

MEDINA CITY COUNCIL MEETING MINUTES OF JUNE 16, 2009

The City Council of Medina, Minnesota met in special session on June 16, 2009 at 6:01 p.m. in the Medina City Hall.

I. Call to Order

Members present: Crosby, Siitari, Smith

Members absent: Johnson, Weir

Also present: City Administrator Chad Adams, Finance Director Jeanne Day, Associate Planner Dusty Finke, Police Chief Ed Belland and Administration Intern David Trinh

II. 2009/2010 Budgets

Adams provided an update of the 2009 end of year budget projects at a \$26,500 shortfall. He advised that if downward trends continue or worsen that staff will be seeking and recommending an action plan to respond to the shortfall at the July budget work session.

Adams discussed the 2009 legislative session and legislation affecting Medina's budgeting capabilities including tax levy restrictions and Local Government Aid and Market Value Homestead Credit unallotments. Adams stated staff is expecting Medina's 2010 tax levy cap to be between 1% and 4%, not including special levies.

Adams presented a preliminary budget at a 1% tax levy increase, 0% salary (cost of living and step increase for all non-union employees), maintaining status quo on cost-share of health insurance premium increases, reducing social service funding in half, maintaining a full-time Planning Director position, transferring identified administrative costs for the storm water utility to general fund in full, which results in a \$33,000 budget shortfall even though expenditures are decreasing \$13,500. Adams advised that a recommendation will be made at the July budget session on Planning Department staffing needs. Adams requested authorization to open administrative discussions on all city contracts, including union contracts, for 2010 and requested policy direction on the budget discussion points.

The Council agreed to authorize the City Administrator to open contract discussions as they pertain to the 2010 budget.

Discussion was held on the proposed tax levy for 2010. Options discussed included a range from a 0% tax levy increase to the tax levy cap that will be determined by the State in July. No additional special levies are being proposed by Staff at this time.

Day provided an overview of the special assessments that have been deferred on Green Acres for several years. Staff requested direction to send a courtesy letter to affected Medina residents informing them of their current value of deferred assessments based on compounding interest. The Council agreed to send the courtesy letters.

III. City of Independence Comprehensive Plan

Finke highlighted some key components to the Independence Comprehensive Plan and proposed Medina comments.

Staff recommended comments on: addressing concern with the sewer system planning and number of available units in the existing system; addressing concern with the Maple Plain water system connection; requested information on Inflow & Infiltration plans; requested information on both Townline Roads; recommended trail connections; comment on rural density of 1 unit per five acres not being consistent with Met Council requirements for Medina; and, commendation on restoring quality of lakes.

The Council agreed to the Staff comments and recommended a draft letter be sent to the City Council members for individual comments prior to mailing to Independence.

IV. Adjournment

The meeting was adjourned at 6:55 p.m.

T.M. Crosby, Jr., Mayor

Attest:

Chad M. Adams, City Administrator-Clerk