

**MEDINA CITY COUNCIL MEETING MINUTES OF JULY 21, 2009**

The City Council of Medina, Minnesota met in special session on July 21, 2009 at 6:03 p.m. in the Medina City Hall.

**I. Call to Order**

**Members present:** Weir, Crosby, Siitari, Smith

**Members absent:** Johnson

**Also present:** City Administrator Chad Adams, Finance Director Jeanne Day, Associate Planner Dusty Finke, and Public Works Superintendent Steve Scherer

**II. Planning Department Staff Resources and 2009 City Work Plan and Strategy**

Adams provided an overview of the packet memo's content and intent. Adams questioned if there was anything else the staff could do differently to help facilitate and accomplish the City's work plan efforts.

Discussion was held on the memo contents, necessity for preparing the memo, balance of resources, priority of projects, etc. The Council agreed that policies and priorities do necessarily occur and modifications to the work plan and flexibility with accomplishing the work plan are also needed.

Adams discussed the Planning Department resource recommendations in the memo.

Following discussion, the Council agreed to amend the Planning Department resources plan by:

- Obtaining quotes from planning consultants for reviewing any incoming formal land use applications.
- Conducting a search process for a part-time planning position to craft the mixed-use zoning regulations, other ordinances and eventually land-use applications as needed.
- Not hiring a community development intern (as the part-time planning position will provide subsequent staff resources at City Hall).

**III. Adjournment**

The meeting was adjourned at 6:55 p.m.

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T.M. Crosby, Jr., Mayor

Attest:

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Chad M. Adams, City Administrator-Clerk