

Medina Park Commission Meeting Minutes

July 20, 2011

Medina City Hall

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The Park Commission of Medina, Minnesota met in regular session on July 20, 2011 at 7:03 p.m. in the Medina City Hall. Park Commission Chair Janet White presided.

1) Call to Order

Commissioners Present: Janet White, Ben Benson, Madeleine Linck, Ann Thies and Bill Waytas

Commissioners Absent: Jean Beaupre and Paul Jaeb

Also Present: Public Works Superintendent Steve Scherer and Assistant to City Administrator Jodi Gallup

2) Additions to the Agenda: None

3) Approval of Minutes:

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Page 2: Add "The Park Commission discussed the timing of the nature walk."

*A motion was made by Linck and seconded by Waytas to approve the minutes with the change noted. Motion passed unanimously.*

4) Public Comments (on items not on the agenda): Richard Ehramjian and Tamara Hedeem at 4662 Walnut Street expressed their concerns specifically drainage issues regarding Walnut Park to the Park Commission.

White requested they create an itemized list of things they would like changed with Walnut Park and Lakeshore Park to bring back to the next meeting and possibly discuss adding items to a future C.I.P.

5) City Council Update:

Scherer gave an update of the City Council meeting.

6) Pemtom Stage II Plan - Park Dedication Discussion

Gallup provided the Park Commission with background on Pemtom's request to create a 65 lot subdivision on 26 acres of property at 1182 Highway 55.

Gallup explained that options for Park Dedication could be 10% of the buildable land (6.34 acres), cash-in-lieu of land (totaling \$790,500) or a combination of land and cash.

The Park Commission reviewed their Active Study Area 1 map and determined they would like a 10 acre park in that area.

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The Park Commission reviewed their Trail Study and noted that there is a moderately-high priority trail planned along Meander Road.

Gallup stated that the developer's plan shows 6.42 acres of dedicated land for a park which includes a stormwater pond and shows a trail along Meander Road in the right-of-way that is planned to be constructed by the developer as part of the road improvements.

It was noted that the stormwater pond within the proposed park is 0.48 acres and it is designed to accommodate park runoff and 1/3 of the single-family neighborhood.

The Park Commission discussed allowing the stormwater pond within the park to be as is in exchange for the developer doing additional work in the park, such as minimal grading and seeding.

The Civil Engineer on the project, Dave Nash, stated that the stormwater pond was 2/3 in the park and 1/3 in the development to accommodate the appropriate run off from each area.

Scherer explained that the Park Commission requested to see a plan for pedestrian circulation throughout the development including a connection with Foxberry Farms when they reviewed the Stage I plan. Scherer noted that the developer included proposed sidewalks on one side of the road throughout the development. He also noted that there is a high berm along the Foxberry Farms' HOA property which borders the north part of the proposed Pentom development. The high berm will make it difficult to connect the neighborhoods in that spot. Scherer suggested waiting until the properties to the west develop to create the connection from Foxberry Farms to the new park.

The Park Commission discussed the type of curbing that would be used for the trail along Meander Road and encouraged the use of surmountable curb for protection of the wetland.

Thies stated that she does not like that all the trails being built are along the road. She would like to see some of the trails on the Park Commission's Trail Plan being built away from the road.

Waytas questioned if the stormwater pond within the park could be used as a skating rink in the winter. It was noted that the pond would be 6 feet deep, but it was unknown at this time if it would be usable as an ice rink.

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Nash wanted to confirm that the Park Commission understood the proposed park within this development would use all the Park Dedication available for the entire development including the commercial and multi-family that are not being built at this time.

*A motion was made by Benson and seconded by Waytas to recommend that the applicant shall dedicate Outlot A to the City for park purposes and in exchange for leaving the stormwater pond as is, we ask for the applicant to do minimal grading and seeding to the park. Motion passed unanimously.*

7) Marx CD PUD Concept Plan

This item was tabled because the applicant was considering withdrawing his application.

8) 2012 Capital Improvement Plan

The Park Commission reviewed the current 2011 C.I.P. line items and created a plan for the 2012-2016 C.I.P.

The Park Commission reviewed the current park dedication fund balance and the projected revenue expected over the next five years. A number of projects were pushed out a few years to deal with the low fund balance. The following items were added to the C.I.P.:

- Pemtom Park Development - \$20,000 in 2014 and \$20,000 in 2016
- Holy Name Park Picnic Shelter - \$5,000 in 2016
- Hunter Lions Park Bathrooms - \$50,000 in 2015
- Walnut Park Landscaping - \$1,000 in 2012
- Lakeshore Park Landscaping - \$1,000 in 2012

*A motion was made by Benson and seconded by Linck to recommend to the City Council the changes to the 2012-2016 Capital Improvement Plan. Motion passed unanimously.*

9) Staff Report

Scherer stated that the Eagle Scout project constructing benches was planned to be completed in August.

Waytas mentioned that he would follow-up with the Hamel Athletic Club about the donation of the trees by the batter's eye.

10) Adjourn

*A motion was made by Linck and passed unanimously, to adjourn the meeting.*

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**The meeting was adjourned at 9:10 p.m.**

Minutes prepared by Jodi Gallup.