

Medina Park Commission Meeting Minutes

July 18, 2012

Medina City Hall

Page

1 of 4

The Park Commission of Medina, Minnesota met in regular session on July 18, 2012 at 7:00 p.m. in the Medina City Hall. Park Commission Chair Paul Jaeb presided.

1) Call to Order

Commissioners Present: Paul Jaeb, Madeleine Linck, Ben Benson, Ann Thies, Jean Beaupre, and Ellis Olkon

Commissioners Absent: Bill Waytas

Also Present: Planner Dusty Finke, Public Works Superintendent Steve Scherer, Assistant to City Administrator Jodi Gallup and City Council member Melissa Martinson

2) Additions to the Agenda: None.

3) Approval of Minutes:

- **June 20, 2012** – no changes.

A motion was made by Linck and seconded by Beaupre to approve the minutes from June 20, 2012 with no changes. Motion passed unanimously.

4) Public Comments (on items not on the agenda): None.

5) City Council Update

Martinson updated the Park Commission on recent City Council actions.

6) Concept Plan Review – RPC Medina, LLC – North of Hwy 55 and East of Arrowhead Drive

Finke provided the Park Commission with some background on the applicant's request for the city to review a concept plan for a potential residential subdivision on approximately 23 acres (approximately 21.45 net acres) immediately west of Fields of Medina. Finke explained that the purpose of a concept plan review was to provide the applicant informal comments and no formal action would be taken tonight.

Finke explained that the applicant has proposed 2.2 acres of property to be dedicated on the eastern portion of the property which would be appended to the 6 acres which were dedicated from the Fields of Medina.

The Park Commission discussed how much land would be necessary for this park. The park area study conducted in 2010 recommended a 10 acre park. It was noted that 10

Medina Park Commission Meeting Minutes

July 18, 2012

Medina City Hall

Page

2 of 4

acres would be too small for a community-wide park, so the park would be serving more of a local neighborhood park function. The Park Commission reviewed sketches provided by staff on what types of park improvements would fit on a 6 acre park and an 8-10 acre park.

Finke identified the area at the NW corner of the parcel and said it was heavily wooded. He noted that the applicant's family also owns land to the south and has requested transferring some of the future park dedication money from that parcel to save the wooded area. Finke noted that the tree preservation ordinance does not prohibit the removal of trees, it just requires replacement.

Joe Cavanaugh, 275 Lakeview, asked the Park Commission if they would consider moving the dedicated park land to the west side of the property to save the woods.

Linck stated that she believed people would enjoy living next to a wooded lot from a real estate perspective, but she believed the dedicated park land should be on the east side of the property to create an 8 acre contiguous park with the land dedicated from the Fields of Medina.

All the Park Commissioners concurred that the 2.2 acres of property should be dedicated on the eastern portion of the property to connect with the 6 acres which were dedicated from the Fields of Medina.

Discussion continued regarding the applicant's family's land to the south that when it develops it would require about 1.6 acres of land dedication or approximately \$128,000 in lieu of land.

The Park Commission noted the city's need to build up the cash balance in the park dedication fund to be able to develop future parks.

Thies stated that she is not opposed to taking land when it is fascinating and critical such as Hidden Lake, but this land does not seem critical.

There was a general consensus from the Park Commission not to give up future park dedication for the property to the south to save the wooded area.

Medina Park Commission Meeting Minutes

July 18, 2012

Medina City Hall

Page

3 of 4

7) **Master Plan Discussion**

Jaeb stated that he has started drafting the outline for the master plan and will work with Gallup to put together a draft for review at the August meeting. He asked the Commission after reviewing the inventory of all the parks, what everyone saw as the most pressing issues to be addressed in the parks. It was noted that the two most pressing issues are 1) access to Medina Lake Preserve and 2) signage/promotion/clean-up of back area in Hunter Lions Park.

8) **Hamel Legion Park Ball Field Improvements**

Gallup stated that Chair Jaeb and staff had met with the Hamel Athletic Club (HAC) President Jason McAthie and Treasurer Dino DesLauriers to discuss HAC's future ball field needs/requests. These items will be plugged into a five year plan as part of the Master Plan. HAC had a few more immediate requests for action at tonight's meeting.

It was noted that HAC has committed to paying 100% of the costs for the following requests, but needs the city's approval.

Request #1: Add scoreboard to the lighted little league field (next to baseball field)

Request # 2: Install dugouts at the lighted little league field

Request # 3: Install batting cage between little league field and baseball field

A motion was made by Olkon and seconded by Benson to recommend to the City Council approval of HAC's requests noted above with the condition that 100% of the improvements be paid by HAC. Motion passed unanimously.

9) **Staff Report**

- a. Park Dedication Fund Balance. The Park Commission had requested more up-to-date data on the balance of the park dedication fund. Gallup noted that the attached reports show activities in 2011 and 2012 year-to-date. These reports will be included in the park packets quarterly for the Park Commission's review.
- b. General Items:
 - Staff showed pictures of the tennis court and basketball court that was recently resurfaced at Hunter Lions Park. Everyone was pleased with the results.
 - Linck noted that a trail in Rainwater Park was no longer being mowed. She stated that she thought the trail should at least be mowed to the seating area.
 - Linck noted that the Holy Name Park Shoreline Restoration Project sign was starting to look bad.

Medina Park Commission Meeting Minutes

July 18, 2012

Medina City Hall

Page

4 of 4

- Everyone thanked Jean Beaupre for her service on the Medina Park Commission.

10) Adjourn

A motion was made by Olkon, seconded by Thies and passed unanimously, to adjourn the meeting.

The meeting was adjourned at 8:23 p.m.

Minutes prepared by Jodi Gallup.