

## MEDINA CITY COUNCIL MEETING MINUTES OF APRIL 13, 2011

The City Council of Medina, Minnesota met in special session on April 13, 2011 at 5:39 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

### **I. Call to Order**

**Members present:** Weir, Crosby, Siitari, Martinson

**Members absent:** Pederson

**Also present:** City Administrator Chad M. Adams.

### **II. City Administrator Search Options for Interim and Permanent Replacement**

Crosby discussed the meetings he, Weir and Adams conducted with two executive search firms on Friday, April 8<sup>th</sup>. Adams handed out the contract proposal with Brimeyer-Fursman. Crosby outlined the flexibility that Brimeyer-Fursman was willing to provide from their normal search process.

Adams provided a few handouts pertaining to the Interim City Administrator search. He added that he would send the position profile to the Council for any comments on Thursday.

*Weir moved, Martinson seconded, to post the advertisement for the Interim City Administrator position on the League of Minnesota Cities website. **Motion passed unanimously.***

Crosby added that City Attorney Ron Batty has reviewed the contract with Brimeyer-Fursman and has no modifications to its form or substance.

*Weir moved, Siitari seconded, to approve the contract with Brimeyer-Fursman to conduct the executive search for City Administrator, which incorporates both the submitted proposal and cover letter as terms of the agreement. **Motion passed unanimously.***

### **III. Adjournment**

*Weir moved, Siitari seconded, to adjourn the meeting at 6:21 p.m.*

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Thomas M. Crosby, Jr., Mayor

Attest:

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Chad M. Adams, City Administrator-Clerk