

Medina Park Commission Meeting Minutes  
February 18, 2009  
Medina City Hall  
Page 1 of 3

The Park Commission of Medina, Minnesota met in regular session on February 18, 2009 at 7:00 p.m. in the Medina City Hall. Park Commission Chair Ann Thies presided.

**1) Call to Order**

**Commissioners present:** Ann Thies, Ben Benson, Brian Kingsley, Madeleine Linck, Beth Nielsen, Janet White, and Paul Jaeb

**Commissioners absent:** None

**Also present:** Jodi Gallup and Steve Scherer

**2) Additions to the Agenda:** None

**3) Approval of the Minutes**

• **January 21, 2009 Regular Meeting**

- Page 2, last sentence: remove “Virginia Ivy” replace with “ivy”

*A motion was made by Paul Jaeb and seconded by Madeleine Linck to approve the minutes with the noted change. Motion passed unanimously.*

**4) Public Comments (on items not on the agenda):** None

**5) Hamel Legion Park Master Plan**

Discussion occurred on whether to screen the unsightly utilities in Hamel Legion Park this spring or wait until the City has funds to hire a consultant to prepare a master landscape plan for Hamel Legion Park.

It was noted that last year the City Council directed the Park Commission to screen Well # 7 and its control panel and transformer by the picnic shelters, Excel Energy’s transformer by the community building, the baseball field backboard, and Well House # 3 off Brockton Lane.

The Park Commission directed staff to seek quotes and recommendations from the local nurseries on the proper types of native plantings to screen the items listed above. Staff will request two quotes from each nursery; the first quote would include the cost of the plants and labor to plant everything; the second quote would only include the cost of the plants with the intent that the City’s Public Works’ staff or some Boy Scouts could do the planting.

Discussion occurred whether this project would or should cost the entire \$6,000 budgeted in the Capital Improvement Plan. It was mentioned that if there was money left over, it should be carried over to next year’s Capital Improvement Plan to go towards a master landscape plan. The Park Commissioners agreed that this project should have a price cap of \$3,000 to \$6,000 and that staff should emphasize that the nurseries be cost effective in their quotes.

Medina Park Commission Meeting Minutes

February 18, 2009

Medina City Hall

Page 2 of 3

There was a general consensus that the Park Commission would like to add money to the 2010 Capital Improvement Plan to hire a consultant to create a master landscape plan for Hamel Legion Park. Staff will research the approximate cost to put in next year's budget.

**6) Clean Up Day Involvement**

Discussion occurred on the Park Commission's involvement at last year's annual City Clean Up Day. Park Commissioners were generally pleased with the literature that was handed out to residents, but they felt it was hard to get good feedback since last year's weather for the event brought a poor turnout.

There was a general consensus to use the same literature as last year. Park Commissioners agreed to sign up for volunteer hours for the day of the event at next month's meeting.

A suggestion was made to promote organics with an outdoor (weather permitting) organics display. The Park Commissioners would man the table by showing residents what types of items can be recycled in organics recycling.

Linck questioned if Hennepin County had magnets with promotional recycling information. Gallup stated she would look into it.

**7) DNR Financial Assistance Programs**

Park Commissioners reviewed the various 2009 DNR financial assistance programs. Thies questioned which programs the City of Medina could apply for in the future. She stated it is important to look ahead at the various grant program deadlines to be thinking about possible future projects.

Scherer stated that the City of Medina already had an application in for the Fishing Pier Grant for Holy Name Park. Staff will keep the Park Commission updated on the status.

Thies stated that she thought Camp Ihduhapi would be a good applicant for a Metro Greenways grant. She stated that she would contact Camp Ihduhapi to begin discussing the possibility of a permanent conservation easement.

**8) Staff Report**

- a) Field House Task Force: Gallup gave a brief update that the Field House Task Force has had three meetings. Discussions have occurred on the conceptual design and an Architectural Services RFP has been drafted and recommended for Council approval at the March 3<sup>rd</sup> Council meeting.
- b) Park and Recreation Facilities Ordinance: Gallup stated that the City Council adopted the Park Commission's recommended changes to the Parks & Recreation Facilities Ordinance at the February 3<sup>rd</sup> Council meeting.

Medina Park Commission Meeting Minutes

February 18, 2009

Medina City Hall

Page 3 of 3

- c) County Road 116 Trail Update: Gallup mentioned that the City Council approved a County Road 116 trail agreement for cost participation with Hennepin County which could provide up to \$150,000 in funding for the project. Scherer noted that the City is still negotiating with land owners for trail easements and may have to condemn to get one easement.

**9) Adjourn**

*A motion was made by Paul Jaeb, seconded by Brian Kingsley and passed unanimously, to adjourn the meeting.*

**The meeting was adjourned at 8:34 p.m.**

Minutes prepared by Jodi Gallup.