

MEDINA CITY COUNCIL MEETING MINUTES OF JANUARY 15, 2013

The City Council of Medina, Minnesota met in special session on January 15, 2013 at 2:03 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

I. Call to Order

Members present: Pederson, Weir, Crosby, Martinson, Anderson

Members absent:

Also present: City Administrator Scott Johnson, City Planner Dusty Finke, Public Works Director Steve Scherer, Jason Nelson Police Sergeant, and Finance Director Joe Rigdon

II. Introduction and Overview of Goal Setting Session

Crosby and Johnson provided a brief overview of the meeting purpose and facilitation.

III. Overview of 2012 Work Plan

Johnson provided an overview of the 2012 Work Plan which illustrated the accomplishment of goals by all departments. He provided information on the past year work plan and indicated that 25 goals have been completed and that 20 of the 2012 goals are on-going tasks or were not completed in 2012. The on-going goals from 2012 will be incorporated into the 2013 Goals.

IV. Administration Department

Johnson provided background on the department's functions and list of goals for 2013.

Following discussion, the Council requested Staff provide information on options for affordable/work force housing in the City, pursue options for restaurants in the Uptown Hamel/Target area of the City, provide a staff recommendation on a long-term utility strategy, a staff recommendation on SAC/WAC fee changes, and continue to look into Park and Ride facility options.

V. Planning Department

Finke provided background on the department's functions and list of goals for 2013.

Following discussion, the Council requested Staff look into the 10 acre minimum/5 acres of contiguous soils requirement under ordinance.

VI. Public Works Department

Scherer provided background on the department's functions and list of goals for 2013.

Following discussion, the Council requested Staff look into a light at the Hamel Ballfields near the location of the proposed field lights by the Lennar Brockton Development or a sign explaining the future location of the ballfield lights to inform new residents. Council also discussed the need to contact the Met Council on their current sewer study to discuss the Loretto Sewer pipe and how this is a regional issue.

The meeting was recessed at 4:04 p.m.
The meeting was reconvened at 4:24 p.m.

VII. Finance

Rigdon provided background on the department's functions and list of goals for 2012.

Following discussion, the Council requested staff use best efforts not to bond for equipment and plan to pay for equipment from the general fund. Council also requested review of the utility funds and for staff to bring forward a recommendation on the storm water fund budget.

VIII. Police Department

Nelson provided background on the department's functions and list of goals for 2013.

Following discussion, the Council did not request further information.

IX. Other Discussion Topics

Council also discussed the Employee Recognition/Holiday Banquet. The City tried a new format with the 2012 event and staff thought the event was successful. The City Council Members paid for the portion of the cost for the event that could not be paid through City funds. Johnson thanked the City Council for their generosity and asked Council if they were comfortable with the new format or if they wanted to use the previous format.

Council directed Staff to move forward with the same format for the event as 2012, use the 2013 budget amount to pay for employees for the event per the Personnel Policy, and Council Members agreed to donate the remainder to cover the non-employee expense for the event.

Adjournment

Weir moved, Martinson seconded, to adjourn the meeting at 5:25 p.m. Motion passed unanimously.

T.M. Crosby, Jr., Mayor

Attest:

Scott Johnson, City Administrator-Clerk