

MEDINA CITY COUNCIL MEETING MINUTES OF FEBRUARY 26, 2014

The City Council of Medina, Minnesota met in special session on February 26, 2014 at 6:03 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

I. Call to Order

Members present: Pederson, Weir, Martinson, Anderson

Members absent: Martin

Also present: City Administrator Scott Johnson, City Planner Dusty Finke, Public Works Director Steve Scherer, Public Safety Director Ed Belland, and Finance Director Joe Rigdon

II. Introduction and Overview of Goal Setting Session

Weir and Johnson provided a brief overview of the meeting purpose and facilitation.

III. Overview of 2013 Work Plan

Johnson provided an overview of the 2013 Work Plan which illustrated the accomplishment of goals by all departments. He provided information on the past year work plan and indicated that 25 goals have been completed and that 18 of the 2013 goals are on-going tasks or were not completed in 2013. The on-going goals from 2013 will be incorporated into the 2014 Goals.

IV. Administration Department

Johnson provided background on the department's functions and list of goals for 2014.

Following discussion, the Council directed Staff to move forward with letters of support to our local State Representatives on changes to MN Statute 115E (also known as the "Spill Bill"), the exemption from the motor vehicle sales tax for all city-owned vehicles, and the installation of automatic fire sprinklers in new single-family houses that exceed 4,500 square feet.

V. Planning Department

Finke provided background on the department's functions and list of goals for 2014.

Following discussion, the Council requested Staff look into connection fees and housing density.

VI. Public Works Department

Scherer provided background on the department's functions and list of goals for 2014.

Following discussion, the Council requested Staff look into a tour this summer of the Loretto Ponds Project, to continue work on the Loretto Sewer study with the Met Council, and include the cost for a crack sealer in the next CIP.

VII. Finance

Rigdon provided background on the department’s functions and list of goals for 2014.

Following discussion, the Council requested staff look into making sure collected fees are used for their intended purposes.

VIII. Police Department

Belland provided background on the department’s functions and list of goals for 2014.

Following discussion, the Council did not request further information.

IX. Other Discussion Topics

Council also discussed the implementation of Laserfiche for electronic storage of documents (this will be brought forward at the March 4, 2014 meeting), the Loretto Creek Project change order (the project remains within budget), and to look into using electronic packets in the future for the City Council, Planning Commission, and Park Commission.

Adjournment

Weir closed the meeting at 8:12 p.m.

Elizabeth Weir, Mayor

Attest:

Scott Johnson, City Administrator-Clerk