

**MEDINA CITY COUNCIL MEETING MINUTES OF JUNE 18, 2013**

The City Council of Medina, Minnesota met in regular session on June 18, 2013 at 7:00 p.m. in the City Hall Chambers. Mayor Weir presided.

**I. ROLL CALL**

**Members present:** Anderson, Pederson, Martin, Martinson, and Weir.

**Members absent:** None.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Tom Kellogg, City Planner Dusty Finke, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

**II. PLEDGE OF ALLEGIANCE**

**III. ADDITIONS TO THE AGENDA**

The agenda was approved as presented.

**IV. APPROVAL OF MINUTES**

**A. Approval of the June 4, 2013 Regular City Council Meeting Minutes**

It was noted on page three, line 29, it should state, "...would come closer to the house by ~~one to two feet~~ half of one foot..." On page five, line 38, it should state, "Martin ~~acknowledged that it is difficult to see~~ noted that there are..." On page five, line 42, it should state, "She stated that ~~they are~~ the Council was not...~~they simply want~~ but wanted to see further improvement of stormwater management on the site to ~~be mindful of~~ acknowledge that the Council may be setting..." On page six, line 15, it should state, "...regarding the future method of recording and playback of city meetings, once the city leaves the LMCC."

*Moved by Pederson, seconded by Anderson, to approve the June 4, 2013 regular City Council meeting minutes as amended. **Motion passed unanimously.***

**V. CONSENT AGENDA**

**A. Authorize Sale of Police Squad Car**

**B. Authorize the Close of City Hall on Friday, July 5, 2013**

**C. Resolution 2013-50 Accepting Donation from David and Lisa Choiniere**

*Moved by Pederson, seconded by Martinson, to approve the consent agenda. **Motion passed unanimously.***

**VI. COMMENTS**

**A. Comments from Citizens on Items not on the Agenda**

There were none.

**B. Park Commission**

Scherer provided a summary of the items that the Park Commission will review at their upcoming meeting including informational signage, the Capital Improvement Plan and Park Fund balance.

**C. Planning Commission**

Planning Commissioner Reid advised that the Planning Commission met the previous week to hear a request for a site plan review for Complete Eye Care and a request from a resident to amend the Comprehensive Plan in order to connect his home to the sewer in Loretto.

**VII. PRESENTATIONS**

**A. Craig Quiring – Centerpoint Energy Community Partnership Grant Presentation**

Craig Quiring, Centerpoint Energy, provided information on the Centerpoint Energy Community Partnership Grant program and presented the City of Medina with a check in the amount of \$700 that will be used for the Police Department to purchase needed equipment.

Belland provided additional information on the equipment that will be purchased with the funds and thanked Craig Quiring and Centerpoint Energy.

**VIII. OLD BUSINESS**

**A. Willow Drive Improvement Project**

Scherer identified the project area and the proposed plan to remove the existing blacktop and replace that with a new layer of blacktop. He summarized the history of Willow Drive South, noting that the roadway was identified for reconstruction in 2007 but advised that because of the cost additional options were sought. He noted that in 2009 the City did patch and seal work on the road and advised that the proposed mill and overlay will extend the life of the roadway. He confirmed that the total project length would be two to three days and residents would have access to their homes.

Weir opened the public hearing at 7:21 p.m.

Rosanne Eppel, 1462 Willow Drive, referenced part A and part B of the assessment equation, noting that residents would be assessed for a portion of each item, and asked for further information.

Finke stated that the assessment policy is based on direct and indirect access and provided additional information on the items differentiated between parts A and B.

Batty clarified that there are two public hearings tonight and advised that the Council can hold those hearings together or separately.

Weir clarified that she opened the public hearing for both the improvement project and the assessment roll.

Batty stated that State Statute specifies that if anyone would like to appeal or preserve their right to appeal the assessment, written notice must be provided to the Council prior to the close of the public hearing.

Weir closed the public hearing at 7:26 p.m.

**1. Resolution No. 2013-51 Accepting Plans and Specifications and Ordering Project**

*Moved by Pederson, seconded by Martinson, to adopt Resolution No. 2013-51 accepting plans and specifications and ordering the Willow Drive Overlay Project. **Motion passed unanimously.***

**2. Resolution No. 2013-52 Adopting Assessment Roll**

Finke noted that the assessment is proposed at 22 percent and could be reduced to 20 percent.

Batty provided additional information on the assessment policy and confirmed that the rate could be lowered from 22 percent to 20 percent if the Council desires.

*Moved by Pederson, seconded by Anderson, to approve Resolution 2013-52 adopting the assessment roll for the Willow Drive Improvement Project, amending the assessment rate to 20 percent. **Motion passed unanimously.***

**B. Fenske/Cole Variance Request at 2959 Lakeshore Avenue**

Finke reported that this request had been reviewed by the Council at their previous meeting at which time the Council directed staff to work with the applicant to institute further improvements to stormwater management to reduce the amount of hardcover. He advised that a letter was received from the homeowner stating that they would replace the front sidewalk with porous pavement and noted that surface will have one additional square foot of hardcover reduction compared to the size of the grilling deck.

Weir stated that this home is important because of the proximity to the lake and the amount of existing hardcover. She stated that she was in agreement with the proposal from the homeowner in regard to replacing the front walk with porous pavement. She referenced the catch basin and stated that she would like to see a rain garden in that area.

Anderson stated that the applicant has shown a willingness to work with the Council and agreed with the proposal.

Weir confirmed the improvements that would be added including removal of specific landscaping materials, replacement of the front walk with porous pavement, and installation of a rain garden.

*Moved by Anderson, seconded by Pederson, to direct staff to prepare a resolution approving the request for a setback variance from Lake Independence based on the findings and with the conditions described within the staff report. **Motion passed unanimously.***

**IX. CITY ADMINISTRATOR REPORT**

**A. Update from Mediacom**

Johnson stated that he and Mallett were able to meet with Bill Jensen from Mediacom to discuss a number of points. Mediacom will build 15 miles of new system in 2013 in Medina. In addition, Mediacom will provide broadband to City Hall and the new Public Works/Police facility by the fall of 2013. To begin, Mediacom will map out and design the full 30+ mile broadband system for Medina. The field work for the system design is expected to take place at the end of June. Mediacom will present the system design to staff at a meeting on July 15th for review and prioritization of routes. Staff will present a proposed route for the 2013 buildout to the City Council at the July 16, 2013 council meeting for review and approval. Construction of the broadband buildout is expected to start in early August. A portion of the 2013 buildout cost will be paid by the City of Medina per the cost-share agreement in the new ordinance. The City expense will be \$90,000 for 2013 and Mediacom will provide an invoice for this expense. On April 10, 2013, the City Council approved Resolution 2013-27. This resolution allocates the full \$180,000 from reserves for the Medina portion of the buildout. The reserves will be reimbursed over time through cable franchise fees.

Weir thanked Mallett for all of her work on behalf of the City. She acknowledged that the LMCC has agreed to release the City from the JPA at the end of 2013. She advised that the City will still need to find another method to record and playback Council meetings. She believes that this will be a huge improvement for residents.

**B. Stormwater Changes**

Johnson referenced an article published in the *Star Tribune* on May 22, 2013, regarding possible changes to stormwater and runoff from development.

Weir stated that she believed the City standards were quite high in this regard.

Scherer stated that most of the changes had already been instituted by the City.

**X. MAYOR & CITY COUNCIL REPORTS**

Pederson advised that he attended a Hamel Fire Relief Board meeting and believed that the group was happy to have the input of the Council. He noted that he also attended the Uptown Hamel meeting with Johnson earlier today.

Weir advised that both Pioneer Sarah and Elm Creek Watersheds within the City are going through the development of their Third Generation Plans, and both organizations intend to gain the ability to collect add velourum taxes from residents in order to pay for future improvements. She noted that direct citizen input is required as a part of the Third Generation Plan process and advised that Medina has had two citizens express interest and who will become a part of the Citizens Advisory Committee.

**XI. APPROVAL TO PAY THE BILLS**

*Moved by Anderson, seconded by Pederson, to approve the bills, EFT 002138E-002158E for \$51,264.37 and order check numbers 039800-039854 for \$152,273.84, and payroll EFT 504991-505020 for \$46,027.01. **Motion passed unanimously.***

**XII. ADJOURN**

*Moved by Pederson, seconded by Anderson, to adjourn the meeting at 7:45 p.m. **Motion passed unanimously.***

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Elizabeth Weir, Mayor

Attest:

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Scott Johnson, City Administrator