

Medina Park Commission Meeting Minutes

June 20, 2012

Medina City Hall

Page

1 of 4

The Park Commission of Medina, Minnesota met in regular session on June 20, 2012 at 7:02 p.m. in the Medina City Hall. Park Commission Chair Paul Jaeb presided.

1) Call to Order

Commissioners Present: Paul Jaeb, Madeleine Linck, Ben Benson, Ann Thies, Ellis Olkon and Bill Waytas

Commissioners Absent: Jean Beaupre

Also Present: Planner Dusty Finke, Public Works Superintendent Steve Scherer and Assistant to City Administrator Jodi Gallup

2) Additions to the Agenda: None.

3) Approval of Minutes:

- **April 18, 2012** – 7) Thies gave an updated...; 9) c.) ...a pile of brush in the back area in Hunter Lions Park ~~that needed to be removed.~~
- **May 2, 2012** – 2) ~~trail~~ trail period; ...using combination locks on certain ~~things~~ accesses...
- **May 16, 2012** – no changes.

A motion was made by Linck and seconded by Benson to approve the minutes from April 18, 2012, May 2, 2012 and May 16, 2012 with the noted changes. Motion passed unanimously.

4) Public Comments (on items not on the agenda): None.

5) City Council Update

Scherer updated the Park Commission on recent City Council actions.

6) The Enclave at Brockton Preliminary Plat – Park Dedication Discussion

Finke provided the Park Commission with some background on the applicant Lennar's request to subdivide nine lots located west of Brockton Lane and south of Hamel Legion Park. The applicant has proposed to develop the 48.4 acres into 95 single-family residential and 23 detached townhome lots which would be integrated into the Enclave residential development off Hunter that was approved in 2011.

Finke explained that the applicant has proposed four trail corridors in the plan. 1) An off-road trail connection along the northeast of the site from Hamel Legion Park to the northern entrance of the development. 2) A trail connection from the south end of the development to connect to the future trail through the conservation area. 3) An additional

Medina Park Commission Meeting Minutes

June 20, 2012

Medina City Hall

Page

2 of 4

trail connection to the conservation area on the west portion of the site. 4) A trail connection between the “outside loop” and “inside loop” of homes.

Finke provided an estimate on the dollar amount that would be reduced from the park dedication fee for each corridor if the Park Commission chose to take the land for trails.

Finke stated that staff’s recommendation would be to dedicate the Southwest trail corridor and the Northeast trail corridor.

Discussion took place on the need for all four of the proposed trail corridors in the development. There was a general consensus that the plan was well thought out and the trail loops were very important.

Benson noted that the commission should think of the people that will be moving to the neighborhood because they will be our residents. It is important to get the kids off the streets and create trail connections.

Jaeb asked the commission if anyone saw a need to take more park land, because after this development goes in, Hamel Legion Park will be grid locked. He noted that this development is the last chance to expand Hamel Legion Park.

There was a general consensus that Hamel Legion Park was large enough and no additional park land should be dedicated to expand the park.

It was noted that the Trail Plan shows a moderately-high priority trail along Brockton Lane, but this would need to be coordinated with the City of Plymouth because the trail should be located on the east side of the road to serve Plymouth’s planned high density neighborhoods just east of Hamel Legion Park.

It was noted that Plymouth currently does not have this trail in their plan.

Joe Jablonski, Lennar Representative, stated that they are proposing a HOA amenity lot with a swimming pool and pool house for the residents in both Enclave subdivisions. The lot is proposed to be located adjacent to Hamel Legion Park, but it will have a privacy fence and heavy tree screening on its border.

Medina Park Commission Meeting Minutes

June 20, 2012

Medina City Hall

Page

3 of 4

Waytas questioned if the pool area could be a community pool, but it was determined if the pool became public, it would need to be much larger and would require life guards and additional maintenance costs.

A motion was made by Benson and seconded by Thies to recommend dedicating all four trail corridors shown on the plan and taking the remaining balance in cash. Motion passed unanimously.

7) Lakeshore Park Boat Launch Permit Process

Jaeb presented the draft boat launch permit and its rules and regulations per previous discussions had by the Park Commission. He asked the commission if the term should be perpetual or have an annual expiration date. It was determined that the permit should expire annually on December 31st and it would be the responsibility of the permit holder to apply for a new permit each spring. This is a similar process for the city hunting permits.

A motion was made by Benson and seconded by Thies to recommend approval of the Lakeshore Park Boat Launch permit process. Motion passed unanimously.

7a.) Ordinance Revising Section 515 of the City Code of Ordinances Regarding Park and Recreational Facilities

Jaeb noted that Section 515 of the City Code of Ordinances needs to be amended to include language requiring a permit to launch a watercraft. A definition was also added to the ordinance defining “watercraft”.

It was determined that the permit for parking at Lakeshore Park would only apply to vehicles with boat trailers and not vehicles that are using the other features of the park.

A motion was made by Benson and seconded by Linck to recommend approval of the ordinance revising Section 515 of the City Code of Ordinances regarding Park and Recreational Facilities. Motion passed unanimously.

8) 2013 Capital Improvement Plan

The Park Commission reviewed the current 2012 C.I.P. line items and created a plan for the 2013-2020 C.I.P.

The Park Commission reviewed the current park dedication fund balance and the projected revenue expected over the next seven years.

Medina Park Commission Meeting Minutes

June 20, 2012

Medina City Hall

Page

4 of 4

It was determined that the CIP document should be simplified into fewer categories. There should be a category for all landscaping projects and a category for small equipment purchases/improvements. All items over \$5,000 should be listed individually on the plan.

The following items were added to the C.I.P:

- Landscaping - \$7,000 each year
- Small Equipment/Improvements - \$10,000 in 2013 & 2014
- Dock at Lakeshore Park - \$10,000 in 2013
- Bridge at Rainwater Nature Area – Move \$60,000 from 2013 to 2014
- Fields of Medina Park Development - \$20,000 in 2013, \$40,000 in 2014, and \$60,000 in 2015

It was noted that gaining access to Medina Lake Preserve should be a high priority CIP item, but it would fall under the general land acquisition line item.

A motion was made by Benson and seconded by Linck to recommend to the City Council the changes to the 2013-2020 Capital Improvement Plan. Motion passed unanimously.

9) Willow Drive Trail Discussion

Scherer provided an update on the Willow Drive trail and a possible second option to have the trail cut through Medina Morningside and Keller Estates on an existing city pipe easement.

There was a general consensus from the commission that the main trail should continue down Willow Drive as originally planned. A trail along the city pipe easement could be added at a later date as a second trail if it could be done at a minimal cost.

10) Staff Report

There were no updates.

11) Adjourn

A motion was made by Thies and passed unanimously, to adjourn the meeting.

The meeting was adjourned at 9:00 p.m.

Minutes prepared by Jodi Gallup.