

## **MEDINA CITY COUNCIL MEETING MINUTES OF APRIL 20, 2010**

The City Council of Medina, Minnesota met in special session on April 20, 2010 at 6:03 p.m. in the Medina City Hall.

### **I. Call to Order**

**Members present:** Weir, Crosby, Siitari, Smith

**Members absent:** Johnson

**Also present:** City Administrator Chad M. Adams, City Planner Dusty Finke, Public Works Superintendent Steve Scherer, and Assistant to City Administrator Jodi Gallup.

### **II. Gambling Ordinance**

Gallup provided a slide presentation as an overview of some recent statutory changes pertaining to Gambling laws that require an update to the City's ordinance, as well as some options the City may consider to regulate gambling licenses in the City.

Discussion was held on the statutory change that makes all gambling licenses perpetual and how the perpetual license will be impacted by any City ordinance revisions in the future. Staff agreed to follow up on this issue with the City Attorney.

*The Council agreed to require annual reports from license holders and to include a provision to authorize the City to inspect records upon request.*

Discussion was held on whether the City could require 50% of gambling proceed expenditures to be placed in the City, rather than the trade area. Staff agreed to follow up on this issue with the City Attorney.

*The Council agreed to the change from a \$50 annual license fee, which is no longer permitted, to a \$50 annual investigation fee; and, to allow the gambling hours to be consistent with the establishment's closing hours.*

### **III. Public Works Staffing and Planning Staffing**

Adams provided an overview and background of the current staffing structure for the Planning Department. He stated Staff is advising that the City continue with the current structure utilizing consultants when needed.

Discussion was held on the Planning activity in the City and the continued use of a planning consultant.

Finke stated that activity in the Planning Department is noticeably increasing and concurred that utilization of consultants as an additional resource is needed and will work for the time being.

Adams provided some background on the Public Works staffing vacancy since last November, the hiring of a part-time snow plow driver over the winter, and the recommended staffing plan for 2010 and 2011 to include a full-time public works maintenance/field inspector and part-time seasonal intern during summer months. He added with projected revenues from the inspector duties that the City will be able to depend less on the general taxes as well as utility revenues to support City services.

Discussion was held on the Staff recommendation along with other options, including hiring temporary workers and further evaluation/consideration of the work for promotion.

*The Council agreed with the staff recommendation and noted it would consider action at the regular meeting. The Council further agreed that it should be noted that this full-time position is a replacement of a previous vacancy and not an additional hiring.*

#### **IV. Tree Arborist**

Adams provided an overview of the Staff report that outlined some options for reviewing tree plans submitted by developers. Staff recommended a requirement for developers to submit a tree plan and inventory (including tagging and mapping of significant trees), for a developers Arborist to be ISA certified, and for the City to contract/appoint an Arborist to review developer submitted tree plans as needed.

Adams and Finke explained that the changes being recommended would be implemented procedurally effective immediately and additional language would be added to the tree ordinance when all other “clean-up” of zoning ordinances occurs later this year.

*The Council agreed with the Staff recommendation as presented in the Staff report to implement options 1, 2 and 5.*

#### **V. Adjournment**

Weir moved, Smith seconded, to adjourn the meeting at 6:50 p.m. ***Motion passed unanimously.***

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T. M. Crosby, Jr., Mayor

Attest:

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Chad M. Adams, City Administrator-Clerk