

## **MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 20, 2015**

The City Council of Medina, Minnesota met in special session on January 20, 2015 at 4:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

### **I. Call to Order**

**Members present:** Pederson, Cousineau, Martin, Mitchell, Anderson

**Members absent:**

**Also present:** City Administrator Scott Johnson, City Planner Dusty Finke, Public Works Director Steve Scherer, Public Safety Director Ed Belland, and Finance Director Erin Barnhart

### **II. Introduction and Overview of Goal Setting Session**

Mitchell and Johnson provided a brief overview of the meeting purpose and facilitation. Fred Webber, 100 Clydesdale Trail, provided information on our aging local population and encouraged the City Council to look into a commission on aging.

### **III. Overview of 2014 Work Plan**

Johnson provided an overview document of the 2014 Work Plan which illustrated the accomplishment of goals by all departments. He provided information on the past year work plan and indicated that 24 goals have been completed and that 17 of the 2014 goals are on-going tasks or were not completed in 2014. The on-going goals from 2014 will be incorporated into the 2015 Goals.

### **IV. Administration Department**

Johnson provided background on the department's functions and list of goals for 2015.

*Following discussion, the Council directed Staff to include Planning Commission members at the 2015 Business Forum/Tours, gather information on train traffic in Medina, send a letter to Medina businesses providing information and asking about possible expansions or other issues, act as a liaison with state and regional representatives, and refer to the goals with numbers and not with bullet points.*

### **V. Planning Department**

Finke provided background on the department's functions and list of goals for 2015.

*Following discussion, the Council requested Staff add the interim comprehensive plan amendment to the 2015 goals list and bring back sewer and water access charges for further discussion.*

### **VI. Public Works Department**

Scherer provided background on the department's functions and list of goals for 2015.

*Following discussion, the Council requested Staff look into adding parking by the old water tower site on Pinto Drive in conjunction with the Tower Drive project.*

**VII. Finance**

Barnhart provided background on the department’s functions and list of goals for 2015.

*Following discussion, the Council did not request further information.*

**VIII. Police Department**

Belland provided background on the department’s functions and list of goals for 2015.

*Following discussion, the Council requested Staff look into data on the number, speed, etc. regarding trains in Medina and monitor crime free multi-housing information.*

**IX. Other Discussion Topics**

Council also discussed an affordable housing task force/study (including a mix of residents from the northern and southern parts of Medina) and a commission on aging. Staff was directed to include both items in the upcoming comprehensive plan discussion. Staff was also asked to look into ways to streamline the planning process (more administrative approvals) and the possibility of adding an on-call second Planning Commission meeting.

**Adjournment**

*Mitchell closed the meeting at 6:30 p.m.*

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Bob Mitchell, Mayor

Attest:

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Scott Johnson, City Administrator-Clerk