

Medina Park Commission Meeting Minutes
January 21, 2015
Medina City Hall
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The Park Commission of Medina, Minnesota met in regular session on January 21, 2015 at 7:00 p.m. at Medina City Hall. Park Commission Vice Chair Madeleine Linck presided.

1) Call to Order

Commissioners Present: Madeleine Linck, Steve Lee, Lori Meehan, Nate Pearson, Dino DesLauriers, Robin Reid, and John Jacob
Commissioners Absent: None
Also Present: City Council member Lorie Cousineau, Public Works Director Steve Scherer and Assistant to City Administrator Jodi Gallup

2) Introduction of New Park Commissioners

The two new Park Commissioners, Robin Reid and John Jacob, introduced themselves to the Park Commission. Then the other Park Commissioners introduced themselves to Robin Reid and John Jacob.

3) Appointment of Officers: Chair, Vice Chair & Secretary

A motion was made by Linck and seconded by Meehan to nominate and appoint Steve Lee as Chair. Motion passed unanimously.

A motion was made by Meehan and seconded by Lee to nominate and appoint Madeleine Linck as Vice Chair. Motion passed unanimously.

A motion was made by DesLauriers and seconded by Meehan to nominate and appoint Nate Pearson as Secretary. Motion passed unanimously.

4) Additions to the Agenda: None.

5) Approval of Minutes:

• **December 17, 2014 Meeting**

A motion was made by Linck and seconded by Pearson to approve the minutes from December 17, 2014 as presented. Motion passed unanimously.

6) Public Comments (on items not on the agenda): None.

7) City Council Update

Lorie Cousineau introduced herself to the Park Commission as their new City Council liaison and gave them an update on City Council actions since the last time the Park Commission met.

8) Eagle Scout Project – Hamel Legion Park

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Griffin Schneider briefly reviewed the original scope of his Eagle Scout Project to include concrete slabs for the bleachers, moving the monument and flag pole, painting dugouts, creating dugout maintenance signs and conducting annual field maintenance. He stated that the revised scope of the project includes less concrete for the bleacher slabs, not painting the dugouts, moving the monument, leaving the flag pole in its existing location, but possibly replacing it, creating the dugout maintenance signs and conducting the annual field maintenance.

Schneider reviewed the funding for the project. He stated that Bill DesLauriers has offered to donate his time in supervising the finishing of the equipment. He stated that the concrete will cost approximately \$1,000, mesh will cost \$167.05 and the preparation will cost between \$300 - \$500 in materials, equipment and labor.

Schneider stated that he received two quotes on the maintenance signs and the low quote was with Fast Signs costing \$37.86 per sign for a Dibond 13x20 sign.

Schneider stated that the current flag pole is rusting and he would like to ask the Hamel Lion's for a donation to replace it. He is proposing to replace the flag pole with a galvanized steel pole which will help keep it from rusting in the future. Schneider also noted that he has already received a new flag donated by the American Legion.

Discussion took place on the need to light the flag pole. It was noted that the flag would be removed after each game so a light would not be necessary.

Schneider stated that the last item would be to move the monument. He stated that his crew would coordinate and provide the labor to move the monument to wherever the city wanted it to be placed.

Schneider noted that his next steps would be to meet with Bill DesLauriers, Ted Fust and Steve Scherer to finalize the details on the concrete and to meet with the Hamel Athletic Club to finalize the wording and design of the maintenance signs.

Schneider asked to revisit the updated concrete proposal by the city and stated that he would like to provide a counter proposal to connect the concrete slabs and bring the concrete up to the field so there would be no grass between the field and bleachers.

Scherer stated that there does not need to be grass in-between the concrete slabs and the fields. He suggested filling that area with ag lime because the grass would be difficult to grow in that location and it would always be muddy.

DesLauriers stated that he had met on site with Pearson and Scherer and they felt it would be too much concrete if it was all connected and wrapped around to the dugouts. He stated that the city has its own projects to do up there, including cleaning up where the building is located before too much new concrete is put down.

Lee stated that he liked where this project was heading, but felt the Park Commission still needed more information before recommendations could be made. He suggested that Pearson, DesLauriers, Jacob, and Scherer meet on site again with the Hamel Hawks to further discuss the concrete. He noted that a bigger slab of concrete would need more reinforcement and solid pricing needs to be figured out.

9) Resolution of Support for Three Rivers Park District Proposed Regional Trail Master Plan

Gallup stated that Three Rivers Park District has updated their regional trail master plan and has asked for the City of Medina's support before they submit it to the Metropolitan Council.

It was noted that the plan shows a proposed regional trail connection from Baker Park Reserve to Carver Park Reserve, which is a 17 mile connection. The portion of the regional trail in Medina is fully contained within Baker Park Reserve, connecting west to the City of Maple Plain.

The Park Commission discussed the regional trail connection and was generally in support of the concept, but they did not feel like they had enough information to formally support the trail connection. There was some concern with not knowing where the specific trails were being proposed along the route.

Gallup suggested inviting Three Rivers Park District to a future meeting to present the plan to the Park Commission for further consideration.

10) 2015 Goal Setting Session

The Park Commission created the following goals for 2015:

- Plan the spring park tour in March.
- Discuss possible participation in Clean-up Day in March.
- Discuss holding a bird watch/nature walk in April.
- Review the Capital Improvement Plan in June after the spring park tour.
- Discuss participation in Medina Celebration Day in August.
- Discuss grant opportunities as they arise.

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- Update the Friends of the Park Program. Meehan and Linck have volunteered to spearhead this task.
- Review the Park & Trail Master Plan and make any updates prior to August before the Comprehensive Plan Committee starts looking at it.
- Propose new signage for Lakeshore Park. Lee and Gallup will take a lead on this task.
- Complete the Park and Fields of Medina. DesLauriers and Pearson will continue to serve on this committee.
- Conduct site visits for one park before each Park Commission meeting to discuss that park in detail and any planned park improvements. The Park Commission will visit Hamel Legion Park to look at the proposed concrete location prior to the February meeting and Holy Name Park prior to the March meeting.
- Add a plaque recognizing Terry Tomann at Tomann Preserve.

Gallup will bring back an updated goals document for further review by the Park Commission next month. It was noted that the Park Commissioners should continue to bring this document with them to future meetings to reference the planned park improvements as each park is discussed in detail.

A brief discussion took place on the need for soccer nets in the city and if residents had been surveyed or if people have shown an interest in soccer. It was noted that soccer nets were added to the plan because the city had existing baseball fields in many of the parks, but no soccer nets. It was determined that the soccer nets would be added for casual recreational use and would not be used for formal league play.

11) Staff Report

- Scherer stated that the City has just hired an additional full-time Public Works employee, which he hopes will be able to help with some of the City's park needs. He noted that the city is not in a place to hire a full-time Park Department staff at this time.
- Gallup reminded everyone to review the 2015 roster for Park Commission representation at City Council meetings.

12) Adjourn

A motion was made by DesLauriers, seconded by Reid and passed unanimously, to adjourn the meeting.

The meeting was adjourned at 8:16 p.m.

Minutes prepared by Jodi Gallup.