

**MEDINA CITY COUNCIL MEETING MINUTES OF JUNE 16, 2009**

The City Council of Medina, Minnesota met in regular session on June 16, 2009 at 7:00 p.m. in the City Hall Chambers. Mayor Crosby presided.

**I. ROLL CALL**

**Members present:** Crosby, Siitari, and Smith.

**Members absent:** Johnson and Weir.

**Also present:** City Attorney Ron Batty, City Engineer Tom Kellogg, Police Chief Ed Belland, Associate Planner Dusty Finke, Finance Director Jeanne Day, City Administrator Chad Adams and Recording Secretary Amanda Staple.

**II. PLEDGE OF ALLEGIANCE**

**III. ADDITIONS TO THE AGENDA**

It was requested to add an item accepting the resignation of Brian Kingsley from the Parks Commission to New Business, and to add an item discussing the new monthly sewer and water billing method.

*Moved by Smith, seconded by Siitari to accept the agenda as amended. **Motion passed unanimously.***

**IV. APPROVAL OF MINUTES**

**A. Approval of the June 2, 2009 Regular City Council Meeting Minutes**

It was noted on page two, line 24, it should state: "The City measures under the average on both items, which is a favorable position." Page two, line 31, it should state: "Mr. McDonald noted no audit deficiencies in the City staff, as there had been in previous years." Page two, line 44, it should state: "both sides of ~~the highway~~, Willow." Page three, line 48, and continuing on pages five and six, it should state, "...public ~~hearing~~ hearings...." Page four, "...David Crosby is the brother ~~in-law~~ of Mayor Crosby..." Page six, line 31, it should state, "...requested rezoning because churches would not be permitted in the rural residential zone." Page six, line 39, it should state: "Smith stated that one of the changes made was done ~~so~~ to incorporate..." Page ten, line 15, it should state: "Smith requested to add ~~playground~~ "playground"...setbacks from neighboring property."

Crosby commented that the budget open house referenced in the minutes has subsequently been changed by action at the June 16 Council meeting to Thursday, August 27<sup>th</sup> at 6:00 p.m. in City Hall.

*Moved by Smith, seconded by Siitari, to approve the June 2, 2009 regular City Council meeting minutes as amended. **Motion passed unanimously.***

**V. CONSENT AGENDA**

**A. Accept Starbucks Donation from Mike Tegels**

- B. Approve Raffle Permit to Washburn Center for Children for July 6, 2009 at 400 Evergreen Road
- C. Approve Rainwater Nature Area Management Services Agreement with North American Prairies
- D. Resolution Approving Off-Site Gambling Permit for the Corcoran Jaycees to Conduct Lawful Charitable Gambling at 500 Highway 55
- E. Reschedule Budget Open House to Thursday, August 27, 2009 at City Hall at 6:00 p.m.

*Moved by Siitari, seconded by Smith, to approve the consent agenda. Motion passed unanimously.*

## VI. PRESENTATION

### A. Hamel Volunteer Fire Department Annual Report

Chief Brandon Guest of the Hamel Fire Department was present to summarize the annual report for the past year. The department currently has 26 members with 353 years of total experience. He reported that all firefighters are trained at a minimum level of Firefighter 1 certified along with HazMat and First Response, or EMT, certification. He reviewed the current leadership of the department and stated that there were not any recent changes. He advised that there were not many changes to the facilities and equipment other than the addition of a new truck. Last year had a record number of calls with a total of 220. He reported no significant change in response time from the past year, but noted that during the last year the department responded to calls from four different locations due to construction. He thought the fact that the call time did not increase was a real credit to the department due to that challenge. He reviewed the operational budget for 2008. He stated that \$225,000 had been gained in income during 2008 and \$227,000 was spent. He explained that \$30,000 of the income amount was obtained through a grant for an equipment purchase. He stated that the age for the department varied from those just out of high school to those with families of their own. He reported that a recruitment drive was held the past year and the department did gain a total of five new members, although he was unsure if the recruitment drive was the cause for any of those new members to join.

Crosby thanked the Chief and his department and commented that it is a difficult job and one that the department does well. He explained that the City is actually serviced by four fire departments.

Siitari questioned the capacity of the department.

Chief Guest stated that they were authorized to have 40 members according to the by-laws, but have not had more than 30 members at any one time.

### B. Hamel Volunteer Fire Department and Loretto Volunteer Fire Department Fire Merger Update

Police Chief Ed Belland stated that a study had been held and three options came forward as to how to address the issue of Fire Departments regarding the City. The Council then developed a task force to determine which recommendation the City should move forward with. He stated that the task force reviewed the equipment, coverage and call load, and the possibility of a merging of the two fire departments. The task force did recommend looking at a merging between the two departments. He explained that the

process then moved onto the two fire departments to develop how to best merge together.

Hamel Fire Chief Guest stated that the Council wanted the two departments to determine the best way to merge together. He explained that originally there was resistance from both sides to merge the departments together because of uncertainty. He thought that the effort to allow the two fire departments to work through the merger themselves was helpful because it brought the two departments on board with the merger. He reported that the two Fire Chiefs were meeting monthly and had held four major meetings to date regarding this matter, in addition to their usual duties. He introduced the members of the Committee that had been involved and were present at the Council meeting. He reviewed the process thus far and what had been discussed in regard to stakeholders and pension. He explained that for the time being, the pension issue had been placed aside and would potentially be dealt with in the future. He advised that research is being done and he is in the process of setting up meetings with departments that have previously undergone a merger and may have advice for them. The next step would be to continue to collect data, hold a consultation with previously merged departments, and develop the best method of merging the two departments together.

Loretto Fire Chief Leuer thought that the next step in the process, speaking with those whom have already been through a merging process, would be important and would help a great deal in the process.

Crosby questioned how much longer the merging of the two departments would take.

Guest thought that a timeframe of about six months would be a good estimate. He thought that education of the members would be a huge part of the process, to help them to understand why the merger is taking place.

Leuer stated that on the Lorreto side there had been more of a resistance last year towards merging and he definitely thought that education of the members would be a huge part of the process. He reported that the pension had been a huge issue thus far.

Guest stated that no matter how well the merger goes there will still be some members lost due to change. He hoped to keep the number of members lost at minimum and that the members on board would be very proud and happy with the ultimate outcome.

Smith commented that perhaps merging the two departments would actually assist in the recruitment of new members in the future.

## **VII. COMMENTS**

### **A. Comments from Citizens on Items not on the Agenda**

There were none.

### **B. Park Commission**

Park Commissioner Janet White stated that on August 12<sup>th</sup> at 6:30 p.m., the Park Commission would host a presentation by Minnesota Waters, and representatives would be present from the watershed district regarding forming new lake and river associations. She welcomed anyone interested in obtaining information on the subject.

Smith questioned if property owners on lakes and rivers would be targeted for the meeting by direct mail. She was aware that the meeting would be notified in the normal process but thought additional effort should be made to those specific property areas.

Adams confirmed that the City could notice those abutting the affected properties on all lakes, such as Holy Name Lake and Elm Creek.

White stated that the Commission is also working on signs for all of the City parks, which is an ongoing process. She stated that at the meeting this week the Commission would review the 2009 CIP and plan for the 2010 budget; review possible designs for the park signs; and discuss areas within Hamel Legion Park that would possibly need the help of a consultant.

### **C. Planning Commission**

Planning Commissioner Victoria Reid reported that the Commission met the prior Tuesday and reviewed Wrangler's Restaurant. She explained that this had been the second time before the Commission due to changes made to the site plan by the owners. She reported that the parking lot had been expanded to 34 spaces, along with an addition. She reported they also reviewed the animal density standards in residential areas. She explained that problems had arisen since the implementation and staff had recommended five issues for the Commission to discuss. She stated that one of the bigger issues was whether type one wetlands would count towards the number of grazable acres and affect the possible number of animals.

Crosby questioned when those two items would come before the Council.

Associate Planner Finke thought that both issues would come before the Council at the next meeting, which would be the first meeting in July.

Crosby commented that he would not be in attendance at that meeting but thought that flexibility would be needed in dealing with some of the smaller properties and the number of animals allowed on those properties.

## **VIII. OLD BUSINESS**

### **A. Pioneer Trail Road Improvements**

- 1. Resolution Approving Plans and Specifications and Ordering Pioneer Trail Mill and Overlay Project**
- 2. Resolution Adopting Assessment Roll for Pioneer Trail Improvement Project**

Crosby indicated that to order assessments, four members of the Council need to be present.

Batty stated that four members are needed to order the project, but only a simple majority would be needed to assess.

Mayor Crosby reopened the public hearing at 8:03 p.m.

Crosby reminded the audience that the Council would not be able to take action on this item tonight. He summarized the history of the project and the road improvement

projects in 2009. The other three projects had been assessed in more developed neighborhoods and virtually no objections had been made. He explained that this is the first collector road and there has been almost unanimous objection to the project. He stated that this road never received the top layer and, therefore, the final layer needed to be applied soon to avoid further damage and a more costly reconstruction.

Adams reported that courtesy notices had been sent out to property owners again in regard to the project. He stated that he had only received written objections from SKH Asphalt, David Crosby and David Laurent.

Tom Sickeneder, stated he was present on behalf of Harold Laurent, who is a property owner along the road being assessed. He read a letter submitted from his father, who explained that Mr. Laurent was not able to attend the prior meeting and did not think his presence would have made a difference in the decision made by the Council. Mr. Laurent was against the mill and overlay project at this time and requested that the City contact him in regard to any project that his property would be involved in. Sickeneder stated that he and his wife drove along Pioneer Trail and Chippewa Drive and thought that Chippewa Drive was in much worse condition than Pioneer Trail. He questioned why the project was not voted on at the June 2, 2009 meeting.

Crosby clarified that the Council did not vote on the issue at the June 2<sup>nd</sup> meeting because they wanted to ensure that both Laurent property owners were aware of the assessment and project because of the high costs of their portions of the assessment.

Smith commented that she was also in favor of putting Chippewa ahead of Pioneer Trail in terms of road improvement. She was glad that the Council was able to delay the project and hoped that it would be voted against.

Crosby stated that reasons he may be in favor of the project because the Council approved a policy in terms of road improvements and this would be implementation of that plan; and that if the project is not done now a road reconstruction may need to occur. He stated that reasons he may be against the project because he was not enthusiastic of the plan when it was approved because of situations such as this; he is not certain that it is fair to assess adjacent property owners on collector roads; he believed that the method used to determine building sites in terms of assessment may setup entitlement in terms of development of that property; almost all of the property owners are opposed to the project; many of the property owners are eligible for green acres, which would mean those assessments could be deferred; and he also thought that the high cost of the assessments could encourage development in order to pay for the assessment. He stated that in some of the surrounding cities the road improvements have been paid in full by the City, by bonding for the project cost, and the amount assessed to the entire city to split the amount equally. He did not feel that this would be an easy decision.

Siitari stated that the City of Edina had gone through the same process and developed a similar policy for assessment. He explained that city diverted from the policy in the beginning and, therefore, there is no longer a policy and changes are made at every assessment. He thought that the priority set by the professionals should be followed and this process for assessment should be followed.

Smith stated that the problem she has with assessing collector roads is that the minimum amount that the City needs to assess is 20 percent. She requested traffic monitoring on the road to determine the actual amount of regular traffic. She was unsure whether this is the best option for road assessment and that another option may be legal in the next year or two. She thought a more user based method of funding the project should be determined.

Crosby commented that there are a number of County roads that run through Medina and would never be assessed. He stated that although there are many reasons to object to the project, he would probably be in favor at this time because there has not been a better method determined at this time.

City Engineer Kellogg stated that in the original budgeting process Chippewa had been pushed to the side for a number of reasons and it had been decided the funds were probably better spent on Pioneer Trail. He and Scherer had walked Pioneer after the last Council meeting and were able to see many different problems with the road surface that again warrant a mill and overlay in 2009.

Batty stated that the 20 percent assessment is a bond rule, compared to a 429 rule.

Adams clarified that because the City plans to bond for roads in the future the minimum 20 percent threshold would be applicable.

*Moved by Siitari, seconded by Smith, to close the public hearing. The public hearing was closed at 8:30 p.m. **Motion passed unanimously.***

*Moved by Smith, seconded by Siitari, to table a resolution approving plans and specifications and ordering Pioneer Trail mill and overlay project, to the second Council meeting in July. **Motion passed unanimously.***

*Moved by Smith, seconded by Siitari, to table a resolution adopting an assessment roll for the Pioneer Trail improvement project, to the second Council meeting in July. **Motion passed unanimously.***

**B. Ordinance Related to Institutional Land Uses, Creating the Rural Public/Semi-Public Zoning District, and Removing the Urban Industrial Zoning District; Amending Sections 826.01, 826.21, and 826.64 et. Seq.**

**1. Resolution to Publish the Ordinance by Title and Summary**

Associate Planner Finke displayed a list of the changes made since the June 2<sup>nd</sup> draft and briefly reviewed some items heavily discussed by the Council during prior meetings including a maximum building size of 40,000 square feet; the addition of a 300 stall maximum parking space limitation; and an added limitation on the use of government or religious property for for-profit purposes.

Smith was concerned that there was a lot of “wobble room” in the way the ordinance was written. She did not feel that the limitation on parking would be enough as people could be bused into the church. She felt that a sanctuary multiplier should be used in addition to the parking limitation to help with the intensity of use.

Alan Wondra, 2045 Tamarack Drive, stated that he had spoken at the previous meetings and meetings of the Planning Commission. He shared the concerns of Smith in regard

to maximum square footage and explained that he had nothing against churches but was concerned with churches being placed in rural residential areas. Wondra thought it would be easier for a Council in the future to expand a maximum square footage rather than lower the maximum square footage already set by this Council. He thought that rather than responding to what has already been developed, the Council should look towards what they would want in the future.

Crosby clarified that this process is ultimately going to forbid churches from rural residential properties. He thought, in order to be fair, that those who did follow the existing rules should be allowed reasonable rights to their property.

Smith voiced her objections to the draft proposed and explained that she did not feel that certain types of establishments should be allowed within the rural residential district. She did not feel that those buildings fit well with the rural feeling and desire in the City.

Mayor Crosby recessed the meeting at 9:00 p.m.

Mayor Crosby called the meeting back to order at 9:07 p.m.

Steve Hoffer stated that he is on the pastoral staff at Woodridge Church. He understood the dilemma faced by the Council but recognized that the proposal for the Church to come into Medina was unanimously approved. He stated that the Church met with Planning Director Tim Benetti in spring 2008 to discuss adding 15,000 to 20,000 square feet. Benetti was in favor of the project and stated to the Church that the City is in favor of growth. He stated that in the second meeting with the City and the Church, Benetti had told them that they did not see a problem with the ground breaking occurring in fall of last year. He stated that significant dollars had been invested in the project thus far, which was encouraged by Benetti. He did not think it was fair that the Church was encouraged to spend the money and unfairly given the impression that there would not be a problem. He was frustrated that the Church followed the path that City staff had led and encouraged them down, spending funds, only to find out that the City Council is on the total opposite side and opposed to the project. He stated that the first time the Church had heard any of the complaints from neighbors was at these meetings. He explained that in order to be a good neighbor the Church rewired the lights and ensure that the lights are off by a certain time. He commented that some homes in Medina are over 50,000 square feet.

Crosby stated that in any city the Council is the final step of approval and the findings of City staff is not the final step or authorization. With regard to the issue of fairness, Crosby indicated the Church came to the City, followed the steps, and should be allowed to reasonably use their property.

Peter Slocum, 1752 County Road 24, was in favor of a maximum of 35,000 square foot, or possibly 40,000; along with a multiplier of two times the sanctuary size. He commented that any larger buildings could request a variance. He felt that lower lights would also help reduce the amount of light that is cast onto neighboring homes.

Smith read select information aloud from past year application processes in regard to Woodridge Church. She thought the message to the Church was clear from past minute discussion that expansions would not be allowed to continue. She commented that

residents had called the Church and suggested a neighborhood meeting be held to help resolve the problems and for the Church to be a better neighbor.

Siitari commented on the matters still under discussion. He was in favor of the multiplier of two times, and a square footage of 35,000 to 40,000.

Smith proposed adding the multiplier of two times the size of the sanctuary and a maximum square footage of 35,000.

Siitari stated that he agreed with the multiplier but questioned why the Planning Commission requested to use a maximum square footage of 45,000 square feet.

Finke explained that staff began with a square footage of 50,000 and the Planning Commission chose 45,000 square feet taking into consideration the size of existing structures, both religious, governmental, and residential in that area.

Smith commented that a member of the Planning Commission thought that the 50,000 square foot maximum was chosen because the proposed City Hall would be near that size.

Adams commented that the first phase of City Hall would be between 35,000 and 45,000 square feet.

*Moved by Smith, seconded by Siitari, to approve an ordinance related to institutional land uses, creating the Rural Public/Semi-Public zoning district, and removing the Urban Industrial zoning district; amending sections 826.01, 826.21, and 826.64 et. seq. **Motion passed unanimously.***

Batty commented that in an effort to save funds on the publishing of the ordinance the Council may want to delay publishing the ordinance by title and summary until there are four members of the Council present.

*Moved by Smith, seconded by Siitari, to table a resolution to publish the ordinance by title and summary to the July 7, 2009 Council meeting. **Motion passed unanimously.***

*Moved by Crosby, seconded by Siitari, to amend the ordinance to allow a multiplier of two times the sanctuary size, and a maximum square footage of 40,000 square feet. **Motion passed unanimously.***

**C. Ordinance Rezoning Certain Property to Rural Public/Semi-Public**

Batty noted that this action item would require three votes to pass and, if adopted, suggested that the zoning map changes be delayed until the text ordinance takes effect. He explained that staff would also like direction in regard to the moratorium.

*Moved by Smith, seconded by Siitari, to approve an ordinance rezoning certain property to Rural Public/Semi-Public, delaying publication until a later date. **Motion passed unanimously.***

*Moved by Smith, seconded by Siitari to direct staff to prepare a draft document to lift the moratorium in the specific districts discussed. **Motion passed unanimously.***

## **NEW BUSINESS**

### **A. Accept the Resignation of Brian Kingsley from the Park Commission**

*Moved by Smith, seconded by Siitari to accept the resignation of Brian Kingsley from the Park Commission. **Motion passed unanimously.***

Adams questioned if the Council would like staff to publish an opening on the Commission. He commented that another resident had applied at the time of the last opening and could be contacted to determine if there was still interest. The Council agreed with contacting the previously interested resident.

## **X. CITY ADMINISTRATOR REPORT**

### **A. Ordinance Work Plan**

Adams stated that an application had been received but was incomplete for a text amendment to the Business Park Zoning District. Staff questioned if the City was interested in amending the work plan due to this specific request. He also questioned whether the City would like to accept text amendments in the future. He explained that the City would like to develop east to west in regard to ordinances and advised that the property in question would not be slated for development until 2011 or 2016. Adams stated that staff was also in question about whether to set a precedent in regard to allowing text amendments. He stated that an advantage of allowing a text amendment similar to this would be that the applicant was willing to cover the cost.

Finke added that the thought behind the work plan was to review the number of ordinances that need to be adopted within the first nine months after the final approval of the comprehensive plan. He stated the Business Park district would not be required to be updated within the first nine months as it is compliant with the new comprehensive plan.

Adams thought that there were some areas in the comprehensive plan that may be beneficial to move forward in the work plan. He did not feel that this area was a top priority.

Batty stated that one issue is whether the Council would like to change the priority of the ordinances, which were discussed in January of 2008. Staff is already behind schedule and questions whether the Council would like to deviate from the schedule. He advised that another issue is the application to the City, and recommended that the application be processed under the 60 day rule.

Crosby viewed this situation as a possibility of development for 2011, as staging was set for 2016.

Batty explained the development of the 60 day rule and its establishment. He stated that applicants can force the City to make a decision on an application. Although he did not feel that this type of application would qualify for the 60 day rule, he was unsure what the decision would be should this go forward to litigation. He did not advise the Council to ignore the application and explained that how quickly the application was processed and

whether it was approved would depend on the feeling about the text amendment. He explained that the application is not amendment ready at this point.

Smith commented that the City is short staffed and having trouble getting through the ordinances. She did not feel that the Council should deviate from the schedule.

Batty explained that the application would be reviewed and ultimately it would depend on whether the Council would like to take the application out of order or continue with the schedule.

Rose Lorsung, Pulse Group, spoke on behalf of the applicant and stated she thought that the application would be a starting point and open the door for her and the City to work together to amend the business park area. She stated that the company interested in the site was originally interested in three properties and has now dropped to two properties, one of which is still the Medina parcel. She stated that all of the business park properties would not be open for development until 2016 according to staging. She noted this is the only site within the City that would accommodate a corporate campus. Lorsung stated that the request was to see if the City could lure the company to the City. She explained that the development would not occur tomorrow, but the company will choose a site for their corporate campus, and will that site be Medina. She thought that the City would be putting a "good foot forward" in reviewing the ordinance to determine if the company would be a good fit in the City.

Batty thought the issue before the Council was whether or not they would like to shift the priorities in this situation.

Smith commented that although the company would bring an additional 300 to 500 employees with them, there are other issues at hand.

Crosby felt that the Council would need to see the application before a determination could be made on the priorities.

Lorsung commented that this would allow some of the pressure to be taken off staff and the work for this would be done by a third party consultant, at the cost of the applicant.

Adams reviewed the process for the Council and explained that if the Council chose not to make a decision, the policy decision to move this zoning ordinance up in the timeline would be placed on City staff. He thought it might be helpful to see a concept plan for the site prior to making a commitment on the zoning ordinance amendment.

Lorsung felt the comments made by the Council tell the applicant that they are not in favor of welcoming the business and a development of this size. She stated that although this is the only suitable parcel in Medina, this is not the only suitable parcel on the market.

Batty explained that the application is not complete because it is not in ordinance format or site specific. He explained the next steps once an application is received.

Smith commented that the application submitted made suggestions to the ordinance but not anything specific to a business or building. She suggested putting those suggestions into an ordinance form.

Lorsung questioned if the Council would be willing to reprioritize the business park district to show good faith in this company coming to the City. She questioned what would be lost if the company did not come. She stated the thought was that this was a normal application and would go through the process and not come forward to the Council immediately.

Crosby felt that he would need to see the application before a decision to reprioritize the ordinances.

Smith commented that the Council would be willing to review the application to determine level of interest to proceed forward with text amendments.

Crosby suggested that the applicant complete the application and it would then be treated under the 60 day rule, and the Council would review the opportunity to reprioritize the ordinances.

#### **B. Uptown Hamel Monument Sign**

Adams reported that he had been working with a consultant to develop possible designs for the Uptown Hamel monument sign and brought those options to the Uptown Hamel Association today. He displayed the different options to the Council and reviewed the comments from the Uptown Hamel Association. Adams summarized final comments and recommendations. Staff recommended selecting one consultant to finalize the design option.

Smith did not like the font used on option A-1.

Siitari did not think that a large amount of money should be spent on the sign as he did not think the sign would actually draw many more people to Uptown Hamel.

Smith suggested removing the top element from option A-2.

Adams suggested holding a public comment period for suggestions.

Crosby thought that the option of A-2, without the top element, should be further pursued and a cost obtained. He advised that staff would bring this item before the Council again at the July 21, 2009 Council meeting and would propose public comment after that date.

#### **C. Discussion of the Monthly Water and Sewer Billing Method**

Crosby stated that many comments had been received in regard to the new monthly billing system for water and sewer. He questioned whether a routine circumstance, not a new home with installation, was incurring the same situation. He explained that the City did not plan for services to increase overall.

Finance Director Day commented that staff had received about 40 phone calls, which would be about five percent of users. She displayed the water amount used by different users in the City and a comparison between April and May. Day explained that another point of the monthly billing was conservation and she thought people should be aware of the amount of water they are using. She thought that benefit would be gained for certain users in the participation of the irrigation system.

Smith commented that some people are abusing the amount of treated water used and would not care as to the cost of the water.

Day stated that this method is frequently used by cities to bill for water and sewer and many cities do not allow dual meters to avoid the extra cost.

Smith questioned the cost to install a new meter.

Day confirmed the total City and private plumbing installation cost to be around \$1,000. She explained that when residents are calling City staff, a cost analysis is completed to advise residents of what would or would not be gained from the installation of the separate meter.

The Council agreed that no changes to the policy or program would be made at this time.

## **XI. MAYOR & CITY COUNCIL REPORTS**

Smith commented that at the last Northwest League meeting, it was requested by the Metropolitan Council to hold a joint meeting, similar to past years, but the Northwest League declined to do so. Instead, a presentation would be held in October by the Northwest League.

Crosby stated that he was prepared to hold a summer social at his home in July, specifically the dates of July 28, 29 or 30. He asked if there was a preference for a date. If not, he would choose a date, possibly Thursday, July 30<sup>th</sup> and finalize plans with Adams.

## **XII. APPROVAL TO PAY THE BILLS**

*Moved by Smith, seconded by Siitari, to approve the bills, EFT 000491-000498 for \$37,396.03 and order check numbers 034093-034156 for \$135,148.62, and payroll check numbers 020203-020204 for \$742.96 and EFT 502095-502125 for \$42,965.27. **Motion passed unanimously.***

## **XIII. ADJOURN**

*Moved by Siitari, seconded by Smith, to adjourn the meeting at 10:47 p.m. **Motion passed unanimously.***

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T.M. Crosby, Jr., Mayor

Attest:

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Chad M. Adams, City Administrator-Clerk