

## **MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 20, 2009**

The City Council of Medina, Minnesota met in special session on January 20, 2009 at 6:03 p.m. in the Medina City Hall.

### **I. Call to Order**

**Members present:** Crosby, Siitari, Weir, Smith (arrived at 6:10 p.m.)

**Members absent:** Johnson

**Also present:** City Administrator Chad Adams, Public Works Superintendent Steve Scherer, City Engineer Tom Kellogg, and Finance Director Jeanne Day

### **II. Special Assessment Policy**

Adams provided an overview of the Special Assessment Policy and stated it is generally in final form and ready for Council action at the regular Council meeting at 7:00 p.m.

The Council agreed to make the following changes to the policy:

- Add a definition for a “unit” on page 4 of the policy.
- Addition of language to clarify that landowners have option to pay all or in one lump sum the deferred assessments for Green Acres on page 11 of the policy.
- Remove language referring to Green Acres and the option for the City to forgive interest while assessment is deferred. And, add language reflecting that the City “will” add accrued interest to the principal amount of assessment on page 11 of the policy.
- Clarify system “cost” on page 12 of the policy.

The Council agreed to table the policy to the February 17, 2009 Council meeting and directed staff to promote the discussion in the February/March issue of the *Medina Message* newsletter and post the policy on the City’s website.

### **III. 2009 Pay Equity Report**

Adams provided a brief overview of the 2009 Pay Equity Report, including the Implementation Report, Compliance Report, and Predicted Pay Report and stated the item was on the regular meeting Council consent agenda for approval.

Discussion was held on the Report, including future City salaries and the possible affects on the Pay Equity Requirements, and the City’s past history with Pay Equity compliance. Adams stated the City has been out of compliance a few times since 2000, but the 2009 Report demonstrates compliance according to Staff’s review. Compliance has been met due to strict implementation of the City’s Pay Grade/Step plan. The City may need to provide more information to the State in coming months before compliance would be issued.

### **IV. City Development Fee Analysis Report**

Adams explained the attached Staff report in the Council's regular meeting packet and requested direction on implementing any of the stated options or to review a more broad economic development strategy for Uptown Hamel and/or the urban areas of the City.

Discussion was held on the City's WAC and SAC fees and options to pursue.

Land owners of the proposed Wranglers Restaurant property stated they needed some response on partial relief/credit of the City's WAC and SAC charges in the next several weeks or they may have to postpone their project.

Adams stated Staff started working with the City's Financial Consultant Ehlers and Associates the last few weeks to determine TIF related cash-flow analysis and ability to acquire desired municipal parking in Uptown Hamel. Adams stated Staff could increase the scope of the analysis to look at availability for other economic development programs as well. He stated a report would be provided to the Council likely at the February 17<sup>th</sup> Council meeting.

## **V. Adjournment**

The meeting was adjourned at 6:58 p.m.

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T.M. Crosby, Jr., Mayor

Attest:

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Chad M. Adams, City Administrator-Clerk