

MEDINA CITY COUNCIL MEETING MINUTES OF MARCH 5, 2013

The City Council of Medina, Minnesota met in regular session on March 5, 2013, at 7:00 p.m. in the City Hall Chambers. Acting Mayor Weir presided.

I. ROLL CALL

Members present: Pederson, Martinson, Anderson, and Weir.

Members absent: Crosby.

Also present: City Attorney Ron Batty, City Engineer Tom Kellogg, Planner Dusty Finke, Planning Consultant Nate Sparks, City Administrator Scott Johnson, and Police Sergeant Jason Nelson.

II. PLEDGE OF ALLEGIANCE

III. ADDITIONS TO THE AGENDA

The agenda was accepted as presented.

IV. APPROVAL OF MINUTES

A. Approval of the February 19, 2013 Special City Council Meeting Minutes

*Moved by Pederson, seconded by Anderson, to approve the February 19, 2013 special City Council meeting minutes as presented. **Motion passed unanimously.***

B. Approval of the February 19, 2013 Regular City Council Meeting Minutes

It was noted on page three, line 19, it should state, "...Ordinance had been unilaterally..." On page five, line 14, it should state, "Crosby reported that for the past 30 years, Medina and eight (sic...16) other communities..." On page eight, line 40, it should state, "...if Hamel would be given reconsideration if adequate progress is made consideration for an additional six months prior to making this determination and he was told no."

*Moved by Pederson, seconded by Martinson, to approve the February 19, 2013 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA

- A. Approve American Legion Consumption and Display Liquor License
- B. Approve Temporary On-Sale Liquor License and Raffle, Bingo, and Pull-Tab Permit to/at Church of St. Anne for August 24-25, 2013
- C. Approve Tennis Court Rental Agreement with Carrie Agre
- D. Call for Special Meeting on Wednesday, April 10, 2013 at 9:30 a.m. to Tour Randy's Environmental Services Recycling Facility at 4351 U.S. Highway 12 SE, Delano 55328
- E. Cancel March 19, 2013 6:00 p.m. Special Meeting
- F. Release Letter of Credit for Lennar Hunter Drive Road Improvements
- G. Ordinance No. 545 Establishing Fees for City Clean Up Day

- H. **Resolution No. 2013-11 to Public Ordinance for Clean Up Day Fees by Title and Summary**
- I. **Resolution No. 2013-12 Amending Resolution No. 2013-10 Regarding Proposed Application for 2013 Urban Hennepin County Community Development Block Grant Program Funds**
- J. **Resolution No. 2013-13 Accepting Donation from Alerus Financial**
Moved by Pederson, seconded by Anderson, to approve the consent agenda. Motion passed unanimously.

VI. COMMENTS

A. **Comments from Citizens on Items not on the Agenda**

There were none.

B. **Park Commission**

Martinson noted that she attended the previous meeting of the Park Commission and advised that discussion focused on trails and changes to the priority list.

C. **Planning Commission**

Finke stated that the Planning Commission will meet the following week to hold a public hearing for a lot split off of a private road and a public meeting for a variance request for Woodridge Church to exceed the maximum building and parking size.

VII. NEW BUSINESS

A. **Resolution No. 2013-14 Providing for the Sale of \$2,785,000 General Obligation Refunding Bonds, Series 2013A**

Shelly Eldridge, Ehlers and Associates, provided background information noting that the previous time she was before the City Council action included the recharacterization of \$1,400,000 in water bonds which is now included in the total amount of \$2,785,000. She explained that advance refunding of the bonds, which have a call date of February 2016, will provide a savings after that date. She provided additional information on the call date of bonds and the flexibility that is provided through that option. She advised that the City currently has an Aa2 bond rating and noted that will be confirmed through Moody's. The bonds will be put to market in the competitive bid process. She advised that the market has been strange lately, explaining that the interest rates are so low that lenders are giving premiums and provided additional clarification. She noted that Ehlers did look through other City debt in an attempt to refinance any other items, but was not able to find anything else that could be combined with this.

Anderson confirmed that these bonds would be tax exempt from both State and Federal sales tax.

Eldridge reviewed the timeline should the action be approved by the Council tonight, noting that she would come back before the Council on April 2nd.

Weir questioned the estimated interest rate.

Eldridge estimated an interest rate of 1.25.

Weir confirmed that this estimated interest rate would be a savings of what had originally been obtained, which was around three percent.

Moved by Martinson, seconded by Anderson, to approve Resolution No. 2013-14 providing for the Sale of \$2,785,000 General Obligation Refunding Bonds, Series 2013A. Motion passed unanimously.

B. Fire Departments Annual Reports

Johnson introduced the Hamel Fire Department Chief, H. Brandon Guest.

Chief Guest stated that he was present to discuss the highlights of the 2012 Fire Report. He provided information on the number of calls received and the areas those calls originated from, noting there was a 12 percent increase from the previous year. He explained that the calls are split three ways between fire, medical, and other. He summarized information on response time and staffing, as well as budgeted and actual costs.

Weir questioned the number of rookies that actually graduate.

Guest noted that currently he believes all five out of the five rookies will graduate. He also reviewed the operational budget for 2013. He provided information on the Shared Services Study, which has been completed, and the additional grant funds that were received to continue with the implementation.

Pederson questioned if the department now has a full roster.

Guest stated that the department is currently at 28, but could accept high priority applicants. He stated that the department is not limited by a number, but noted that around 30 members is the comfort zone.

James Van Eyll, Long Lake Fire Chief, stated that he has been with Long Lake for the past five years and has 17 years of fire service experience. He reviewed the mission and goal for the department, noting that the mission will be reviewed this year for inclusion on a memorial that is being constructed. He reported 43 active members for the department, which has a maximum of 50 members, and noted that those members are split between the two stations. He reviewed the 2012 probationary members, noting that they should be removed from probationary status in the next six months. He reviewed the facilities and equipment for both stations, as well as the 2012 emergency call activity broken down by city. He stated that there was a large decrease in alarm calls, due to education that has been given to residents and business owners from the department members. He continued to summarize highlights of the Report including response time and training. He noted that the department will continue public education courses and highlighted the upcoming events, including the pancake breakfast and 5k run. He also advised of upcoming training events.

Weir questioned how the members are split between the two stations.

Van Eyll provided additional information on how the members are split between the two stations and explained that different response areas are assigned to each station.

Martinson confirmed that Medina calls accounted for 22 calls out of nearly 400.

Pederson questioned some challenges the department faces.

Van Eyll stated that managing personnel is one challenge, as the department is completely composed of volunteer paid on call members and also noted that budgeting continues to be a challenge.

Jeff Leuer, Loretto Fire Chief, reviewed his Report beginning with the personnel and noting that two new members joined. He stated that the department has had some retirements and now has a younger staff. He reported that in 2012 there were 212 total calls, with 44 of those generated from Medina. He reviewed the mutual aid information for the year and noted that there were a high number of day calls during 2012. He also reviewed the response times for the year and the vehicles used by the department, as well as the plan for vehicle and equipment replacement. He stated that the department was over budget in 2012, partly because of a land purchase in Medina. He noted that a training facility could possibly be constructed on those eight acres. He noted that a new utility vehicle was also purchased in 2012. He reviewed items for 2013, which include ice rescue equipment and training. He stated that the department is also working with two other departments to hold joint training.

Weir questioned how the railroad interferes with calls.

Leuer noted that if there is interference and the situation is bad, a call could be made to Maple Plain for response.

David Eisinger, Maple Plain Fire Chief, summarized the highlights of the 2012 Report. He noted the total number of service calls and the number of which originated from Medina. He noted that response times for some reason did not print out in his Report but estimated that response to Medina residents is usually less than five minutes. He reported a total of 25 members currently and reviewed the budget, which has not increased. He continued to summarize the highlights including training, equipment and replacement plans, and training plans. He stated that the department took their fire explorer members to a national conference in Colorado and were surprised to find that they were the only volunteer department there, noting that one explorer member took second place in one competition and placed in additional competitions.

VIII. CITY ADMINISTRATOR REPORT

Johnson advised of a letter that was provided at the Council dais for informational purposes regarding road restrictions on the Mattamy project. Mattamy has agreed to provide a \$75,000 escrow in case damage occurs to the roads during road restrictions and has agreed to a 7 ton standard. He referenced the Hollydale transmission line project and noted two public meetings, which will occur on March 6th and March 7th at the Medina Entertainment Center. He noted that he will attend the March 7th meeting.

IX. MAYOR & CITY COUNCIL REPORTS

Pederson stated that he attended a recent meeting of the Interfaith Outreach and commented that it was a good presentation.

Weir stated that she and Johnson will meet to discuss distribution of funding for the CR 116 and Highway 55 project. She noted another meeting with the City of Corcoran and Hamel Fire Department leaders on Thursday morning.

Johnson advised of another meeting, which will take place on Thursday in regard to insurance fees with the League of Minnesota Cities Insurance Trust.

X. APPROVAL TO PAY THE BILLS

*Moved by Pederson, seconded by Anderson, to approve the bills, EFT 002004E-002018E for \$39,709.38 and order check numbers 039430-039472 for \$139,084.93, and payroll EFT 504801-504825 for \$43,990.63. **Motion passed unanimously.***

XI. ADJOURN

*Moved by Pederson, seconded by Martinson, to adjourn the meeting at 8:03 p.m. **Motion passed unanimously.***

Elizabeth Weir, Acting Mayor

Attest:

Scott Johnson, City Administrator

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