

MEDINA CITY COUNCIL MEETING MINUTES OF JUNE 6, 2017

The City Council of Medina, Minnesota met in regular session on June 6, 2017 at 7:00 p.m. in the City Hall Chambers. Mayor Mitchell presided.

I. ROLL CALL

Members present: Anderson, Cousineau, Pederson, Martin, and Mitchell.

Members absent: None.

Also present: City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Jim Stremel, City Planner Dusty Finke, Finance Director Erin Barnhart, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

IV. APPROVAL OF MINUTES (7:02 p.m.)

A. Approval of the May 16, 2017 Regular City Council Meeting Minutes

It was noted on page three, line eight, it should state, "...~~provided~~ added as a consideration in evaluating the appropriate density bonus."

*Moved by Anderson, seconded by Pederson, to approve the May 16, 2017 regular City Council meeting minutes as amended. **Motion passed unanimously.***

B. Approval of the May 16, 2017 Special City Council Meeting Minutes

*Moved by Anderson, seconded by Pederson, to approve the May 16, 2017 special City Council meeting minutes presented. **Motion passed unanimously.***

V. CONSENT AGENDA (7:03 p.m.)

A. Approve Liquor License to Medina CC, LLC at 400 Evergreen Road, Medina, MN 55340

B. Approve Tobacco License to Medina CC, LLC at 400 Evergreen Road, Medina, MN 55340

C. Approve 2017-2018 Liquor License Renewals

D. Resolution No. 2017-38 Approving Plans and Specifications and Ordering the Advertisement for Bid for the 2017 Sanitary Sewer Lining Project

E. Ordinance No. 612 Regarding Predatory Offender Residency Restrictions; Amending Chapter 3 of the City Code

F. Resolution No. 2017-39 Authorizing Publication of Ordinance Regarding Predatory Offender Residency Restrictions by Title and Summary

*Moved by Martin, seconded by Anderson, to approve the consent agenda. **Motion passed unanimously.***

VI. PRESENTATIONS

A. **Abdo, Eick, and Meyers – 2016 Annual Financial Report (7:05 p.m.)**

Justin Nilson, Abdo, Eick and Meyers, presented the 2016 annual financial statements and thanked staff for its cooperation. He reviewed the management letter, stating that the auditor had issued an unmodified or clean opinion on the financial statements. He stated that they also reviewed the internal controls and there were no findings for 2016. He stated that the auditors also are required to do legal compliance and there were no negative findings for that element. He provided a summary of the general fund and other City fund balances.

Mitchell asked for more information on the bonding limit of the City and how the available bonding limit compares to other municipalities.

Nilson stated that when comparing the information of the peer groups, the rate is comparable, but noted that the peer group may not actually be comparable communities.

Mitchell stated that the Council and staff shall review the budget and capital improvement plan in order to prepare and plan for the future to keep rates stable. He stated that while things are good financially now, it is always best to plan for unforeseen circumstances that may arise in the future.

Martin stated that this reflects very well on the staff as it is very unusual to have an audit come out this clean for a municipality and commended Barnhart and her staff.

Moved by Anderson, seconded by Pederson, to accept the 2016 Financial Audit.

Motion passed unanimously.

VII. COMMENTS (7:17 p.m.)

A. **Comments from Citizens on Items not on the Agenda**

There were none.

B. **Park Commission**

Scherer reported that the parks, trails and ball fields are well used. He stated that the Park Commission will meet the following week.

C. **Planning Commission**

Finke reported that the Planning Commission will meet the following week to hold three public hearings, a PUD Concept Plan for The Reserve of Medina to make some adjustments to their development; the Wally Marx PUD request; and a request to amend the rear setback in the multi-family zoning district, to reduce the setback for a property near an open space.

VIII. NEW BUSINESS

A. **Clydesdale Trail Improvement Project – Public Hearing (7:19 p.m.)**

Johnson noted that the next three items are related as they are 2017 road projects. He stated that staff will give an overall presentation and then the public hearing can be opened for each project.

Scherer noted that all three projects are different because of the classifications and difference in assessments. He identified the different property owners on the Clydesdale Trail project segment, noting that the majority of the road frontage falls to one property owner. He noted that the first segment of the road is not included in this project as it will be part of the CR 116 project. He noted that a majority of this project will be curb replacement because of deterioration that has occurred over the years. He stated that it was less costly to reconstruct the curbs than to repair. He noted that the project will consist of mill and overlay. He stated that this project will be timed to occur later this fall because they will be waiting for the CR 116 project to be completed. He reviewed the proposed assessment rate for the roadway. He moved on to the Wichita Trail project and noted that they will be doing some minor milling and an overlay. He stated that some prepatching work will occur but the actual project will be done in one day. He stated that he will work with the residents to ensure that those that want to have their driveways done can do that before the roadwork is done. He reviewed the proposed assessment rate for the project. He then moved on to the Willow Drive North project, noting that they will do some prepatching and then complete an overlay. He stated that Finance Direct Erin Barnhart is present for those that have questions on assessments as the split is different for that project because the different projects include commercial and rural residential properties.

Batty noted that for each project the Council is considering there is an improvement project and the assessment and each requires a public hearing. He suggested opening the hearing simultaneously for the improvement hearing and assessment hearing for each project.

Mitchell confirmed that each public hearing will be simultaneous to consider the project itself and the assessment roll.

Mitchell opened the public hearing for the Clydesdale Trail improvement project at 7:29 p.m.

No comments made.

Mitchell closed the public hearing for the Clydesdale Trail improvement project at 7: 29 p.m.

1. Resolution No. 2017-40 Approving Plans According to Feasibility Report and Ordering Clydesdale Trail Improvement Project

*Moved by Martin, seconded by Anderson, to Adopt Resolution No. 2017-40 Approving Plans According to Feasibility Report and Ordering Clydesdale Trail Improvement Project. **Motion passed unanimously.***

2. Resolution No. 2017-41 Adopting Assessment Roll for Clydesdale Trail Improvement Project

*Moved by Martin, seconded by Anderson, to Adopt Resolution No. 2017-41 Approving Assessment Roll for the Clydesdale Trail Improvement Project. **Motion passed unanimously.***

B. Wichita Trail Improvement Project – Public Hearing (7:29 p.m.)

Mitchell stated that the public hearing will address the Wichita Trail project and assessment roll.

Mitchell opened the public hearing for the Wichita Trail improvement project at 7:30 p.m.

No comments made.

Mitchell closed the public hearing for the Wichita Trail improvement project at 7:30 p.m.

1. Resolution No. 2017-42 Approving Plans According to Feasibility Report and Ordering Wichita Trail Improvement Project

*Moved by Martin, seconded by Anderson, to Adopt Resolution No. 2017-42 Approving Plans According to Feasibility Report and Ordering Wichita Trail Improvement Project. **Motion passed unanimously.***

2. Resolution No. 2017-43 Adopting Assessment Roll for Wichita Trail Improvement Project

*Moved by Martin, seconded by Anderson, to Adopt Resolution No. 2017-43 Approving Assessment Roll for the Wichita Trail Improvement Project. **Motion passed unanimously.***

C. Willow Drive North Improvement Project – Public Hearing (7:30 p.m.)

Mitchell noted that the public hearing will address the project itself and the assessment roll.

Mitchell opened the public hearing for the Willow Drive North improvement project at 7:30 p.m.

No comment made.

Mitchell closed the public hearing for the Willow Drive North improvement project at 7:30 p.m.

1. Resolution No. 2017-44 Approving Plans According to Feasibility Report and Ordering Willow Drive North Improvement Project

*Moved by Martin, seconded by Cousineau, to Adopt Resolution No. 2017-44 Approving Plans According to Feasibility Report and Ordering Willow Drive North Improvement Project. **Motion passed unanimously.***

2. Resolution No. 2017-45 Adopting Assessment Roll for Willow Drive North Improvement Project

*Moved by Martin, seconded by Anderson, to Adopt Resolution No. 2017-45 Approving Assessment Roll for the Willow Drive North Improvement Project. **Motion passed unanimously.***

D. Donald Dykhoff – Variance from Required Wetland Setback for Septic System – 3396 Elm Creek Drive – Public Hearing (7:31 p.m.)

Finke identified the subject property noting that the proposed septic system would be setback 50 feet from the wetland whereas the required setback is 75 feet. He noted that the State Regulations do not specify a setback for wetlands although the language mirrors that of lakes and streams. He stated that because of site disturbance on the site, this is the only location that would work for a mound septic system. He stated that the septic ordinance establishes criteria to consider for a variance. He stated that the

building inspector reviewed the site and recommended this setup rather than the available alternative. He stated that the public hearing notice was published and mailed.

Anderson asked if the system would be grandfathered in to the new owner as the property is listed for sale.

Finke stated that the variance request is for the sale. He noted that an inspection was done and the existing system was found noncompliant. He stated that the property owner would have three years to bring the system into compliance, whether that is done by the buyer or seller. He stated that the variance would only be good for a term of one year and could be utilized by the buyer or seller.

Mitchell opened the public hearing at 7:37 p.m.

Frank Mignone, 3316 Red Fox Drive, stated that he and his family have lived next to the applicants for the past 35 years. He stated that the applicant built the home 40 years ago and has lived there for many years. He stated that the applicant is requesting a variance because the law has changed and asked that the Council grant the variance as it would allow the applicant to sell his home so that he and his wife could move to an assisted living facility.

Tom Dykhoff, 3402 Elm Creek Drive, stated that he is the property owner to the north of the subject property. He stated that he has no objections to the variance as it would be the right use and application of the property. He stated that he supports the request.

Gary Irene, 3392, Elm Creek Drive, stated that he is east of the property. He asked the type of system that would be going in.

Finke replied that it would be a standard mound system.

Mitchell asked what appropriate vegetation would be, as mentioned in the staff report.

Finke replied that the buffer requirements would be triggered which would require native plantings within 25 feet of the wetland.

Mitchell closed the public hearing at 7:40 p.m.

Mitchell stated that he has now been leaving a buffer between the grass and wetland when mowing his own property.

*Moved by Anderson, seconded by Pederson, to direct staff to prepare a resolution granting a variance from the 75-foot wetland setback for an ISTS subject to the conditions noted in the staff report. **Motion passed unanimously.***

E. Robin Johnson – Conditional Use Permit for Accessory Dwelling Unit and Larger Accessory Structure – 1325 Tamarack Drive (7:41 p.m.)

Finke presented a Conditional Use Permit request for the subject property, for an accessory dwelling unit and an excess of 5,000 square feet for accessory structures. He stated that this is unique as the property owner would like to build a new home and has been using what would become the accessory dwelling structure as the main living quarters while they demolish the old house and build a new house. He stated that there

are two existing structures, one of which is currently the principal structure (the existing home) and a new barn which is being used as the living quarters. He identified the proposed location for the new home. He reviewed the criteria used to review the request and noted that the BMP (Best Management Practice) would be constructed with the new home to manage the storm water. He stated that accessory dwelling structures are allowed as a conditional use in the zoning district. He stated that the Planning Commission held a public hearing the previous month and recommended unanimous approval of the CUP.

Mitchell noted that the Council considered an accessory dwelling structure in the past and there was discussion on whether the unit could be rented. He asked for input.

Finke replied that the accessory dwelling unit could be rented out and there is not a housing ordinance that would regulate the term of the rental facility. He stated that there is nothing that would preclude short term rentals at this point.

Martin noted that one of the homes must be used as a primary residence by the owner of the property.

*Moved by Martin, seconded by Cousineau, to direct staff to prepare a resolution approving the Conditional Use Permit based upon the findings described in the staff report, and subject to the conditions noted in the report. **Motion passed unanimously.***

F. Ordinance Regarding Regulations Related to the Residential-Mid Density (R3), Residential Limited Multiple Family (R4), and Residential-Multiple Family (R5) Zoning Districts; Amending Chapter 8 of the City Code (7:49 p.m.)

Finke stated that this is a preview of work that will be done over the year. He explained the changes to the land use within the draft Comprehensive Plan. He noted that once adopted, the City would have nine months to update their controls to match the Comprehensive Plan and explained that this process would give the City a head start on updating the official controls. He noted that the high-density land use is a larger item that changed within the draft Comprehensive Plan. He stated that the timeline for the draft Comprehensive Plan would place adoption in early 2018. The process of updating controls is lengthy and staff is suggesting beginning the process earlier. He noted that there is interest in the high-density parcels and therefore the discussion of the Council would be helpful. He reviewed the current regulations compared to the land use regulations in the draft Comprehensive Plan. He noted that staff suggests amending the current zoning districts to fit with the draft Comprehensive Plan, noting that the current high-density zoning districts have a lower minimum and higher maximum than will be included in the draft Comprehensive Plan. He displayed the future land use map and identified the different land use zones that would apply to the discussion. He stated that the changes to the ordinance would be relatively limited, and would include deleting the R-5 zoning district. He explained that the City currently has a higher density range than the draft Comprehensive Plan identifies and therefore it would be unnecessary to have two zoning districts for high density. He noted that there are additional criteria that would be needed for developers to reach the higher density. He noted that staff would also recommend discussion regarding senior housing, within the high-density land use and in general. He stated that the land available for high density housing is limited but highlighted other area in the City that could accommodate higher density housing for seniors. He noted that the mixed residential land use and business zoning districts

provide another opportunity for senior living/assisted living developments. He stated that the Planning Commission held a public hearing the previous month and recommend approval of the amendments as presented. He stated that one comment was made during the hearing requesting that more residential materials be allowed for senior living facilities and noted that the Planning Commission agreed with allowing the additional residential materials.

Anderson noted that it is becoming a trend in the nursing home facility field to have the buildings possess a more residential feel.

Mitchell stated that he attended the northwest suburban mayors meeting the previous week where the League of Minnesota Cities made a presentation regarding recent legislative action. He noted that a representative from the Metropolitan Council was also present to discuss whether senior units, such as assisted living units, should count towards dwelling units. He noted that the representative also believed that senior units should count towards dwelling units and the Metropolitan Council is discussing the topic. He mentioned a recent newspaper article which mentions an apartment building boom in the metro, noting that the sought after apartments are in Eagan and Eden Prairie. He stated that the person he consulted with stated that Medina and Hamel would not be flooded with requests because of the location. He stated that there should be resolution of the complicated issue so that the pieces can fall into place.

Pederson asked if the buildings would exceed three floors in order to reach the density.

Finke replied that it would be site specific, noting that three-story construction can reach the density range.

Cousineau stated that she would not feel comfortable putting senior housing into all the zoning districts. If you add all the available zoning options for senior housing there are nearly 500 acres that would have additional density. I do not think we want that.

Mitchell stated that he would prefer to stay with three stories rather than allowing additional floors.

Cousineau stated that she would prefer even a limit of two stories in certain zoning districts. She noted that currently assisted living and independent living count towards dwelling unit counts while memory care and nursing facilities do not.

Finke stated that assisted living units can qualify as dwelling units if they meet the requirements. He stated that the Metropolitan Council has always stated that Medina could make the choice as to whether senior living facilities would be allowed in the high-density zoning district. He referenced a proposed change to the R-4 district which addresses the density for memory care and nursing home units, as those units are typically smaller and the residents do not have vehicles. He noted that the amount of land per unit has been reduced by 50 percent in order to accommodate those figures, therefore those developments would be allowed higher density.

Anderson asked, and received confirmation on the density range that would be proposed for the R-4 district.

Finke noted that a similar amendment would be made to the medium density zoning district as well in order to match the information proposed in the draft Comprehensive Plan. He noted that staff began this discussion now not only to get ahead of updating the official controls, but also because there are people interested in the high-density zoning district. He explained that it would be better for those potential applicants to know now, rather than later, whether nursing home/memory care/assisted living facilities would be allowed in the high-density zoning district.

Anderson stated that it was his opinion that the Council would allow and encourage that type of development in the high-density zoning district.

Martin suggested grammatical changes and clarifications to certain language. She asked and received confirmation that even with the bonus density allowed, a developer would not reach more than 15 units per acre. She stated that the proposed amendment is well done and moves it in the right direction.

Cousineau asked, and received confirmation that additional controls could be implemented for different zoning districts, such as the business district. She stated that she has concern that there would be high density allowed in all the business zoning districts.

Finke provided clarification that the allowance would be for nursing home, memory care, assisted living and independent senior living facilities in connection with the other facility. He stated that it would be helpful to know the Council's position now so that staff can adjust.

Anderson stated that he would be concerned that it would not be consistent with the current or draft Comprehensive Plan to allow that type of housing in the business zoning district.

Mitchell stated that perhaps staff should investigate which types of senior housing would be appropriate for a business zoning district.

Finke stated that he would like to bring this back sooner rather than later in order to provide information to the potential applicants.

G. LED Lighting Study, Ordinance Amendment, Potential Moratorium (8:30 p.m.)

Johnson stated that staff has received requests for unshielded light emitting diode (LED) signage and staff would like to place a moratorium to evaluate the standards. He noted that the current standard measures lumens and foot candles and that does not appear to be an appropriate method to evaluate that type of lighting.

Finke stated that there are two principal measurements used with lighting and the concern is that LED lighting is measured differently than the current standards. He noted that LED is the trend, as there has not been a sign application in the past four years that did not use LED. He stated that staff would like to study the issue and develop a better standard for review. He stated that if there are not appropriate standards in place there can be implications to the public health, safety and welfare. He stated that the question would be if a moratorium would be appropriate to let staff complete the study and establish appropriate guidelines.

Anderson received confirmation that the moratorium would be the interim ordinance.

Batty provided additional details on the process of a moratorium. He noted that the ordinance would not have to be amended at the end of the moratorium, the moratorium simply allows time to study the issue to determine if amendments are needed.

Mitchell asked how long the City staff would need.

Finke stated that the maximum time would be one year but can be repealed at any time. He stated that staff would suggest one year and when the study is completed the moratorium could be repealed. He stated that the hope would be to complete the study in half that time but staff would want to ensure sufficient time.

Batty agreed that the moratorium should be drafted for one year. He stated that he has drafted many moratoriums for the City and there has been a history of repealing the moratorium once the study is completed.

Pederson asked how the City would act with people that are in the midst of the development process.

Batty stated that staff would be prohibited from receiving new applications and that existing applications are not to be processed. He stated that a moratorium does not stop the 60-day clock and therefore an applicant would need to withdraw their application, grant an extension past the moratorium date, or the City will deny the application not based on the subject of the application but the existence of the moratorium. He stated that in his experience people either withdraw the application or grant the extension rather than forcing the City to deny their application.

Finke stated that the moratorium would not apply to all LED lighting and noted that there would be exceptions for certain types of signs.

Anderson asked if there are any applications for lighting right now.

Finke replied that there is one application from Holiday Gas Station.

Larry Palm stated that the information in the packet included LED light across the board and asked what is included.

Martin specified that there is specific language in the proposed moratorium that would spell out the exclusions.

Finke clarified that while they are going to study LED lighting and signage, they are making an exception for certain LED signage in the moratorium.

Palm asked if someone would be able to retrofit their parking lot lights during this time.

Finke clarified that downcast shielded LED lights would still be allowed during the moratorium, so in that case that would be allowed.

1. Interim Ordinance No. 613 Regarding Unshielded Lighting Emitted Diode (LED) Lighting; Establishing a Moratorium; and Directing a Study of Official Controls Related Thereto

Moved by Martin, seconded by Cousineau, to adopt the interim ordinance no. 613 regarding unshielded light emitting diode (LED) lighting; establishing a moratorium; and directing a study of official controls related thereto. Motion passed unanimously.

2. Resolution No. 2017-46 Authorizing Publication of Ordinance No. 613 by Title and Summary

Moved by Martin, seconded by Cousineau, to adopt resolution no. 2017-46 authorizing publication of ordinance no. 613 by title and summary. Motion passed unanimously.

IX. OLD BUSINESS

A. Conservation-Design-PUD Ordinance (8:48 p.m.)

Johnson noted that this was discussed in February and on May 16th. He stated that staff has incorporated the proposed changes and if the Council is comfortable with the changes, then the ordinance could be adopted.

Martin provided suggested grammatical changes.

Finke noted that there could be language to consider the location of alternate septic sites in the conservation area, based on the impact that it would have and that would link to the quality of the conservation area. He referenced the public access element which is currently listed as a secondary rather than primary benefit. It was the consensus of the Council that the item should be moved to a primary benefit.

Mitchell stated that he is not entirely onboard with allowing secondary sites in the conservation easement. He stated that he is more of a private property person. He stated that with small lots that have no minimum lot sizes, large homes and swimming pools, he would want to see secondary sites and primary sites located on the property.

Martin stated that there is a great portion of the younger population that likes walkable communities and do not share the concern for privacy. She stated that this would permit someone to make their own decisions, as the control would be the landowner's.

Mitchell acknowledged that his view on private property may be out of date. He stated that his hesitancy is more regarding the small lots sizes, creating an urbanized area in the middle of the country.

Moved by Martin, seconded by Pederson, to direct staff to prepare an ordinance regarding conservation design; amending Chapter 8 of the City Code, consistent with the comments made by the Council to come back before the Council on the consent agenda.

X. CITY ADMINISTRATOR REPORT

A. Planning Commissioner Appointments (9:05 p.m.)

Johnson stated that Finke and Anderson sat in on interviews with potential Planning Commission members.

Finke commented that there was a good pool of applicants for the two vacant positions, noting that Chair White also participated in the interview process. He stated that the group recommended Kerby Nester and Aaron Amic. He encouraged the other applicants to continue to seek opportunities.

*Moved by Anderson, seconded by Martin, to appoint Kirby Nester to a two-year term and Aaron Amic to a nine-month term on the Planning Commission. **Motion passed unanimously.***

B. Water Interconnect with Corcoran on Hackamore Road Update (9:07 p.m.)

Johnson stated that staff met with the City of Corcoran the previous week to discuss a water interconnect at Hackamore Road. He noted that the cost would be split 50/50.

Scherer stated that there is an interconnect with Plymouth on the other side and noted that it is nice to have these in place in case something goes wrong. He stated that it would be a small insurance policy that would assist in the case of an emergency and therefore would be money well spent. He confirmed that there are sufficient funds in the water fund.

*Moved by Pederson, seconded by Anderson, to approve \$15,000 for the water interconnect. **Motion passed unanimously.***

C. Mediacom Update (9:10 p.m.)

Johnson noted that staff met with Bill Jenson from Mediacom the previous week to discuss the 2017 build out map. He noted that the map is still incomplete and staff hopes to bring the map to the Council on June 20th. He noted that there are still approximately 6.1 miles needed for buildout that could be added to the 2017 buildout for an additional cost of \$48,000 or the City could delay that buildout to 2018 and Mediacom would pay the cost.

Anderson asked the number of homes in the remaining miles.

Finke estimated 20 homes.

Cousineau asked if the area really would be built out in 2018.

Anderson asked the status of the 2017 buildout.

Johnson stated that staff is still awaiting the map, so that buildout has not yet begun. The franchise agreement states that all build out must be completed by December 31st of each year.

Finke stated that Mediacom has gotten the buildout done in previous years by the very end of the year.

Mitchell acknowledged that there would be a cost savings to waiting but stated that perhaps there is value in paying to finish in 2017.

Pederson stated that there are options to get service. He stated that he lives in the unbuilt area and would not support paying the additional funds to finish in 2017.

Barnhart stated that the City has expended franchise fees before they receive them from Mediacom, therefore the City would be paying that cost out of pocket and would eventually be reimbursed.

Johnson noted that there is approximately a six-year payback.

Anderson stated that there were many residents complaining about students not being able to access their school work and therefore he may support paying the additional funds.

Martin stated that she would not support spending the additional funds. She noted that people bought their land aware of the service issues and it would be fiscally irresponsible to spend \$48,000 to provide service to approximately 20 homes that may or may not connect.

It was the consensus of the Council not to pay the additional funds to fully complete the buildout in 2017.

Finke noted that staff will negotiate with Mediacom to receive in writing that the remaining buildout in Medina would then be completed by December 31, 2018.

XI. MAYOR & CITY COUNCIL REPORTS (9:17 p.m.)

Pederson stated that he attended the first responders luncheon where many of the local police and fire departments received awards.

Anderson agreed that it was a pleasure to attend noting that he is always pleased to hear the details of the positive interaction.

Mitchell noted that he also attended. He stated that he also appreciates the work of all City staff.

XII. APPROVAL TO PAY THE BILLS (9:19 p.m.)

*Moved by Anderson, seconded by Martin, to approve the bills, EFT 004153E-004176E for \$104,134.58, order check numbers 045901-045959 for \$162,067.00, and payroll EFT 507912-507962 for \$93,720.86. **Motion passed unanimously.***

XIII. ADJOURN

*Moved by Anderson, seconded by Cousineau, to adjourn the meeting at 9:20 p.m. **Motion passed unanimously.***

Bob Mitchell, Mayor

Attest:

Jodi M. Gallup, City Clerk