

Medina Park Commission Meeting Minutes
February 17, 2016
Medina City Hall
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The Park Commission of Medina, Minnesota met in regular session on February 17, 2016 at 7:00 p.m. at Medina City Hall. Park Commission Chair Steve Lee presided.

1) Call to Order

Commissioners Present: Steve Lee, John Jacob, Dino DesLauriers, and Michelle Beddor

Commissioners Absent: Lori Meehan, Nate Pearson, and One Vacant Seat

Also Present: Assistant City Administrator Jodi Gallup, Public Works Director Steve Scherer and City Council member Lorie Cousineau.

2) Additions to the Agenda

Steve Lee stated that he would give an update on the Comprehensive Plan Steering Committee under "General Items". He also requested that a Comprehensive Plan update be added to future agendas.

The Park Commission welcomed Michelle Beddor to the Commission and introductions were made.

3) Approval of the Minutes from January 20, 2016 Regular Meeting

A motion was made by Jacob and seconded by DesLauriers to approve the minutes from January 20, 2016 as presented. Motion passed unanimously.

4) Public Comments (on items not on the agenda): None.

5) City Council Update

Lorie Cousineau gave the Park Commission an update on recent City Council actions.

6) Scoreboard Funding Request

Ted Fust with the Hamel Hawks and Hamel Lions Club recapped that he has been before the Park Commission for approval of the Scoreboard design late last fall with a proposed donation from the Hamel Lions Club. He stated that the total cost of the scoreboard is too much of a burden for the Hamel Lions Club to contribute on their own so he is back before the Park Commission with an amended request.

Fust stated that he had met with City staff and Hamel Lions members to discuss the scoreboard funding. He stated that the Public Works Department offered to help with the site preparation and installation, which will bring the total cost down by \$1,500. He noted that the total cost after the donated items would be approximately \$12,000. He asked the Park Commission to contribute 25% of the project cost, which would be approximately \$3,000. He stated that he is also soliciting other donations to try to cover the remaining

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costs. He stated that his second request of the Park Commission would be to allow up to three donors on the bottom of the scoreboard sign.

Lee questioned if the color scheme of the scoreboard and the donors would remain the same if there were multiple donors. Fust confirmed the colors would remain the same and that they wanted a uniform look with the other fields.

DesLauriers asked if they considered buying the same scoreboards that were currently on the four-plex. He noted that the price was significantly less and it would bring a uniform look to all the fields.

Fust stated that the Paul Fortin Memorial Field would be used by high school and adult leagues and it was important for them to have a more sophisticated scoreboard.

Jacob confirmed that a new scoreboard would give the appearance of an updated field.

A motion was made by DesLauriers and seconded by Jacob to recommend sharing up to \$3,000 of the cost of a new scoreboard and to allow additional sponsors as long as the final design was reviewed by the Park Commission. Motion passed unanimously.

7) 2016 Park and Trail Goals

Lee stated that the goals document had been updated based on discussion at the January 20, 2016 meeting. He asked that each Commissioner review the 2016 goals for their parks and set a timeline for when the item should be completed. He asked that everyone report back to Gallup with their timelines.

Lee assigned Medina Lake Preserve and Tomann Preserve to Beddor.

8) Park Commission Ordinance

Gallup stated that staff had received a call from a new resident that was interested in joining the Park Commission, but this resident did not meet the one year residency requirement that is written in the Park Commission Ordinance. She stated that staff was seeking the Park Commission's feedback and recommendation to determine if the ordinance should be amended to remove the residency requirement or if there is value in keeping it.

Jacob noted that there is value in knowing your community before joining this commission.

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There was a general consensus of the Park Commission to keep the ordinance as written with the one year residency requirement.

The Park Commission also discussed the term limit set in the Park Commission ordinance, which states a Commissioner cannot serve more than three consecutive three year terms. They felt that if a Park Commissioner met the term limit and there were still vacancies on the Park Commission, the Park Commissioner should not have to leave the Commission.

9) Staff Report

- Park Commission Vacancies – It was noted that there is still one vacant seat on the Park Commission.
- Park Dedication Fund Balance – Gallup reported that an updated Park Dedication Fund balance had been included in the packet and asked if anyone had any questions. Two transactions were questioned and Gallup stated she would look into it.
- General Items
 - Arrowhead Drive Trail Update – Scherer gave a brief update on the Arrowhead Drive Trail. He stated that staff had been working with the engineers on a preliminary estimate and noted that some wetland mitigation may be needed.
 - Comprehensive Plan Update – Lee provided the Park Commission with a draft map of the proposed MUSA lines by the Comprehensive Plan Steering Committee. He noted where the high density, mixed residential, and low density units were being proposed.
 - Stonegate Trail Plan – Lee stated that Roland Aberg called him to inquire about changing the trail plan. He stated that Aberg recommended that Stonegate pave the trail from Medina Morningside to Homestead Trail, but in exchange they did not want to put the base under the turf trails in fear that the grass would not grow.

10) Adjourn

A motion was made by DesLauriers, seconded by Jacob and passed unanimously, to adjourn the meeting.

The meeting was adjourned at 8:44 p.m.

Minutes prepared by Jodi Gallup.