

MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 15, 2013

The City Council of Medina, Minnesota met in regular session on January 15, 2013 at 7:00 p.m. in the City Hall Chambers. Mayor Crosby presided.

I. ROLL CALL

Members present: Crosby, Pederson, Martinson, Anderson, and Weir.

Members absent: None.

Also present: City Attorney Ron Batty, City Engineer Tom Kellogg, Planner Dusty Finke, Public Works Superintendent Steve Scherer, City Administrator Scott Johnson, Police Sergeant Jason Nelson, and Recording Secretary Amanda Staple.

II. PLEDGE OF ALLEGIANCE

III. ADDITIONS TO THE AGENDA

The agenda was accepted as presented.

IV. APPROVAL OF MINUTES

A. Approval of the January 3, 2013 Regular City Council Meeting Minutes

It was noted on page three, line 22, it should state, "...suggested alternative appointments be looked at for the TMDL groups, with the exception of Elm Creek where she can continue to represent the City."

*Moved by Weir, seconded by Pederson, to approve the January 3, 2013 regular City Council meeting minutes as amended. **Motion passed unanimously.***

V. CONSENT AGENDA

A. **Approve Raffle Permit to NW Suburban Chapter of Pheasants Forever at 400 Evergreen Road on February 2, 2013**

B. **Approve Raffle Permit to Turn in Poachers, Inc. at 500 Highway 55 on March 2, 2013**

C. **Call for 2013 Local Board of Appeal and Equalization Meeting for Wednesday, April 10, 2013 at 6:30 p.m. at Medina City Hall**

D. **Resolution No. 2013-03 Approving Variances for Jacob Moser to Construct a Single Family House on an Unaddressed Parcel Located East of Ardmore Avenue and South of Balsam Street**

E. **Resolution No. 2013-04 Supporting a Request for Matching Funds from the Hennepin County Housing and Redevelopment Authority for the "Open to Business" Initiative**

*Moved by Pederson, seconded by Anderson, to approve the consent agenda. **Motion passed unanimously.***

VI. COMMENTS

A. Comments from Citizens on Items not on the Agenda

There were none.

B. Park Commission

Scherer noted that the Park Commission will meet the following night and an update would be provided at the next Council meeting.

C. Planning Commission

Planning Commissioner Reid provided an update on the previous meeting of the Planning Commission at which time they reviewed two requests, one regarding a request to reclassify a parcel as agricultural preserve and the other regarding the request for a Conditional Use Permit for the Public Works and Police Building.

VII. PRESENTATION

A. Minnehaha Creek Watershed District Update – Peter Rechelbacher

Peter Rechelbacher introduced himself to the Council and advised that he is the representative of the City for the Minnehaha Creek Watershed District (MCWD). He explained that the position is a completely volunteer and under his duty he attends the meetings of the MCWD and also submits any necessary documents and/or request for action to Johnson. He advised that he provided information regarding aquatic invasive species (AIS) for the Council, which were provided in the packet and provided a summary of invasive species. He stated that the issue is a growing concern that could have devastating effects on the fresh water bodies if left unchecked. He reported that an additional \$250,000 was approved by the MCWD Board on December 9, 2012 to combat the problem of AIS, which will be funded by the redirection of funds already allocated to other programs or projects.

Crosby stated that he believed a user fee would be a more appropriate form of funding for inspection costs, rather than assessing that cost to adjacent land owners.

Rechelbacher stated that the MCWD Board has not discussed that idea as of yet but advised that there are initiatives working to move that idea of user fees forward. He continued to discuss the different types of AIS and the devastating effects that could be seen if they are not stopped.

Crosby thanked Rechelbacher for his service to the MCWD on behalf of the City.

VIII. NEW BUSINESS

A. City of Medina Public Works and Police – 600 Clydesdale Trail – Conditional Use Permit and Site Plan Review

Finke reported that this request is from the City for a Conditional Use Permit (CUP) at 600 Clydesdale Trail, the Public Works and Police Building. He summarized the request to make significant changes to the existing building on the site to create a 10,500 square foot office and 58,500 square foot warehouse/shop. He advised that the Planning Commission did review the request and recommended approval, subject to the conditions listed in the staff report. He summarized the request and proposed plans for the site and advised that staff also recommends approval subject to the conditions listed in the staff report.

Weir stated that she visited the Wayzata building and commented on the high shine of the green used for the roof and questioned if a charcoal grey could be used on the Medina building to better blend.

Scherer confirmed that staff would obtain a color chart and review that choice again.

Weir asked for additional information in regard to the outdoor storage/stockpile.

Finke provided additional information.

*Moved by Weir, seconded by Pederson, to direct staff to prepare a resolution to approve the Conditional Use Permit and Site Plan for 600 Clydesdale Trail with the recommended conditions. **Motion passed unanimously.***

B. Reimbursement Policy for MEDA Commissioners

Johnson presented a recommended change to the by-laws regarding reimbursement for EDA Commissioners and asked that the Council approve this prior to the next EDA meeting. He explained that staff is requesting that members of the EDA be reimbursed for actual expenses while acting on behalf of the EDA.

Batty stated that this is general language and believed that discussion should occur on what could actually be submitted as an expense and noted that language should be included in the amendment to the by-laws.

Crosby stated that reimbursement should occur for actual third party expenses that occur while acting on behalf of the EDA. He used the example of attending a seminar in Rochester where the EDA member would be driving to the meeting, the seminar, and cost for lunch. He believed that there should be another type of reimbursement for members that could include mileage and would be discussed and approved. He believed that the language could be general at this time and if abuse occurs, the language could be changed.

Batty confirmed that the language could be amended as discussed and would be presented at the June EDA meeting for incorporation into the by-laws.

IX. CITY ADMINISTRATOR REPORT

Johnson advised of an upcoming training on how to deal with people who would like to challenge their property value for tax purposes. He was unsure of the exact date at this time but asked for two Councilmembers that would like to attend on behalf of the City.

Anderson stated that he would like to attend.

Weir stated that she has attended the meeting in the past and would like to give the opportunity to another member.

Pederson stated that he would like to attend.

Martinson stated that she would attend if one of those members is not able to attend.

Johnson advised of an upcoming NEMO training session.

Weir stated that she believes it would be importation for the City Council, Planning Commission and Park Commission to complete this training and also believed it would be beneficial to hold this training as a joint meeting between the three groups.

Batty questioned if this would be a meeting of the Council at which the other two groups are asked to attend or a concurrent meeting of each of the three groups together.

Weir believed that the latter choice would be best fitting.

Crosby confirmed that the three groups could hold concurrent meetings together at the community center to allow for more space.

Johnson confirmed he would verify dates for the joint meeting to occur.

X. MAYOR & CITY COUNCIL REPORTS

Crosby noted of a January 31st event invitation he received.

Johnson confirmed that is an informational meeting at which he will attend in representation of the City.

Crosby referenced a detailed letter that Weir submitted, on behalf of the City, to Hennepin County Commissioner Johnson in regard to his proposal to combine the water management organizations and noted that a boiler plate response was received.

Weir stated that the Elm Creek Watershed District is going out for bids for a consultant to help draft the next version of the Third Generation Management Plan.

XI. APPROVAL TO PAY THE BILLS

*Moved by Weir, seconded by Pederson, to approve the bills, EFT 001935E-001955E for \$51,060.39 and order check numbers 039236-039299 for \$119,974.26, payroll EFT 504692-504720 for \$45,317.93, and payroll check 020406 for \$230.87. **Motion passed unanimously.***

XII. ADJOURN

*Moved by Weir, seconded by Pederson, to adjourn the meeting at 7:55 p.m. **Motion passed unanimously.***

T.M. Crosby, Jr., Mayor

Attest:

Scott Johnson, City Administrator