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The Medina Message

A bi-monthly publication from the City of Medina

Board of Appeal and Equalization—April 5, 2017 at 6:30 p.m.

This meeting is held annually for the purpose of reviewing and correcting the 2017 assessed property values or property classifications in the City of Medina. All persons considering themselves aggrieved by said assessment, or who wish to complain that the property of another is assessed too low, may appear at the meeting and show cause for having such assessment corrected.

The burden of proof is on the resident to justify a decrease in property value. The City is requesting that residents complete a City application prior to attending the meeting. The application can be found on the City's website at <http://medinamn.us/boa/>.

Spring/Summer Recreation Programs in Medina

Baseball—Registration is now open through mid-March (based on availability) for the 2017 Hamel Athletic Club Season at <http://www.hamelbaseball.org/>. The Hamel Athletic Club offers youth baseball teams for Tee Ball, Coach Pitch, Rookie, Minors, Majors and Travel (13U-16U).



Tennis—Agre Tennis offers tennis lessons and camps for kids and adults at Hamel Legion Park, 3200 Mill Drive. Visit their website at <http://www.agretennis.com/> to learn more. Registration will open soon.

Medina Seeks Youth Members for Park Commission

The City of Medina has amended the Park Commission Ordinance to allow for up to two youth Park Commissioners. Youth members must be under the age of 18 and reside in Medina for at least one year preceding appointment. Youth member terms will be for one year from the date of appointment, with the option to extend for one additional year.

The Park Commission is a volunteer recommending body to the City Council. Youth members will be non-voting members, but will still be able to provide valuable input on the city's trail development, existing parks, recreational facilities, recreation programs, natural resources, and environmental awareness. The Park Commission meets the third Wednesday of each month at 7 p.m. in Medina City Hall.

Interested youth applicants may download an application via the City's website at <http://medinamn.us/commission-vacancies/>. Questions can be directed to Jodi Gallup at jodi.gallup@ci.medina.mn.us or 763-473-8850.

CITY HALL

2052 County Road 24
 Medina, MN 55340
 p: 763-473-4643
 f: 763-473-9359
 e: city@ci.medina.mn.us

City Hall Office Hours
 Mon-Fri 8 a.m. - 4:30 p.m.

PUBLIC SAFETY

600 Clydesdale Trail
 Medina, MN 55340
 p: 763-473-9209
 f: 763-473-8858
 e: police@ci.medina.mn.us

Police Department Office Hours
 Mon-Fri 8:30 a.m. - 5 p.m.

Mayor

Bob Mitchell 763-473-1042

City Council

Jeff Pederson 612-916-6448
 John Anderson 612-618-5702
 Kathleen Martin 612-344-1111
 Lorie Cousineau 612-251-3244

City Council Meetings

First & third Tuesday of each month at 7:00 p.m.

Planning Commission Meetings

Second Tuesday of each month at 7:00 p.m.

Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.

Newsletter Editor

Jodi Gallup
 Assistant City Administrator

City Meeting Calendar

February

- 7th Tues—City Council Work Session 4 pm
- 7th Tues—City Council 7 pm
- 13th Mon—Planning Commission 7 pm
- 15th Wed—Park Commission 7 pm
- 20th Mon—City Offices Closed (Holiday)
- 21st Tues—City Council Work Session 6 pm
- 21st Tues—City Council 7 pm

March

- 7th Tues—City Council 7 pm
- 14th Tues—Planning Commission 7 pm
- 15th Wed—Park Commission 7 pm
- 21st Tues—City Council Work Session 6 pm
- 21st Tues—City Council 7 pm

All meetings at City Hall unless otherwise noted.
 Meeting agendas on website when available.

Uptown Hamel Skating/Sledding Social Saturday, February 11th, 1 - 4 p.m.

Community members are invited to attend the Uptown Hamel Skating/Sledding Social on Saturday, February 11th from 1 p.m. until 4 p.m. at Hamel Legion Park. The festivities will be centralized around the Hamel Community Building, ice skating rink, sledding hill, and fire pit. The Uptown Hamel Business Group is sponsoring the event and will be serving hot apple cider and making s'mores.

For more information visit the Uptown Hamel Business Group website at <https://uptownhamel.com> or call Fortin Health and Wellness Clinic at 763-478-3978.

City Council Agendas and Minutes Email Notifications



Stay informed on what is happening at upcoming City Council meetings. The City emails copies of Council agendas and minutes at no cost to residents. If you would like to be added to the regular email notification list, email jodi.gallup@ci.medina.mn.us to sign up.

Planning Department

Land Use Applications Under Review

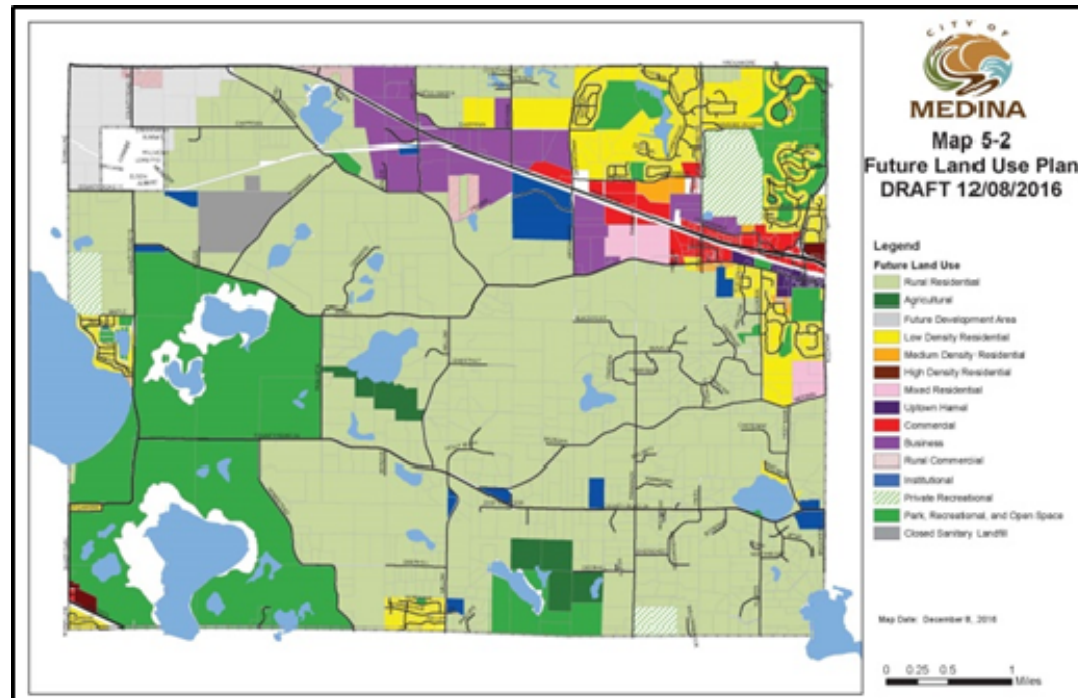
The following land projects are currently under review by the City. For more information or for an update on the review schedule, please visit <http://medinamn.us/citygov/departments/planning-zoning/> or contact the Planning Department at (763) 473-4643, ext. 1.

Marx Conservation Design Subdivision Concept Plan – 2700-2900 Parkview Drive – Wally and Bridget Marx have requested review of a concept plan for a proposed six-lot Conservation Design Planned Unit Development (CD-PUD) subdivision. The concept proposes to create six residential lots and to place approximately 70 acres (11.5 buildable acres) into a permanent conservation easement. The Planning Commission reviewed at their January 10, 2017 meeting and provided comments. The City Council is scheduled to review at the Tuesday, February 7, 2017 meeting.

Lunski Senior Community Concept Plan – North of Highway 55, East of Willow Drive (PID 03-118-23-32-0007) – Lunski, Inc. has requested review of a Concept Plan for development of an approximately 126 unit senior living community to include independent and assisted living units. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, February 13, 2017 meeting.

Three Rivers Park/We Can Ride CUP – 4301 County Road 24 – Three Rivers Park District and We Can Ride have requested a conditional use permit amendment to allow We Can Ride, a nonprofit that provides programming to individual with disabilities or special needs, to occupy the stable previously utilized by Three Rivers Park mounted patrol. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, February 13, 2017 meeting.

1432 County Road 29 Comp Plan Amendment and Rezoning – IJP Development, LLC has requested a Comprehensive Plan Amendment and Rezoning for 2.12 acres of property at 1432 County Road 29. The request is in anticipation of the proposed development of a memory care facility upon the property. The City's draft 2040 Comprehensive Plan update includes similar changes, but is currently under review. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, February 13, 2017 meeting.



The above draft future land use map can be viewed at <http://medinamn.us/2040compplan/>.

City Council to Consider 2040 Comprehensive Plan Update

The Medina City Council is scheduled to review the draft 2040 Comprehensive Plan Update on Tuesday, February 7, 2017 at 7:00 p.m. at City Hall. A draft of the Plan is available for review at <http://medinamn.us/2040compplan/>.

The Comprehensive Plan guides the future of the City, including the location and types of growth and development in the City. The Plan also advises future policy and investments in infrastructure and services such as transportation, parks, trails, recreation and water resources.

The Comprehensive Plan anticipates 950 additional households over the next 20 years, 250 of which are required to be higher-density housing such as apartments and townhomes. This is a substantial reduction of approximately 40-50% from what the City has previously planned.

After the City Council reviews the Plan, it is required to be submitted to school districts, neighboring cities, watershed districts, and various state agencies for review and comment. This process will likely take the better part of a year. The City will consider these comments and anticipates the updated Comprehensive Plan to be in effect by the end of 2017.

Public Safety & Public Works

Winter Parking Regulations

The City ordinance prohibits parking on any public street from November 1st through March 31st during the hours of 1:00 a.m. – 6:00 a.m. The police enforce this ordinance to keep the streets clear for snowplowing. If you have any questions in reference to the parking ordinance, please call the police department at 763-473-9209.

If at all possible, the City plow crew would also appreciate having no vehicles parked on City streets when snowfall occurs during the daytime.

Mail Theft

Over the last few weeks, the Medina Police Department has responded to numerous reports of mail theft. This is a common way thieves steal people's identities. We want to remind everyone that if you are sending outgoing mail, bring it to a secure mailbox. It is very convenient to put up the red flag on your mailbox for the outgoing mail, but it is also giving a signal to the thieves that there is outgoing mail which makes it easy for the thieves to steal your mail. Keep your identity safe. Send your outgoing mail through a secure mail drop box.



If you discover that you are a victim of mail theft, report it to the Medina Police Department at 763-473-9209. For more information on identity theft go to <http://www.hennepinattorney.org/prevention/crime-prevention-tips/identity-theft-prevention>.

House Checks

During the winter months, many of us will be traveling out of the area. If you are planning on being on a trip or being out of town, please call the police department and have your house added to the house check list, and we will check your house while you are out of town.

If there are any problems, we will contact you. To sign up for a house check just call the Medina Police Department at 763-473-9209.

Take Winter with a Grain of Salt

Article courtesy of: US Environmental Protection Agency (EPA)

When big snow storms strike, how do you fight back? Methods like shoveling, snow plows, snow blowers, and applying sand and deicing salt keep roads clear and people safe. But did you ever think about the environmental impact of clearing snow and ice?

Although rock salt is an effective way to clear roads and driveways, issues can arise when the snow is gone and the salt is left behind. As the snow melts in the spring, the salt dissolves and runs off the road into storm drains and nearby water bodies. This can harm aquatic life like fish and plants. Human health can be impacted as well if the salt reaches drinking water supplies.



So when the next big winter storm strikes, strike back, but in an environmentally friendly way. Here are some recommended actions to reduce salt application:

1. Use the Right Material: There are many options beyond salt and sand, like less toxic chemicals and even things like clean kitty litter.
2. Use the Right Amount: More isn't necessarily better. Warmer roads and sidewalks need less salt, and when they are below 10° F there will not be a benefit from rock salt at all. Applying less salt is also a more economical choice. Snow clean-up costs are reduced, as are damages to cars, roads, and bridges.
3. Apply at the Right Place: Apply salt where it will do the most good, like hills, curves, shaded sections of roads and sidewalks. Use discretion when applying salt near sensitive streams or in drinking water source water protection areas.
4. Apply at the Right Time: Don't wait until snow is falling to get started. It takes more salt to melt accumulated snow than it does to prevent accumulation.

Spring Road Weight Restrictions

The Medina Police want to remind everyone that spring weight restrictions on the roads will go into effect in early March. If you are planning a construction project, please ensure that you have your materials delivered prior to the weight restrictions.

The reason for the restrictions is to protect our roads and keep the cost of road repair down for all taxpayers. We ask all of our residents and business owners to keep an eye out for large trucks using the roads during the restriction period. If you see them using a restricted road, please call 9-1-1 and report it. Help protect your roads! For questions, you can call the Medina Police Department at 763-473-9209.

2017 Budget Summary Data

The purpose of this report is to provide a summary of 2017 budget information for the City of Medina residents and property owners. The complete budget may be examined at Medina City Hall, 2052 County Road 24 or on the City's website at <http://medinamn.us/regulations-fees/budget-fees/>.

The final General Fund Budget for 2017 was approved on December 6, 2016 in the amount of \$4,309,741, an increase of \$56,347 or 1.3% from the 2016 General Fund Budget. The General Fund total property tax levy for 2017 was authorized for \$3,134,977, an increase of 3.0% or \$91,310 from the 2016 General Fund levy. The overall 2017 property tax levy was approved for \$3,808,978, an increase of 1.6% or \$60,329 over the total 2016 levy.

Governmental Funds 2016-2017 Adopted Budgets			Enterprise Funds 2016-2017 Adopted Budgets						
	2016 Budget	2017 Budget		Water Fund		Sewer Fund		Storm Water Fund	
				2016 Budget	2017 Budget	2016 Budget	2017 Budget	2016 Budget	2017 Budget
Revenues			Operating (OP) Revenues						
Property Tax Levy	\$ 3,748,649	\$ 3,808,978	Charges for Services	\$ 838,106	\$ 862,291	\$ 569,831	\$ 586,812	\$ 200,283	\$ 206,216
Other Taxes	\$ 80,000	\$ 80,000	Total OP Revenues	\$ 838,106	\$ 862,291	\$ 569,831	\$ 586,812	\$ 200,283	\$ 206,216
Tax Increments	\$ 395,877	\$ 350,949	Operating Expenses						
Special Assessments	\$ 169,333	\$ 169,557	Personnel Services	\$ 164,427	\$ 170,654	\$ 132,406	\$ 140,598	\$ 68,889	\$ 70,821
Licenses & Permits	\$ 371,800	\$ 372,800	Supplies	\$ 83,863	\$ 87,220	\$ 6,695	\$ 6,880	\$ 5,150	\$ 5,200
Intergovernmental	\$ 220,618	\$ 220,618	Other Services & Charges	\$ 169,617	\$ 168,100	\$ 331,948	\$ 364,900	\$ 57,704	\$ 57,700
Charges for Services	\$ 808,750	\$ 794,000	Depreciation	\$ 334,750	\$ 335,000	\$ 100,786	\$ 100,000	\$ 6,180	\$ 7,000
Fines and Forfeits	\$ 155,000	\$ 145,000	Total Operating Expenses	\$ 752,657	\$ 760,974	\$ 571,835	\$ 612,378	\$ 137,923	\$ 140,721
Miscellaneous	\$ 187,914	\$ 207,658	Operating Income (Loss)	\$ 85,449	\$ 101,317	\$ (2,004)	\$ (25,566)	\$ 62,360	\$ 65,495
Sale of Assets	\$ 300	\$ 300	Non-Operating Revenues						
Proceeds from Bond Sales	\$ -	\$ -	Water Connection Fees	\$ 13,400	\$ 17,000	\$ -	\$ -	\$ -	\$ -
Transfers from Other Funds	\$ 565,311	\$ 571,127	Interest Earnings	\$ 5,000	\$ 5,000	\$ 8,000	\$ 5,000	\$ 1,000	\$ 1,000
Total Revenues	\$ 6,703,552	\$ 6,720,987	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Expenditures			Non-Operating Expenses						
General Government	\$ 1,100,762	\$ 1,111,230	Interest Expense	\$ (53,263)	\$ (700)	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ 2,278,931	\$ 2,283,224	Transfers from Other Funds	\$ 361,578	\$ 355,818	\$ -	\$ -	\$ -	\$ -
Public Works	\$ 696,584	\$ 723,325	Transfers to Other Funds	\$ (116,222)	\$ (118,401)	\$ (121,307)	\$ (123,347)	\$ (53,251)	\$ (54,849)
Parks & Recreation	\$ 224,867	\$ 239,712	Net Income (Loss)	\$ 295,942	\$ 360,033	\$ (115,310)	\$ (143,913)	\$ 13,109	\$ 14,646
Debt Service	\$ 941,154	\$ 941,154	Capital Outlay	\$ -	\$ -	\$ -	\$ 21,936	\$ 58,375	\$ -
Bond Refunding	\$ -	\$ -	Debt Service Principal	\$ 540,000	\$ 540,000	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 1,705,896	\$ 1,750,969							
Transfers to Other Funds	\$ 636,109	\$ 628,662							
Total Expenditures	\$ 7,584,303	\$ 7,678,276							
Increase (Decrease) in Governmental Fund Balance	\$ (880,751)	\$ (957,289)							

Police Department

Medina Police Offer Safe Spots for Online Purchase Swaps

The Medina Police Department has installed two parking spots in front of the main entrance at the Medina Police Department, 600 Clydesdale Trail, Medina, MN 55340, that are called Safe Spots. Safe Spots are designated public places where residents may exchange items that they have purchased/sold online from websites like Craigslist, eBay, and/or local online garage sale/swap sites. This allows people to have a public location to make legal transactions under surveillance recordings.

The Safe Spots are available 24 hours a day.

Please keep in mind the following about Safe Spots:

- ▶ A police officer will not monitor each exchange and will not facilitate transactions, nor keep a log of transactions.
- ▶ If a member of the public requests that an officer be present during a Safe Spot swap exchange, the Medina Police Department will try and accommodate based on availability of personnel.
- ▶ There is no guarantee that a Safe Spot location will provide a greater level of safety compared to other public locations. Safe Spots are an additional option when people want to schedule a transaction in a public place.
- ▶ Safe Spots may be used for other legal exchanges such as exchanging property between individuals or for child visitation exchanges.

While many people who conduct business online are honest and sincere in buying and selling their items, there are those who use it to facilitate their crimes. Buyers and sellers online are strangers and you need to take safety precaution, including:

- ▶ Tell a friend or family member where you are going and when you will return.
- ▶ If possible, have someone accompany you.
- ▶ Conduct exchanges during daylight hours, in a public place.
- ▶ Bring a cell phone and make sure it is turned on.
- ▶ Always trust your instincts and take additional safety precautions as necessary. Cancel plans for a transaction if you identify any red flags or have additional concerns for your safety.

You should be vigilant about your personal and physical safety – and you should also take precautions to avoid financial crimes, such as theft or identity theft. Craigslist is a popular website for online buying/selling. The safety information below is from their website at <http://www.craigslist.org/about/scams>.

Deal locally, face-to-face – follow this one rule and avoid 99% of scam attempts.

- ▶ Do not extend payment to anyone you have not met in person.
- ▶ Beware of offers involving shipping – deal with locals you can meet in person.
- ▶ Never wire funds (e.g. Western Union) – anyone who asks you to is a scammer.
- ▶ Don't accept cashier/certified checks or money orders – banks cash fakes, then hold you responsible.
- ▶ Transactions are between users only; no third party provides a "guarantee".
- ▶ Never give out financial information (bank account, social security, PayPal account, etc).
- ▶ Do not rent or purchase sight-unseen – that amazing "deal" may not exist.
- ▶ Refuse background/credit checks until you have met landlord/employer in person.

