

SPECIAL MEDINA CITY COUNCIL MEETING MINUTES OF JUNE 20, 2012

The City Council of Medina, Minnesota met in special session on June 20, 2012 at 5:32 p.m. in the City Hall Chambers. Mayor Crosby presided.

I. ROLL CALL

Members present: Crosby, Martinson, Pederson, Siitari and Weir.

Members absent: Martinson

Also present: City Planner Dusty Finke, Public Works Superintendent Steve Scherer, Police Chief Ed Belland, Finance Director Joe Rigdon, Accountant Erin Barnhart and City Administrator Scott Johnson.

II. 2013 Budget Work Session

Scott Johnson provided the City Council with a brief overview of the draft 2013 budget. Council directed staff to hold off on looking into watershed dues and taxes until the watersheds have made decisions regarding implementation of proposed ad valorem tax authority (Pioneer Sarah and Elm Creek are looking into this concept). Staff was also directed to use the Storm Water Utility to pay for capital projects in the future and budget for maintenance/upkeep projects under the general fund budget.

Water access fees will also be reviewed by staff based on the findings from the recent water study from WSB. Staff will also attempt to keep the water/sewer rate increases as flat as possible with the increased Clam Corp expenses (facility and build out costs). Council directed staff to try to keep bonding for road projects as flat as possible over the next few years.

Discussion took place regarding the implementation of a street light utility. Council was not in favor of looking into this option. Joe Rigdon provided Council a breakdown of the proposed 2013 general fund budget. Council was in favor of the proposed flat general fund proposal. Review also took place of the utility budgets. Council directed staff to determine how to balance out the increases as much as possible with the increased costs from the city facility renovations.

Council reviewed a memo on immediate water infrastructure expenses. Council agreed with the staff recommendation to recharacterize \$1.4 million in water funds and retain \$400,000 for water infrastructure projects. Council also reviewed a letter from KDV regarding Joe Rigdon's services as a Finance Director. Staff is recommending that we retain Mr. Rigdon in 2013 and possibly 2014 to help guide the City through bonding and financial planning with the addition of the Clam Corp Building. The proposal will be placed on the July 3rd agenda. Discussion also took place regarding meetings to let residents and business owners know about the tax increase due to the addition of the Clam Corp Facility. Staff will put together draft documents and look into setting up meetings with local organizations/home owners associations to discuss the tax increase.

V. ADJOURN

Mayor Crosby adjourned the Work Session at 6:48 p.m.

T.M. Crosby, Jr., Mayor

Attest:

Scott Johnson, City Administrator-Clerk