None.

**3) Approval of Minutes:**

- **July 18, 2012** – no changes.

*A motion was made by Thies and seconded by Olkon to approve the minutes from July 18, 2012 with no changes. Motion passed unanimously.*

**4) Public Comments** (on items not on the agenda): None.

**5) City Council Update**

Martinson updated the Park Commission on recent City Council actions.

**6) Master Plan Discussion**

Gallup explained that Chair Jaeb has put together an outline for the Master Plan and that Jaeb and she would be working on completing drafts of each of the sections of this plan over the next few months. She stated that the discussion for tonight's meeting would focus on the Park and Trail Design Standards and planning for future parks and park improvements.

The Park Commission reviewed the draft Park and Trail Design Standards document that was included in their packet. Gallup noted that the document was drafted using some language and formatting from the City of Wenatchee, Washington's Park Design Standards and Development Policies document. Gallup received permission from their Park Director, and he was more than happy to share his supplemental information to their plan.

Some general comments on the draft Park and Trail Design Standards include:

- Create a separate section for parks and for trails.

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- Add a definition for regional parks.
- Make parking standards more flexible in neighborhood parks (not a maximum of three spaces per acre).
- Widen street in front of parks to allow for more on-street parking.
- Strengthen language in community park section stating that if no neighborhood parks are serving surrounding neighborhoods to the community park, it should have certain neighborhood park components benefiting adjacent neighborhoods.
- Add language to the nature areas section from the open space plan.
- Add design policies to the nature area section to address parking, bathrooms, size, use of native plants, high quality buffers, rain gardens, etc.
- Delete the Bikeways section and use some of the language in the Primary and Secondary trails section.
- Add language stating that trails can have a lookout point (scenic feature) or destination. They don't all have to have a loop or connection as currently written.
- Discussed the ADA accessibility requirements on a Primary Trail.
- Changed the section title of Equestrian Trails to Unpaved Trails and created equestrian as a use. Generalized the equestrian horse language within the section.
- Deleted the Pathways section and put it under Unpaved Trails.

Finke suggested to the Park Commission that some big picture visioning still needed to take place. He explained the updated park dedication sheet that was in their packets. It gives the city an idea of how much park dedication money the city could possibly receive in the next 30 years when all the potential sites are built out and how much it would cost to complete all the trails and park projects in the plan. It also estimates the costs to acquire new park land and each type of equipment/amenities. This will help the city determine what amenities we would like to see in each park and how much park dedication dollars it will take to complete each park.

### 7) Staff Report

- a. General Items: None.

### 8) Adjourn

*A motion was made by Waytas, seconded by Olkon and passed unanimously, to adjourn the meeting.*

**The meeting was adjourned at 8:50 p.m.**

Minutes prepared by Jodi Gallup.